



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SWAHID PEOLI PHUKAN COLLEGE, NAMTI
Name of the head of the Institution		Dr. Dhruvajyoti Nath
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03772-229601
Mobile no.		7896736019
Registered Email		sppcollegenamti@gmail.com
Alternate Email		bimanmajuli@rediffmail.com
Address		P.O. Namtidole, Sivasagar
City/Town		SIVASAGAR
State/UT		Assam
Pincode		785684
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr. Ramen Baruah
Phone no/Alternate Phone no.	03772229601
Mobile no.	6901323427
Registered Email	ramenbaruah23@gmail.com
Alternate Email	abdulmubidislam@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://sppcollege.in/">http://sppcollege.in/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://sppcollege.in/calender/Academic_Calender_2019-20.pdf">http://sppcollege.in/calender/Academic_Calender_2019-20.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.5	2015	01-May-2015	30-Apr-2020

### 6. Date of Establishment of IQAC

02-May-2005

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Initiative for Installation of Solar light in College campus	20-Mar-2020 1	2
Inter College Quiz	05-Feb-2020	71

competition and AASU	1	
Popular talk on mental Hygiene in youth and adolescent, career counselling and society	14-Mar-2020 1	59
National Intergration Day	15-Oct-2019 1	97
Preparation of the class routine	29-Jun-2019 3	5
Communal Harmony Week	19-Nov-2019 7	67
Covid Management Policy	10-Apr-2020 3	15
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	FACILITY ENHANCEMENT FOR GIRLS COMMONROOM	GOVT OF ASSAM	2020 90	100000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Converting Room No. 13 to a well-equipped Conference Hall by installing ICT tools and adding new furniture.

Enhancement of Sports infrastructure in the college premises by constructing a concrete and carpeted Badminton Court

Constitution of a Cultural Society in the college to create a suitable ambience for the cultural up-gradation of the students.

Holding a Premier Show of the Assamese Movie 'Ratnakar' to promote and popularize Assamese Film among the students.

Preparation of the Class Routine in different phases in compliance with the guideline/instruction of the Government during the COVID-19 period and later.

[View File](#)

### 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Constitution of a COVID Cell	A COVID Cell was constituted
Installation of Hand-washing Tool, Measure for regular Campus/Class Room Sanitization	6 nos. of foot-operating hand washing tools were installed. Provision of regular sanitization of the college campus and the class-rooms has been made.
Measure for Strict Adherence to COVID Protocol	The Protocols suggested in different SOPs were observed in letter and spirit
Speeding up the Process of Preparation of pending AQAR	Substantial Progress was made in Preparing the pending AQARs for 2018 & 2019
Promoting Online Mode of Teaching	All the Teachers continued their Teaching regularly online even during the Lock down & Semi-Lock Down Period.
Online Admission	Admission was done 100% online
Encouraging Blended Mode of Teaching	100% Teachers resorted to the blended mode of Teaching as per convenience of the Students
Initiative for holding interview for Teachers against Vacant Post by strictly adhering to the COVID Protocol	Interview was held successfully for the Post of 5 nos. of Assistant Professor even amidst a lot of COVID-related Restrictions
Initiative for ensuring timely Promotion of Teachers concerned	The IQAC recommended 04 nos. of Teachers for promotion to the next higher level after verifying Academic Performance Indicator
Re-constitution of the IQAC	The IQAC was re-constituted in compliance with the latest guideline of the NAAC

[View File](#)

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>Governing Body</td> <td>19-Apr-2021</td> </tr> </table>		Name of Statutory Body	Meeting Date	Governing Body	19-Apr-2021
Name of Statutory Body	Meeting Date				
Governing Body	19-Apr-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	21-Jun-2020				
17. Does the Institution have Management Information System ?	No				

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Swahid Peoli Phukan ensures effective curriculum delivery through well planned and systematic process. The college is a premier educational institute in the greater Namti region situated in the eastern part of Sivasagar district. The college has taken the onus of holding the torch of enlightenment to enable the students in all round development despite being situated in an area. Mission & Vision Our college has firm faith in the Motto: "Tamasuma Jyotirgamaya" meaning "From Darkness to Light" and the literal meaning of the term is; 'to pull out from educational darkness and enlighten the future generations to develop and make progress and in all matter of affairs. As such, a group of dedicated personalities established this college in 1970, dedicating the nature of the college to the first Assamese Martyr Peoli Phukan, who sacrifices his life for the sake of the country's freedom. The College has a history of 50 years of dedicated service towards creating awareness in the neighbourhood and developing infrastructure and facilities for imparting education in the greater Namti area. The institution, established in a rural ambience, has withstood the test of time. During these eventful years, the college has carved a niche for itself in the field of educational and other curricular activities in higher education which emphasize as the need of the hour. In order to accomplish our mission the following assignment has been undertaken and implemented to deliver the curriculum provided by the University. ? To provide a wide range of holistic education by taking into purview the western knowledge while remaining anchored to the Indian culture and philosophical moorings; ? To open up new avenues to help our students in becoming disciplined, self-confident and self-reliant; ? Our special focus is on cultivating scientific spirit among our students, to mobilize them towards national duties through social service, corporate activities and all round development of personality; ? We believe in

value-based education with flexibility of vision to cope up with the newer challenges of the globalized world in the best of spirit; ? To sensitize students towards social welfare and communal harmony; ? The college has been dedicated in creating an inspirational environment of learning among the communities by conducting daylong workshops, seminars and other forms of educational awareness among the neighbouring communities; ? To create motivational activities and knowledge to the students in the form of career counseling, extra-curricular activities and educational tours. Our college is affiliated under Dibrugarh University and we strictly adhered upon the Curriculum provided by the University. On this basis, the College Academic Committee prepares a systematic plan to deliver the curriculum within a stipulated time.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours	02/05/2019
BA	Non-Honours	02/05/2019

