



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		SWAHID PEOLI PHUKAN COLLEGE, NAMTI
Name of the head of the Institution		Dr. S.S.Zaman
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03772-229601
Mobile no.		9401176995
Registered Email		sppcollegenamti@gmail.com
Alternate Email		bimanmajuli@rediffmail.com
Address		P.O. Namtidoole, Sivasagar
City/Town		SIVASAGAR
State/UT		Assam
Pincode		785684
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr. Ramen Baruah
Phone no/Alternate Phone no.	03772229601
Mobile no.	6901323427
Registered Email	ramenbaruah23@gmail.com
Alternate Email	abdulmubidislam@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://sppcollege.in/
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.sppcollege.in/calender/Academic_Calender_2016-17.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.5	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC	02-May-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Initiation of the new venture entitled	01-Oct-2016 60	1500
Organization of Tech Camp	12-Jun-2016 02	25

Preparation of the class routine	29-Jun-2016 05	5
Entrepreneurship Awareness Program organized by NSS on 11-01-2017	11-Jan-2017 01	30
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Director of Higher Education	Infrastructure Development Fund	Govt. of Assam	2017 365	5000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Analysis of the Brief Report of the NAAC Peer Team and Preparation of the Roadmap for Future Development

SWOC analysis of the College

Preparation of the College Routine

Formulation of the Guideline for new admission in the college

Verification of API of two faculty members and recommendation for Promotion to

next higher stage

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Recommendation of Faculty members for Promotion	Recommendation of 05 nos. of Faculty members for Promotion after verification of Academic Performance Indicator (API)
To frame a Mechanism for encouraging Research Activity in the College	Formation of a College level Research Committee to encourage & monitor the Research Activities in the College
To apply for a National/International Seminar	Submission of the Proposal for an International Seminar to the ICSSR
Initiation of the new venture entitled "Moytrejee: Ek Gyan Yatra"	15 Nos. of Teachers extended their teaching service in 10 High/HS Schools benefitting around 1500 students
Initiating the Implementation of the RUSAfunded Project in the College	Renovation of the College Building started
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	19-Apr-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

16-Mar-2017

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Swahid Peoli Phukan ensures effective curriculum delivery through well planned and systematic process. The college is a premier educational institute in the greater Namti region situated in the eastern part of Sivasagar district. The college has taken the onus of holding the torch of enlightenment to enable the students in all round development despite being situated in an area. 1.1.1.1

Mission & Vision Our college has firm faith in the Motto: "Tamasuma Jyotirgamaya" meaning "From Darkness to Light" and the literal meaning of the term is; 'to pull out from educational darkness and enlighten the future generations to develop and make progress and in all matter of affairs. As such, a group of dedicated personalities established this college in 1970, dedicating the nature of the college to the first Assamese Martyr Peoli Phukan, who sacrifices his life for the sake of the country's freedom. The College has a history of 50 years of dedicated service towards creating awareness in the neighbourhood and developing infrastructure and facilities for imparting education in the greater Namti area. The institution, established in a rural ambience, has withstood the test of time. During these eventful years, the college has carved a niche for itself in the field of educational and other curricular activities in higher education which emphasize as the need of the hour. In order to accomplish our mission the following assignment has been undertaken and implemented to deliver the curriculum provided by the University. ? To provide a wide range of holistic education by taking into purview the western knowledge while remaining anchored to the Indian culture and philosophical moorings; ? To open up new avenues to help our students in becoming disciplined, self-confident and self-reliant; ? Our special focus is on cultivating scientific spirit among our students, to mobilize them towards national duties through social service, corporate activities and all round development of personality; ? We believe in value-based education with flexibility of vision to cope up with the newer challenges of the globalized world in the best of spirit; ? To sensitize students towards social welfare and communal harmony; ? The college has been dedicated in creating an inspirational environment of learning among the communities by conducting daylong workshops, seminars and other forms of educational awareness among the neighbouring communities; ? To create motivational activities and knowledge to the students in the form of carrer counseling, extra-curricular activities and educational tours. Our college is affiliated under Dibrugarh University and we strictly adhere upon the Curriculum provided by the University. On this basis, the college Academic Committee prepare a systematic plan to deliver the curriculum within a stipulated time.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate/Diploma in Spoken English	01/02/2016	50
Certificate/Diploma in Computer Application	01/02/2016	30
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Study on Dibru Saikhowa National Park (Geography)	27
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback Obtained The institution convenes a meeting with other stake-holders and communicates all types of progress and development of the college. The Managing Body with all the stakeholders convenes a meeting annually. An important issues relating to the welfare of the college and grievances of the students are discussed in the meeting. Valuable number of opinion and suggestion are received from the stakeholders and the Board keeps all this in mind in bringing out a new paradigm shift. Besides verbal suggestions the college with the initiatives of IQAC distributes questionnaire to the stakeholders to place their views and opinions for further usages and to re-calculate the loopholes in various aspects such as curricular, teaching and learning, infrastructure and support services, governance, student-teachers relations, attitudes of the faculties, facilities, seminar and students' career guidance, supports services etc. The feedback collected from stakeholder is anonymous in nature. These set of questions are prepare in closed and opened</p>

