

Minutes of IQAC Meeting held on 10-01-2016

A meeting of the IQAC of SPP College, Namti is held today on 10-01-2016 primarily to prepare the plan of action for the year 2016-17. After discussing the normal set of activities, the sitting today focuses on the long-term needs of the college so as to meet the future requirement. The sitting unanimously resolves to suggest for the renovation and repairing of the College Auditorium, the Class Rooms, the Office Block and the Principal's Office with the help of the RUSA Grant. Besides these, the sitting further suggests for adopting effective measures:-

- To lay optimum emphasis on regular holding of the classes and timely completion of courses.
- To enhance the use of ICT tools in the class-rooms
- To encourage the teachers for complementing the Chalk and Talk method of teaching by taking recourse to alternative modes such as holding Seminar, Group Discussion, Workshop, etc.
- To ensure timely analysis of the feedback from different stakeholders and then to take appropriate measures for resolving the problems.
- To ensure the promotion of the Teachers in time
- To encourage research-based activities in the college
- To reduce the rate of Drop Out.
- To continue the Swacchhata-related activities.

Sd.

Principal

Minutes of IQAC Meeting held on 13-06-2016

A sitting of the IQAC of SPP College, Namti is held today on **01-06-2016** under the chairmanship of the College Principal. After threadbare discussion of the academic and administrative matters of the college, the sitting sorts out the following areas for prioritizing in the days to come:-

- To organize Student Orientation Programme on Semester System in the beginning of the Session.
- Arrangement of Department-wise Field-Study Tour for the students
- To organize Career Counselling Programme for the benefit of the students
- To organize Lecture & Training Programme for students
- To design MOU with other Institutions for Exchange Programme (Student/Teacher)
- To apply for convening an International/National Seminar
- Improvement of the Office Block with the help of the funding agencies like RUSA, UGC & Govt. of Assam.
- To increase the number of ICT enabled Class Room.
- To implement the Swacchhata Abhiyaan in letter and spirit.

Sd.-

Principal

Minutes of IQAC Meeting held on 02-12-2016

A meeting of the IQAC of SPP College, Namti is held today on **13-12-2016** primarily to prepare the plan of action for the year 2016-17. After discussing the normal set of activities, the sitting today focuses on the long-term needs of the college so as to meet the future requirement. The sitting unanimously resolves to suggest for the renovation and repairing of the College Auditorium, 22 nos. of class room, the Office Block and the Principal's office with the help of the RUSA Grant. Besides these, the sitting further suggests for adopting effective measures:-

- To take feedback from different stake holders namely, the students, the parents & guardians, the teachers, the alumni and the authority at the end of the year.
- To constitute a competent Committee for analyzing the feedbacks and then to submit detail reports to the Authority for taking appropriate measures.
- To request the HoDs to adopt effective measure for students' motivation so as to reduce the rate of Drop Out.
- To request the Authority for encouraging & sponsoring Educational Tours
- To make the class-room environment more interactive and participatory
- To search for opportunity to augment industrial/institutional tie up
- To constitute a Research Committee.
- To purchase text books & reference books for the college library so as to meet the increasing needs of the students and the teachers.
- Assessment of the rate of execution of the already sorted out annual plan.
- The sitting comes to the consensus that the up-gradation of the institutional infrastructure is an urgent requirement and so, it should be given topmost priority in the coming year too.
- To recommend 02 nos. of Teachers for CAS Promotion.

Sd.-

Principal