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate/Diploma in Spoken English	01/02/2019	50
Certificate/Diploma in Computer Application	01/02/2019	30
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Survey on Educational Status of Muslim Women in Chataichiga Area,	11

	Sivasagar	
BA	Survey on Tezpur Town	25
BA	Survey on Water Supply, Sanitation & Hygiene: Bhulaguri Gaon	55
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback Obtained The institution convenes a meeting with other stake-holders and communicates all types of progress and development of the college. The Managing Body with all the stakeholders convenes a meeting annually. An important issues relating to the welfare of the college and grievances of the students are discussed in the meeting. Valuable number of opinion and suggestion are received from the stakeholders and the Board keeps all this in mind in bringing out a new paradigm shift. Besides verbal suggestions the college with the initiatives of IQAC distributes questionnaire to the stakeholders to place their views and opinions for further usages and to re-calculate the loopholes in various aspects such as curricular, teaching and learning, infrastructure and support services, governance, student-teachers relations, attitudes of the faculties, facilities, seminar, and students' career guidance, supports services etc. The feedback collected from stakeholder is anonymous in nature. These set of questions are prepare in closed and opened format, given four choices/scale as i, ii, iii, iv (5 for Highly agree, 4 for Agree, 2 for Not decided and 0 for Disagree) to mark/tick their views and also given a space to jot down their views, opinion and suggestions. The feedback response by the stakeholders is collected and analyzed by group of experience teachers and submitted to the Managing Body for further investigation. On the basis of these findings action has taken to address specific areas where intervention is deemed necessary.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HONOURS & NON-HONOURS	300	209	179
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	429	Nil	24	Nil	24

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
24	18	13	3	1	12
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has its own mechanism for close mentoring of the students for their overall development by inculcating in them the values like patience, insight, understanding, experience and social responsibility. The college tries to realize this objective by short-listing the following as the thrust areas: 1. Individual and Group mentoring: The College tries to ensure mentoring to each student both in the individual and group levels. i. In the individual level, it is done by encouraging a homely ambiance in which the students can approach the teachers without any inhibition. ii. Each teacher is assigned the responsibility of mentoring a group of at least 15 students. 2. Mentoring the students for participation in sports, cultural and social activities: The teachers with interest or expertise in specific domain of sports, cultural and social activities voluntarily render mentoring service to the students concerned with the objective of developing their potential in the respective area. 3. Mentoring during Field study: The teachers always guide the students in their various field study trips. 4. Mentoring through Admission Committee 5. Mentoring through Anti ragging cell mentoring 6. Cell for Prevention of Sexual Harassment 7. Mentoring through NSS mentoring 8. Mentoring through Teacher's in-charge and grooming leadership 9. Mentoring through Career Counseling Cell

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
429	24	1:18

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	24	6	Nil	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	SEMESTER	16/05/2020	03/02/2021
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution strictly follows the system mandated by Dibrugarh University for both the Continuous Internal Evaluation and the End Semester Examination. The ratio of weightage is 20 (CIE) and 80 (ESE) in UG programmes. In UG programmes, the CIE components are- In semester Examination: In-semester examinations are organized by the teachers related to their subjects. Home-Assignment: Home assignments are regularly given by the teachers expecting the students to think and write at their own on the topic given. Group- discussion: Group discussions are held in the class-rooms, where the students are made to think independently and given access to present his/her views on that topic. Through this activity, the students are given exposure to the skills like coping and sharing with others, rethinking on the suggestions and finalizing the solution to the issue. Seminar-: The students are given opportunities to present the seminar papers in order to develop their critical thinking, presentation skills. The reforms initiated during the assessment period are given below: Internal Examination process: (i) Initiative to computerize the internal examination related activities. (ii) To display the patterns of question papers and answer sheets in the departmental notice boards at the beginning of the programme. (iii) To display the students' marks in the departmental notice board within 10 days. (iv) To make it mandatory to discuss the common errors in the classroom. (v) To hold examinations for the students who cannot attend the internal examination due to unavoidable reasons.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of the year, an Academic Calendar is prepared by the IQAC based on inputs from the Dibrugarh University Academic Calendar and Departmental Academic Plans. The preparation of academic calendar ensures that the students get sufficient instructional hours and teachers get maximum hours to deliver their courses effectively. Meetings with HoDs and staff: The College Authority timely convenes meeting with the Heads of Department and staff to discuss the matters with respect to the smooth and effective implementation of academic calendar. Departmental Academic Calendar: Each department develops its academic calendar which aligns with the academic calendar of the college. It includes dates for other components of CIE viz. assignments, seminars and projects. In addition, it includes proposed dates for field trips, field study. The Departments prepare Plan for all the courses, detailing the extent of syllabus that will be completed at different time intervals. Special Classes: In order to adhere to the schedule of CIE, faculty has to take special classes to complete the topics and if required, to take special classes on holidays to compensate the loss of working days on account of natural calamities or other untoward occurrences. Alignment of Co-curricular and Extra Curricular Activities with CIE: The college expands the knowledge horizon of the students through cultural activities and academic events like seminars, workshops, study tours, educational visits, field trips, etc. These programmes are included in the Academic Calendar in such a way that CIE process is not disrupted.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://sppcollege.in/courseoutcome/Course\\_Outcome\\_CBCS.pdf](http://sppcollege.in/courseoutcome/Course_Outcome_CBCS.pdf),  
[http://sppcollege.in/courseoutcome/Course\\_outcome\\_TDC\\_NON\\_CBCS.pdf](http://sppcollege.in/courseoutcome/Course_outcome_TDC_NON_CBCS.pdf)