format, given four choices/scale as i, ii, iii, iv (5 for Highly agree, 4 for Agree, 2 for Not decided and 0 for Disagree) to mark/tick their views and also given a space to jot down their views, opinion and suggestions. The feedback response by the stakeholders is collected and analyzed by group of experience teachers and submitted to the Managing Body for further investigation. On the basis of these findings action has taken to address specific areas where intervention is deemed necessary.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	MAJOR	300	319	283
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	566	Nil	27	Nil	27

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
27	18	1	2	Nil	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has its own mechanism for close mentoring of the students for their overall development by inculcating in them the values like patience, insight, understanding, experience, and social responsibility. The college tries to realize this objective by short-listing the following as the thrust areas: 1. Individual and Group mentoring: The College tries to ensure mentoring to each student both at the individual and group levels. i. In the individual level, it is done by encouraging a homely ambiance in which the students can approach the teachers without any inhibition. ii. Each teacher is assigned the responsibility of mentoring a group of at least 15 students. 2. Mentoring the students for participation in sports, cultural and social activities: The teachers with interest or expertise in specific domains of sports, cultural and social activities voluntarily render mentoring service to the students concerned with the objective of developing their potential in the respective area. 3. Mentoring during Field study: The teachers always guide the students in their various field study trips. 4. Mentoring through Admission Committee 5. Mentoring through Anti-ragging cell mentoring 6. Cell for Prevention of Sexual Harassment 7. Mentoring through NSS mentoring 8. Mentoring through teachers in-charge and grooming leadership 9. Mentoring through Career Counseling Cell

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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566	27	1:21
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2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	27	3	27	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	Semester	04/06/2016	14/07/2016
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution strictly follows the system mandated by Dibrugarh University for both the Continuous Internal Evaluation and the End Semester Examination. The ratio of weightage is 20 (CIE) and 80 (ESE) in UG programmes. In UG programmes, the CIE components are- In semester Examination: In-semester examinations are organized by the teachers related to their subjects. Home-Assignment: Home assignments are regularly given by the teachers expecting the students to think and write at their own on the topic given. Group- discussion: Group discussions are held in the class-rooms, where the students are made to think independently and given access to present his/her views on that topic. Through this activity, the students are given exposure to the skills like coping and sharing with others, rethinking on the suggestions and finalizing the solution to the issue. Seminar-: The students are given opportunities to present the seminar papers in order to develop their critical thinking, presentation skills. The reforms initiated during the assessment period are given below: Internal Examination process: (i) Initiative to computerize the internal examination related activities. (ii) To display the patterns of question papers and answer sheets in the departmental notice boards at the beginning of the programme. (iii) To display the students' marks in the departmental notice board within 10 days. (iv) To make it mandatory to discuss the common errors in the classroom. (v) To hold examinations for the students who cannot attend the internal examination due to unavoidable reasons.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of the year, an Academic Calendar is prepared by the IQAC based on inputs from the Dibrugarh University Academic Calendar and

Departmental Academic Plans. The preparation of academic calendar ensures that the students get sufficient instructional hours and teachers get maximum hours to deliver their courses effectively. Meetings with HoDs and staff: The College Authority timely convenes meeting with the Heads of Department and staff to discuss the matters with respect to the smooth and effective implementation of academic calendar. Departmental Academic Calendar: Each department develops its academic calendar which aligns with the academic calendar of the college. It includes dates for other components of CIE viz. assignments, seminars and projects. In addition, it includes proposed dates for field trips, field study. The Departments prepare Plan for all the courses, detailing the extent of syllabus that will be completed at different time intervals. Special Classes: In order to adhere to the schedule of CIE, faculty has to take special classes to complete the topics and if required, to take special classes on holidays to compensate the loss of working days on account of natural calamities or other untoward occurrences. Alignment of Co-curricular and Extra Curricular Activities with CIE: The college expands the knowledge horizon of the students through cultural activities and academic events like seminars, workshops, study tours, educational visits, field trips, etc. These programmes are included in the Academic Calendar in such a way that CIE process is not disrupted.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sppcollege.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	major & non-major	81	51	62.96

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://sppcollege.in/sss/SSS_2016-17.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Nill	0	0
Any Other (Specify)	0	Nill	0	0
International Projects	0	Nill	0	0
Students Research Projects (Other	0	Nill	0	0

than compulsory by the University)				
Projects sponsored by the University	0	Nil	0	0
Industry sponsored Projects	0	Nil	0	0
Interdisciplinary Projects	0	Nil	0	0
Minor Projects	0	Nil	0	0
Major Projects	0	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	Nil	Nil	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nil	Nil	Nil	Nil	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	Nil	0
International	Nil	Nil	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	1
Education	1
English	1
Geography	1
Political Science	1
Mathematics	1
Sociology	Nil
History	Nil
Economics	Nil
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	Nil	0	0	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	nil	nil	Nil	Nil	Nil	0
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	4	3	13
Presented papers	1	4	Nil	Nil
Resource persons	1	Nil	1	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Tree Plantation Programme at Namti Chariali Lower Primary School, Namti on the eve of NSS Day on 24th September, 2016	Organized by the NSS unit in collaboration with the Local Mosque Management Committee, Namti	4	20
Cleaning Programme of Maideu Pukhuri, a Public Pond at Namti on 20th November, 2016	Organized by the NSS Unit	1	5
Talk on Demonetization at S.P.P. College, Namti on 13th December, 2016	Organized by the NSS unit	1	50
Observation of National Voters Day at S.P.P. College, Namti on 25th January, 2017	Organized by the NSS unit in collaboration with Subdivisional Administration, Nazira	2	100
Survey on Open Defecation Free in adopted village, Deughoria, Namti on 6th 7th April, 2017	Organized by the NSS unit in collaboration with the Village Management Body of Deughoria, Namti	2	30
Awareness Programme on Prevention of Open Defecation in Arjunguri Gaon, Namti on 24th April, 2017	Organized by the NSS unit	2	56
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
nil	nil	nil	Nil	Nil
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	0	0	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
nil	nil	nil	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	Nil	nil	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
52.2	1.81

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Seminar Halls	Newly Added
Seminar halls with ICT facilities	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	18.11.10.000	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	11752	1302131	300	148383	12052
Reference Books	11590	1855670	Nil	Nil	11590	1855670
e-Books	45	Nil	Nil	Nil	45	Nil
Journals	17	20400	Nil	Nil	17	20400
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	15000	Nil	Nil	Nil	15000	Nil
CD & Video	2	Nil	Nil	Nil	2	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	26	1	2	2	1	3	9	100	0
Added	0	0	0	0	0	0	0	0	0
Total	26	1	2	2	1	3	9	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	http://sppcollege.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.5	1.5	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

On demand of the Lab. Related Departments and stakeholders, the authority with due consultation and permission of the Apex Body of the college, inviting tender/quotation from the suppliers, then finalize the appropriate one and handed over the equipments to the concerning deptt. for utilizing and maintaining it. The concern deptt.s prepares few rules and regulation in this regard. Laboratory : Seven laboratories are available in Arts Science stream. Though it is run by concerned department ,a management committee supervise it. Library : The college library is well equipped with textbooks, reference books, journals daily newspapers facilities. A library management committee is form to smooth running of the library. The committee flamed the rules regulations for the library. The rules regulations are enclosed herewith. Sports complex: i) A gymnasium hall is available in our college. ii) A well -Caliber badminton court is available in our college. iii) Two play ground (one is in campus, other is outside) (A strong committee is supervised all sports facilities) Computers : The computers are managing by the authority with academic committee. Classrooms : Class rooms are manage supervise according to the direction of the Apex Body of the Institution supervise also by the academic committee.