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	MAJOR & NON-MAJOR	115	69	60

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://sppcollege.in/sss/SSS\\_2019-20.pdf](http://sppcollege.in/sss/SSS_2019-20.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	00	Nill	Nill	Nill
International Projects	00	Nill	Nill	Nill
Students Research Projects (Other than compulsory by the University)	00	Nill	Nill	Nill
Projects sponsored by the University	00	Nill	Nill	Nill
Industry sponsored Projects	00	Nill	Nill	Nill
Interdisciplinary Projects	00	Nill	Nill	Nill
Minor Projects	00	Nill	Nill	Nill
Major Projects	00	Nill	Nill	Nill

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Null

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	Null
National	Education	2	Null
International	Political Science	1	Null
International	Geography	2	Null
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	2
Economics	Null
Education	2
English	2
Geography	Null
History	Null
Mathematics	Null
Sociology	2

Political Science	3
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	Nill	Nill	Nill	Nill	Nill	Nill
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	Nill	Nill	Nill	Nill	Nill	Nill
<a href="#">View File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	Nill	7	4
Presented papers	Nill	2	Nill	Nill
Resource persons	Nill	Nill	1	1
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachchata Campaign	NCC Wing	1	20
Community Development Programme	NCC Wing	1	10
Programme on Menstrual Awareness	Colllege fraternity	1	60
Swachchata Rally	NCC Wing	9	100
Cleanliness Drive	NCC and NSS	9	100
Community Service at Namti CHC	NSS Wing	1	2
Swachchata Rally Lecture Programme	NCC Wing	5	20

Community Survey Awareness Programme on Indradhunushh	NCC Wing	1	12
Online Awareness Programme on COVID 19 Pandemic	NSS Wing	2	33
Mask Distribution Awareness Programme	NSS Wing	2	10
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swachchata Activities on Plastic Waste Management	Appreciation Award	11 Assam Girls Independent Company, Sivasagar, Assam	20
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachcha Bharat Abhiyan	Ministry of Youth Affairs Sports, Govt. of India	Summer Internship Programme	5	39
Swachcha Bharat Abhiyan	Ministry of Rural Devp, Govt of India	Swachchata Pakhwara Programme	1	50
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	Nil	Nil	Nil
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nil	Nil	Nil
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
54	54

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Campus Area	Newly Added
Class rooms	Existing
Class rooms	Newly Added
Laboratories	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Seminar halls with ICT facilities	Newly Added
Video Centre	Existing
Video Centre	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	18.11.10.000	2015

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	13378	2070136	716	553116	14094	2623252
Reference Books	12120	2148605	52	100000	12172	2248605
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	26	1	2	2	1	3	9	100	0
Added	34	1	0	13	0	4	0	0	0
<b>Total</b>	<b>60</b>	<b>2</b>	<b>2</b>	<b>15</b>	<b>1</b>	<b>7</b>	<b>9</b>	<b>100</b>	<b>0</b>

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2.89	2.89	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>On demand of the Lab. Related Departments and stakeholders, the authority with due consultation and permission of the Apex Body of the college, inviting tender/quotation from the suppliers, then finalize the appropriate one and handed over the equipments to the concerning department for utilizing and maintaining it. The concern departments prepare few rules and regulation in this regard. Laboratory: Seven laboratories are available in Arts Science stream. Though it is run by concerned department ,a management committee</p>
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supervise it. Library : The college library is well equipped with textbooks, reference books, journals daily newspapers facilities. A library management committee is form to smooth running of the library. The committee flamed the rules regulations for the library. The rules regulations are enclosed herewith.