<http://sppcollege.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial aid to poor and meritorious students	20	20000
Financial Support from Other Sources			
a) National	S R Jindal Foundation Scholarship, SC Scholarship, DHE Assam Financial aid to Tea Garden labour, Financial Assistance to Economically Backward Students	47	204400
b) International	0	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved
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enhancement scheme		enrolled	
Tutorial	20/04/2017	150	All Departments
Observation of World Aids Day	01/01/2017	50	Organized by the NSS unit in collaboration with District AIDS Control Committee, Sivasagar
Observation of National Voters Day	25/01/2017	100	Organized by the NSS unit in collaboration with Sub-divisional Administration, Nazira

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	00	Nil	Nil	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	12	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	1	BA	Education	TEZPUR UNIVERSITY	MA
Nil	2	BA	POLITICAL SCIENCE	DIBRUGARH UNIVERSITY	MA

Nil	1	BA	POLITICAL SCIENCE	ASSAM WOMEN UNIVERSITY	MA
Nil	1	BA	ASSAMESE	MSS UNIVERSITY, NAGAON	MA
Nil	2	BA	ASSAMESE	DIBRUGARH UNIVERSITY	MA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ANNUAL COLLEGE WEEK	INSTITUTIONAL	155
SUREN BORAH QUIZ COMPETITION	DISTRICT	60
Inter college Weight Lifting , Powerlifting and Body Building Competition held on 3rd 4th January 2017	STATE	94

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	GOLD	National	1	Nil	Nil	MISS GITANJALI GOGOI
2017	CERTIFICATE OF PROFICIENCY	National	6	Nil	Nil	ABHIJIT BARUAH, ANKITA GOGOI, PAPORI GOGOI, PRAGYAN GOGOI, GAUROV CHETIA, KIRONMOYEE BORA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of

the institution (maximum 500 words)

Swahid Peoli Phukan College, Namti always involves students in various academic and administrative activities. The college has a students' union and every year the students democratically elect the members of the Union. The election for the Students' Union for the year 2016 was held onelecting members for the portfolio namely the President, Vice President, General Secretary, Assistant General Secretary, Cultural Secretary, Magazine and Literary Secretary, Games and Sports Secretary, Football and Volley Ball Secretary, Cricket and Badminton Secretary, Boys Common Room Secretary, Girls Common Room Secretary and Social Service Secretary. All students' related activities are carried out under the leadership of the College Union, advised and facilitated by the Staff Advisor. All important decisions are taken in the combined meetings of the union executive and raise opinions in a democratic spirit. College Union facilitates students to engage themselves effectively in co-curricular and extracurricular activities of the College and provides opportunities for training as good citizens. The major events held in the college with active involvement as well as in the initiative of the Students are:-

- Oath Taking was convened on 02-09-2016
- District Level Quiz Competition on 10-04-2016
- World Environment Day organized 05-06-2016
- Farewell to 6th Semester Students 11-04-2016
- Freshmen Social on 30-06-2016
- Celebration of Independence Day 15-08-2016
- Observance of Birth anniversary of Dr. Bhupen Hazarika on 08-09-2015
- Observation of Teachers Day 05-09-2016
- Celebration of N.S.S. Day 24-09-2016
- Tree Plantation in the College and at Namti Chariali LP School organized by NSS Unit in association with Local Mosque Management Committee on 24-09-2016
- Observance of National Integration Day organized by NSS Unit on 25-10-2016
- Observation of National Unity Day (Rashtriya Ekta Diwas) 31-10-2016
- Observation of College Established Day on 14-11-2016
- Communal Harmony Week from 19-11-2016 to 25-11-2016
- Improvement of College Approach Road organized by NSS Unit on 07-11-2016
- Observation of College Established Day on 14-11-2018
- Essay Competition on HIV/ AIDS and its Preventive Measures organized by NSS Unit on 04-12-2016
- Cleanliness Drive at College Campus organized by Zubeen Fan Club in association with NSS Unit 08-12-2016
- Interaction Program between students and Partha Protim Borah (former Best Graduate) organized by NSS Unit on 09-12-2015
- Observance of Children Day organized by NSS Unit in collaboration with Holy Kids Play School, S.P.P. College 14-11-2016
- Observance of World AIDS Day organized by NSS Unit in collaboration with District AIDS Control Committee 01-12-2016
- Inter college Weight Lifting , Powerlifting and Body Building Competition held on 3rd 4th January 2017
- Repairing Village Approach road at Boliya Chapori under Borphukan GP organized by NSS Unit on 04-01-2017
- Saraswati Puja- 01-02-2017
- Entrepreneurship Awareness Program organized by NSS on 11-01-2017
- Observation of National Voters Day on 25-01-2017
- Celebration of Republic Day organized by College Administration on 26-01-2017
- International Women's Day on 08-03-2017

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

178

5.4.3 – Alumni contribution during the year (in Rupees) :