Sports complex: i) A gymnasium hall is available in our college. ii) A well-Caliber badminton court is available in our college. iii) Two play ground (one is in campus, other is outside) (A strong committee is supervised all sports facilities) Computers : The computers are managing by the authority with academic committee. Classrooms : Class rooms are manage supervise according to the direction of the Apex Body of the Institution supervise also by the academic committee

<http://sppcollege.in/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	S R Jindal Foundation Scholarship, ISHAN UDAY Scholarship from UGC (Fresh), ISHAN UDAY Scholarship from UGC (Renewal), Combined Merit Scholarship by DHE, Assam	66	1461900
b) International	0	Nil	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
International Yoga Day Celebration	21/06/2019	120	11 Assam (G) (I) Coy NCC SPP College Unit NSS, SPP College, Unit
Menstrual Awareness Programme	19/09/2019	60	Women Cell and NSS Unit
Workshop on Assamese Language	11/10/2019	60	Department of Assamese
Arrangement for Live Telecast of Interaction Programme of Prime Minister Narendra	20/01/2020	215	Ministry of Human Resource Development, Government of India

Modi on "Pariksha Pe Charcha"			
Talk on Mental Health	23/05/2020	100	NSS unit in collaboration with the Office of Joint Director, Public Health, Sivasagar
Workshop on Communal Harmony	19/11/2019	250	IQAC
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	0	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	BA	ENGLISH	SIBSAGAR COLLEGE	MA
2019	1	BA	ENGLISH	ASSAM WOMEN UNIVERSITY	MA
2019	3	BA	ECONOMICS	ASSAM WOMEN UNIVERSITY	MA
2019	1	BA	HISTORY	DIBRUGARH	MA

				UNIVERSITY	
2019	3	BA	POLITICAL SCIENCE	DIBRUGARH UNIVERSITY	MA
2019	2	BA	GEOGRAPHY	DIBRUGARH UNIVERSITY	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
• Saraswati Puja	COLLEGE	510
• College Week	COLLEGE	280
• Freshman Social	COLLEGE	496
• Observation of College Established Day on 14-11-2019	COLLEGE	340
Communal Harmony Week from 19-11-2019 to 25-11-2019	COLLEGE	230
Participation in the Popular Talk on Natyashristit Axomiya Nari: Joti aru Goti organized by Women Cell 8-4-2019	COLLEGE	65
Inter- College Quiz Competition organized by AASU Unit SPP College, Namti 05-02-2020	STATE	60
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nil	National	Nil	Nil	Nil	Nil
2020	Nil	Internat ional	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of

the institution (maximum 500 words)

The college has a students' union and every year the students democratically elect the members of the Union. The college has framed a constitution of the Union Body by which the members are elected. The constitution contains the guidelines of the power and functions of the Union. Swahid Peoli Phukan College, Namti has always involved students in various academic and administrative activities. The election for the Students' Union for the year 2019 was held on 28-08-2019 electing members for the portfolio namely the President, Vice President, General Secretary, Assistant General Secretary, Cultural Secretary, Magazine and Literary Secretary, Games and Sports Secretary, Football and Volley Ball Secretary, Cricket and Badminton Secretary, Boys Common Room Secretary, Girls Common Room Secretary and Social Service Secretary. All students' related activities are carried out under the leadership of the College Union, advised and facilitated by the Staff Advisor. All important decisions are taken in the combined meetings of the union executive and raise opinions in a democratic spirit. College Union facilitates students to engage themselves effectively in co-curricular and extracurricular activities of the College and provides opportunities for training as good citizens. The major events held in the college with active involvement as well as in the initiative of the Students are:-

- Oath Taking was convened on 02-09-2019
- Participation in the Popular Talk on Natyashristit Axomiya Nari: Joti aru Goti organized by Women Cell 8-4-2019
- Observation of World Environment Day 05-06-2019
- Observation of International Yoga Day 21-06-2019
- Tree Plantation Programme on 19-08-2019
- Observation of Teachers Day on 05-09-2019
- Communal Harmony Week from 19-11-2019 to 25-11-2019
- Observation of Gandhi Jayanti organized by NSS Unit on 02-10-2019
- Observation of National Integration Day 25-10-2019
- Observation of National Unity Day (Rashtriya Ekta Diwas) 31-10-2019
- Observation of College Established Day on 14-11-2019
- Celebration of Independence Day 26-01-2020
- Arrangement of virtual awareness event "Pariksha Pe Charcha" by Ministry of Human Resource, Govt. of India 29-01-2020
- Freshman Social
- College Week
- Saraswati Puja
- Publication of College Magazine
- Virtual Awareness on using Mask and other Preventive Measures (for Covid-19 ) from 27-02- 2019 to 25-03-2010
- Awareness on Immunization for Mission Indradhanush on 01-03-2020, 04-03-2020 14-03-2020

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

148

5.4.3 – Alumni contribution during the year (in Rupees) :

314800

5.4.4 – Meetings/activities organized by Alumni Association :

1. Departmental Alumni Meet 2. Completion of the College Entrance Gate.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution practices decentralization and participative management by

involving Governing body, Principal, Vice Principal, Heads of Departments , faculties , Students Union and alumni at different levels of decision making process. Governance, leadership and management of the institution are democratically decentralized and participatory where all stakeholders are integral parts of decision making process. It has a participatory administrative structure that involves the teachers as well as the students in College administration from the lowest to the highest levels. Transparency is rooted in the institutional culture of SPP College and is reflected at the highest levels of decision-making and the day-to-day administration of the College. Decentralization and participative management exists in the institution from the policy-making bodies to the executive bodies. The institution translates its vision statement into its activities by strategically designing its programs and policies in accordance with the mission. As the highest authority of the college, the Governing Body strictly monitors the overall activities of the college and accords due guidance for its smooth functioning. The GB is liable to the overall development of the institution and has to adopt policies for new appointments as per the guidelines of UGC and Directorate of Higher Education (DHE) redress of grievances, improvement of academic and infra- structural activities etc. The Principal as the administrative head is committed to execute the policies and programs suggested by the GB, UGC, DHE etc. and also to communicate different information to the head of departments, faculties, students and the respective personnel. Our students are motivated to participate in NSS N.C.C. and Scouts Guide Programs to inculcate a sense of social responsibility, obligation, service to the nation and greater social domain. The students who are deprived socially and economically are provided academic, financial and above all mental support just to cater to their socio-economic needs. The college has been continuously supporting students through free studentship, scholarships, remedial classes, counseling etc. Teachers are also motivated to extend support to the needy students by providing books, reading materials, internet access, extensive book-borrowing facility from the library and other student-related activities. Our vision for the future is to create employable and knowledgeable human resource from this institute to the maximum extent of its possibility in accordance with the ground reality of Assam and beyond as well. Similarly the practices of decentralization and participative management were found in the organization of Faculty Development Program in January 2019. Resolution for organizing this program was passed in a general meeting of all stakeholders of college fraternity. The program was successful due to active involvement of teaching, non teaching faculty and the management in the administration of the college. Even in the crises of Covid 19 pandemic SPP College has been able to continue academic activities through virtual mode only because of its culture of democratic decentralization and participative management. The principal of the college has decentralized his powers by forming various administrative and academic committees of various faculty members keeping in mind their skills and interests. Each committee is headed by

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The Admission of Students into undergraduate courses is strictly as per the norms of the Dibrugarh University. The Admission Committee ensures smooth communication on matters

relating to admission procedures. The students who are admitted through counseling have their certificates verified and interview is conducted by the Interview panel of respective departments and are admitted based on performance. The management along with administrative staff reviews the admission process every year. Faculty members of each department and student volunteers assist in guiding the candidates and their parents during the admission. The College website and prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form. A customized admission software package has been introduced to facilitate the admission process.

Industry Interaction / Collaboration

As a part of experiential learning for the students, teachers undertake field trips , industrial visits, visit to self -help groups , philanthropists. College organizes guest lecturers in association with neighboring voluntary organizations.

Human Resource Management

Participative management and decentralization accommodates the faculty and administrative manpower to contribute to the well being of the Institution. In this manner of working, work is delegated to all and not concentrated at one place. The work load is this balanced. There are distinct committees to concentrate on a particular task. Meetings are held regularly for the Faculty and non-teaching staff to enable smooth functioning of the Institutional affairs. The college authority as well as the faculty members take vibrant initiatives within limited scope through Career Guidance Cell of the college in guiding the students within and outside classrooms. Students as are encouraged to participate in curricular, co-curricular and sports, extension activities organized at the local/university/state /national/ level. Similarly teaching staff are motivated to participate in faculty development programmes, Workshops and Conferences, contribute as resource persons, invited lecturer , selection committee members etc. Moreover, non-teaching staff also are motivated to

<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>participate in capacity building training programs.</p> <p>SPP College library plays a vital role among the student community by being a centre of learning on the campus. There is a central library of about 120 seating capacity with more than 27000 books including journals, periodicals. The books meant for academics, learning and reference are extensively made available to them anytime from 9.00 a.m. to 5.00 p.m. The college library is one of the main support services, which extends educational resources to the students for reference and learning. Our library has become an inherent part of research, helping scholars with useful material. The Library Advisory Committee meetings are held twice a year to discuss matters pertaining to the functioning of the library. A humble attempt for upgrading the library with automation and ICT facility is going on.</p>
<p>Research and Development</p>	<p>Research and Consultancy is carried on by the Institution for maintaining the Research Culture. The Research Committee of SPP College focuses on maintaining high research standards in different academic areas. Faculties are encouraged and motivated to carry on M.Phil, PhD , research projects, Faculty Development Program , publish research papers, books, organize inter disciplinary activities for sharing of knowledge. Research Committee monitors and assesses the project proposals .The project proposals are evaluated by concerned subject experts recommended by the research committee before sending it to the funding agencies. It is important to note that Research Committee of SPP College pays undivided attention towards UGC' cardinal principle' Good Academic Research Practice that aims at evolving higher education system to equip the countrys next generation with vital skills, knowledge and ethics for leading a rewarding life.</p>
<p>Examination and Evaluation</p>	<p>The College follows the continuous and comprehensive evaluation to ascertain whether all the deep-level objectives have been attained at all times. The College follows the scheme of university examinations. Continuous</p>

Internal Assessments are conducted regularly. The assessment components are in line with the number of credits allotted to each course. The schedule of internal examinations is made known to students in the beginning of the year through the academic calendar and timely reminders are given from time to time through academic announcements.

Teaching and Learning

- Chalk and Talk method
- Seminars and workshops
- Group discussion
- Counseling Session/One to one Counseling
- Remedial Tutorial Classes
- Audio visual aids
- Quiz
- Debate
- Interactive sessions
- Virtual class through Google class room Zoom Cloud Google Meet Microsoft Team etc
- Conferencing and Skype
- Online Interactive sessions
- Videos , Movies and Documentary films

Curriculum Development

Curriculum plays an important role in higher education. It is the process of creating planned syllabus, including teaching, training, exhibition, modes and is also a precise guideline of instruction for the curriculum. It describes the ways in which teaching and learning can be made effective. Teacher education provides a platform to students and teachers to acquire the required knowledge, skill and develop positive attitude, values and beliefs. This can be done with the help of the provided curriculum. The quality of teacher produced in any institution invariably depends on the curriculum offered to them. Since its inception, SPP College maintains quality education by adopting the guidelines of the University Grants Commission (UGC) and affiliated University. Since our college is affiliated to Dibrugarh University, the institution implements the syllabus designed by the university and sees to the needs of students. Though the curriculum has been designed by the University, each department works towards the delivery of the curriculum in the best possible manner that would give the students a theoretical as well as a practical knowledge of subjects prescribed. Curriculum revision begins at the faculty level, where the Faculty handling the courses, make the necessary changes as per benefit of students. The Institution pays

undivided attention to the infrastructure updating and the all round development of students by designing the curriculum in needs with the changing scenario of Teacher Education.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>SPP College has its own e-governance mechanism at certain level. Planning and Evaluation Committee meets to envision and articulate prospective plans for the development and growth of the Institution. Academic transaction implement the use of technology for interactive classroom interactions and for keeping the quality of academic standards of the Institution.</p>
<p>Administration</p>	<p>Technology is utilized in office administration for maintaining documents in soft. E-pay roll, an online payroll application is used for generating the salary statements of faculty members and the soft automate streamlines the payroll functions. Apart from it tendering, treasury transaction and other dealings are carried out through e-governance procedure. At the same time , online admission enrolment/registration, faculty and Staff data is updated on the College website.</p>
<p>Finance and Accounts</p>	<p>Finance and Accounts are managed and maintained as per e-governance module like Public Fund Management System. The finance committee checks if necessary formalities have been observed in incurring expenses for purchases made. Annual salary budget is meticulously prepared using TALLY software which helps to streamline the budget under different heads such as college accounts(general fund) , examination accounts and so on.</p>
<p>Student Admission and Support</p>	<p>The management system has a module on student admission and support. All information regarding admission is published in college website and prospectus. The Prospectus Committee meets to finalize the printing of Prospectus for the new academic year. Students admissions are done both manually and electronicall . Online registration of students is done on SPP College Admission Portal.</p>

<b>Examination</b>	Technology facilitates an easy interface in the timely publication of results. The college tries to orient the students with technological upgradation including the application of the online tools as and when necessary.
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### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	One Week Faculty Development Program	Training For Library Use	28/01/2020	02/02/2020	70	4
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP / Short Term Course	6	21/10/2019	26/10/2019	6
FDP / Short Term Course	4	01/07/2019	06/07/2019	6
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	1	Nill	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

<p>Permission granted for Refresher/Orientation/ Short-Term courses Ph.D and any other professional development activity Investment : SPP College Employees' Cooperative society Leaves : Casual Leaves, Earn Leaves, Maternity and Child Care leave as per Govt. Rules. Financial Assistance Advance to meet emergency in case of delay of salary Other Health Camp etc.</p>	<p>Permission granted for training and workshop on official skill , capacity building program etc. Financial Assistance : Extension of financial aid in critical illness, Advance to meet emergency in case of delay of salary Investment : Cooperative society: Leaves: Leaves as per Govt. Rules, Health Camp, Training program etc.</p>	<p>Financial Assistance : Fees concession , Free Admission as per Govt. Rules Health, Hygiene and Sanitation Drinking water facilities, Toilets Facilities, Common Room for boys and Girls and First Aid facility are also available within college. At the same time, health and hygiene club is also formed to monitor health related issues. At the same time wheel chair , special treatment etc also are provided for differently able students. Sport and Culture and Literature Facilities : Leadership and Competency : Scopes and facilities are provided for grooming leadership and competence through platform like NSS, NCC, Student Union Body , Cultural Society , Reading Club etc. Academic Apart from aforesaid facilities remedial Coaching , counseling , motivation , Viva, personal contact and interaction are provided to students.</p>
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#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly. The Institution conducts internal and external financial audits every year. Internal financial audits are conducted by auditor locally appointed by the Institution. And External financial audits are conducted by the concerned government auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<p>Purbanchal Prakashan , Guwahati Lochan Hazarika Dr. Dhruvajyoti Nath Principal, SPP College, Namtí Ramen Baruah Biman Chandra Das Deep Neog Department of Assamese Dr.S.Z.Ahmed</p>	<p>169000</p>	<p>Books , Journals for College Library Computer, Food Paddle Sanitizer, Infratia Digital Thermometer</p>

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6.4.3 – Total corpus fund generated

678000

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC, Association of Heads of Department , Academic Committee
Administrative	Yes	Directorate Higher Education , Assam	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

College has a Guardian Association which advises the college authority in different developmental aspects. Following support system is adopted for both students and parents. 1. On the day of re-opening of College, an orientation is given to both parents (guardians) and students of degree first semester about the college and its functioning with rules and regulations. 2. Parent- Teacher meetings are held twice a year for all students. 3. There is a constant interaction between staff and parents through phone calls , social media and personal meetings throughout the year. 4) Counseling to students with the parents is done and visit to the family is made now and then. 5) Feedback is taken from Parent – Teacher Association and suggestions are taken care of. Similarly Parents also lend their support to the conduct of community related programs of the Institution. Parents take part in the decision making process and lend their expertise towards the smooth functioning of the Institution.

6.5.3 – Development programmes for support staff (at least three)

Teachers of the college are deputed to different UGC sponsored programs like Orientation Courses, Refresher Courses, Winter Courses, Summer Schools, various short term courses, etc. The college provides facilities for various research projects. Teachers are encouraged to organize seminars, workshops, conferences, etc. Office staffs are also deputed to different training programs for their development in official skills.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. College gate has been constructed. 2. In a bid to cater more proactively to its student population, our college has built a G3 new building with ample and spacious classrooms, with each floor possessing separate rest rooms and other facilities for both teachers and students . 3.College Website has been newly created. 4. Sports Infrastructure upgraded 5. Online Admission, 6. Online Class and assessment introduced 7. Webinar was organized 8. Swachata Action Plan (SAP) was executed under MGNCRE, MHRD, Govt of India

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

Yes

b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Online Workshop on AQAR Preparation	24/02/2020	24/02/2020	Nil	40
2020	Conucting Online Admission during COVID 19 Pandemic	14/06/2020	14/06/2020	19/06/2020	8
2019	Formulation of feedback form from all stake holders - students/ teachers/ ad ministration / parents	21/10/2019	21/10/2019	24/10/2019	67
2020	Webinar on Gender Sterotyping	24/04/2020	24/04/2020	Nil	67
2020	Webinar on Assamese Language and Literature	27/04/2020	27/04/2020	Nil	63
2020	Webinar on Social Impact of Covid 19	13/05/2020	13/05/2020	Nil	29
2020	Virtual Counseling to Students during Lockdown	19/03/2020	24/03/2020	Nil	145

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Popular Talk on Natyashristis Axomiya Nari: Joti aru Goti organized by Women Cell	08/03/2019	Nil	43	26
Menstrual Awareness Programme	19/09/2019	Nil	31	2
Celebration of N.S.S. Day	24/09/2019	Nil	23	21
Inter-College Quiz Competition organized by AASU	05/02/2020	Nil	30	41
Popular Talk on Mental Hygiene in Youth and Adolescent organized by Career Counselling Cell & S.P.P. College Employees Co-operative Society Ltd.	14/03/2020	Nil	23	36

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Zubeen Fan Club of the college organizes Tree plantation programmes in the college and nearby villages for environmental consciousness. Biodegradable and non- biodegradable wastes are disposed in closed containers placed at various locations within the college premises which are regularly cleaned away by paid staff. The College has completely banned the use of polythene bags within the campus. Efforts are on to reduce paper use by circulating notices in digital form. NSS and NCC unit of the college conduct Cleanness programs from time to time.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill	No	Nil

development for differently abled students		
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	06/04/2019	2	Trip to Chapangan i Block under Nazira Subdivision organized by NSS Unit in association with Department of Rural Development, Nazira Subdivision	Sanitation	24
2019	1	1	15/05/2019	1	Survey under Summer Internship Program, under Swachh Bharat Abhiyan organized by Ministry of Youth Affairs and Sports	Swacchata	44
2019	1	1	08/08/2019	1	Induction Programme for the newly enrolled NCC Cadets	Induction Programme	100

					organized by NCC Unit		
2019	1	1	19/08/2019	1	Tree Plantation by NCC Cadets as a part of Social Services and Community Development organized by NCC Unit	Develop Sensitivity Towards Environment and Trees	23
2019	1	1	23/08/2019	1	Cleaning of College Campus organized by NSS Unit	Cleanliness drive	52
2019	1	1	25/09/2019	1	Mass Rally on Sanitation and Best Practices organized by NCC Unit	Health and Hygiene	52
2019	1	1	28/10/2019	2	Arrangement of Swacchata Pakhwada Program organized by NCC Unit	Swacchata	51
2019	1	1	30/10/2019	1	Cleaning of College Campus organized by NSS Unit	Cleanliness drive	24
Nil	1	1	14/03/2020	1	Career Counselling Cell	Career	59

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## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct of the Students of S.P.P. College	28/07/2020	The Prospectus of the college contains Code of Conduct for students.
Code Of Conduct for Teachers of S.P.P. College	01/01/2020	The college is a provincialized college and as such, the teachers are liable to follow all the rules and regulations framed by the UGC.
Bye-Law of S.P.P. College Employees Co-operative Society Ltd.	02/04/2020	The College has a bye-law for the smooth functioning of the Employees Co- operative Society Ltd.

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Drug Free India Campaign organized by Ministry of Human Resource, Government of India	19/02/2019	Nil	173
International Yoga Day organized by NSS Unit	21/06/2019	Nil	52
International Day Against Drug Abuse Illicit Trafficking organized by NCC Unit	26/06/2019	Nil	49
Swachchata Campaign by NCC cadets	29/07/2019	31/07/2019	21
Celebration of Independence Day organized by College Administration and NCC Unit	15/08/2019	Nil	52
Paying Homage to Dr. Sarvepalli Radhakrishnan organized by NSS Unit	05/09/2019	Nil	32
Observance of Gandhi Jayanthi organized by NSS Unit	02/10/2019	Nil	31
Observation of National	25/10/2019	Nil	97

Integration Day organized by NSS Unit			
Communal Harmony Week organized by NFCH in collaboration with S.P.P. College	19/11/2019	Nil	67
Swachhata Pakhwada organized by NCC Unit IN COLLABORATION WITH 11 Assam Girls' (I) Coy Sivasagar	06/12/2019	Nil	29
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i. Plantation Drive at regular Intervals
ii. Plastic Free Zone
iii. No Smoking Zone
iv. Cleanliness Drive
v. Tobacco Free Zone

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: SAMPLE SURVEY ON WATER SUPPLY, SANITATION HYGIENE  
Objective of The Practice: Department of Sociology under the aegis of S.P.P. College Teacher's Unit and in collaboration with Jala Shakti Team, S.P.P. College have organized a sample survey at Bholaguri Gaon to study the conditions of water supply, sanitation, health, and hygiene-related issues. The Context: Drinking water condition is one of the major issues of Bholaguri Gaon. The villagers collect drinking water from handpumps or ponds. The local people reported that the Government has provided few drinking water tanks to the village but they are not used at present. So the villagers are bound to drink the polluted water. The Practice: This survey was conducted to give the students an overview of the socio-economic conditions of Bholaguri Gaon and in particular how the polluted water affects the health of the villagers. Evidence of Success: Around 30 students and 15 faculties of the college participated in this survey. Problems encountered resources required: The resource was supplied by the Teachers Unit of the College.

2. Title of the Practice: S.P.P. COLLEGE CULTURAL SOCIETY  
The objective of The Practice: To train the students in terms of the technical specification of cultural representation in the form of drama, dance, recitation, etc. To conduct workshop/seminar on the aforementioned genres. To stage compete in cultural events at different places/ institutes/organizations. To promote build a healthy professional instinct amongst the student community, thereby enabling them to breathe the fine air of artistic perfection. The Context: In the light of the current socio-political scenario in which humanity is seen slackening with moral issues, degenerating into an abysmal quagmire of irresolution and lack of confidence, threatening to reach almost the nadir of civilization and in anticipation of building a healthy cultural ambience with a bunch of promising aspirants that have the potential toward off all possible forms of social malice and indignation, the aim of a select section of Swahid Peoli Phukan College has been to enunciate a trend with a vision of resuscitating the falling standards of culture and

society. The Practice: Inorder to reform re-orient the students in cultural fields which will not only boost up their confidence but will also be available medium of career opportunities. Evidence of Success: A number of students have enrolled in the society. Problems encountered resources required: The resource will be supplied by the College Authority.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sppcollege.in/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The aim of our institute is to teach and inculcate the basic values to the students and in creating an inspirational environment for learning through extracurricular activities and educational tours. It is the institution established for the betterment of the community residing in rural areas. The NCC cadets conducted Swachchata related activities on Plastic Waste and Organic Waste Management at Abhoyporia gaon, Namti. A total of 20 cadets devoted 50 hours in conducting Swachchata related activities. The cadets divided into two groups of 10 members each. They carried out door to door campaign in a total of 12 households for waste segretation and best practices. Moreover, the two groups made an attempt to create awareness on plastic pollution among the local community. They explained to the villagers the impact of plastic on our environment and our health. Further, they collected the waste from open space and dumped it into the dustbin.

Provide the weblink of the institution

<http://sppcollege.in/>

### 8.Future Plans of Actions for Next Academic Year

1. Infrastructure (i) To complete pending projects of infrastructure undertaken in last three years. (ii) To construct indoor stadium. (iii) To construct new building for library. (iv) To construct garden in college premises (v) To improve college playground. (vi) To construct cafeteria. (vii) To introduce self income generation projects in college. (viii) To construct statue of Swahid Peoli Phukan. (ix) To renovate cattle bridge. (x) To construct car shed for teaching and non teaching staff . (xi) To construct digital class room. (xii) To construct an archive . (xiii) To upgrade fire safety system. (xiv) Incinerators in the girls' common room including Sanitary Pad dispenser. 2. Teaching Learning and Academic (i) To constitute Academic Evaluation Council (ii) To introduce, B.Ed, Yoga, Post Graduate courses . (iii) To facilitate modern scientific teaching learning materials. (iv) To introduce Pradhan Mantri Koushal Vikash Yojana for generating employability (v) To continuously upgrade online admission, Teaching Learning and evaluation process 3. Student Progression and Placement (i) Organization of career counseling program (ii) Training program on skill development (iii) Organization of short term training courses sponsored by Ministry of Small Scale Industry (iv) To provide sufficient facility for sports and games and other creative activities (v) Organization of help desk for students during new admission (vi) To tie up with appropriate agency for student placement 4. Disaster Management (i) To introduce ambulance service for college fraternity (ii) To organize workshop on civil defense 6. Institutional commitments to community (i) Organization of special camp at adopted village of college. (ii) Organization socio cultural extension programs among local community. (iii) Initiatives for community involvement 7. Environmental commitment (i) To keep the college environment green and clean (ii) To install rainwater harvesting mechanism (iii) To increase alternative source of energy in

the college campus (iv) To keep the college campus plastic free (v) To encourage paperless policy in every sphere of activity