17800

5.4.4 – Meetings/activities organized by Alumni Association :

1. Actively participated in the NAAC Peer Teams visit in April 2015. Annual General Meeting was held on 02-01-2017. 2. Two sittings of the Executive Committee were held.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution practices decentralization and participative management by involving Governing body, Principal, Vice Principal, Heads of departments, faculties, Students Union and alumni at different levels of decision making process. Governance, leadership and management of the institution are democratically decentralized and participatory where all stakeholders are integral parts of decision making process. It has a participatory administrative structure that involves the teachers as well as the students in College administration from the lowest to the highest levels. Transparency is rooted in the institutional culture of SPP College and is reflected at the highest levels of decision-making and the day-to-day administration of the College. Decentralization and participative management exists in the institution from the policy-making bodies to the executive bodies. The institution translates its vision statement into its activities by strategically designing its programs and policies in accordance with the mission. As the highest authority of the college, the Governing Body strictly monitors the overall activities of the college and accords due guidance for its smooth functioning. The GB is liable to the overall development of the institution and has to adopt policies for new appointments as per the guidelines of UGC and Directorate of Higher Education (DHE) redress of grievances, improvement of academic and infra- structural activities etc. The Principal as the administrative head is committed to execute the policies and programs suggested by the GB, UGC, DHE etc. and also to communicate different information to the head of departments, faculties, students and the respective personnel. Our students are motivated to participate in NSS N.C.C. and Scouts Guide Programs to inculcate a sense of social responsibility, obligation, service to the nation and greater social domain. The students who are deprived socially and economically are provided academic, financial and above all mental support just to cater to their socio-economic needs. The college has been continuously supporting students through free studentship, scholarships, remedial classes, counseling etc. Teachers are also motivated to extend support to the needy students by providing books, reading materials, internet access, extensive book-borrowing facility from the library and other student-related activities. Our vision for the future is to create employable and knowledgeable human resource from this institute to the maximum extent of its possibility in accordance with the ground reality of Assam and beyond as well. Participative management and decentralization accommodates the faculty and administrative manpower to contribute to the well being of the Institution. In this manner of working, work is delegated to all and not concentrated at one place. The work load is thus balanced. There are distinct committees to concentrate on a particular task. Meetings are held regularly for the Faculty and non-teaching staff to enable smooth functioning of the Institutional affairs. SPP College inherits the culture of decentralization and participative management at various levels. As for example college practices the same in organization of One Day Workshop on Choice Based Credit System on 18th September 2016 and International Seminar on Research and Development Initiatives on the Promotion of Inclusive Society on 28th -30th November, 2016.

6.1.2 – Does the institution have a Management Information System (MIS)?

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Admission of Students</p>	<p>The Admission of Students into undergraduate courses is done strictly as per the norms of the Dibrugarh University. The Admission Committee ensures smooth communication on matters relating to admission procedures. The students who are admitted through counseling have their certificates verified and interviews are conducted by the Interview panel of respective departments and are admitted based on performance. The management along with administrative staff reviews the admission process every year. Faculty members of each department and student volunteers assist in guiding the candidates and their parents during the admission. The College website and prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form. A customized admission software package has been introduced to facilitate the admission process.</p>
<p>Industry Interaction / Collaboration</p>	<p>As a part of experiential learning for the students, teachers undertake field trips , industrial visits, visit to self -help groups , philanthropists. College organizes guest lecturers in association with neighboring voluntary organizations.</p>
<p>Human Resource Management</p>	<p>The college authority as well as the faculty members take vibrant initiatives within limited scope through Career Guidance Cell of the college in guiding the students within and outside classrooms. Resource mobilization in the form of visiting faculty/resource persons. Students are encouraged to participate in curricular, co-curricular and sports, extension activities organized at the local/university/state /national level. Similarly, teaching staff are motivated to participate in Faculty Development Programs, Workshops and Conferences, contribute as resource persons, invited lecturer, selection committee members etc. Moreover, non-teaching staff also are motivated to participate in</p>

<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>capacity building training programs.</p> <p>SPP College library plays a vital role among the student community by being a centre of learning on the campus. There is a central library of about 120 seating capacity with more than 27000 books including journals, periodicals. The books meant for academics, learning and reference are extensively made available to them anytime from 9.00 a.m. to 5.00 p.m. The college library is one of the main support services, which extends educational resources to the students for reference and learning. Our library has become an inherent part of research, helping scholars with useful material. The Library Advisory Committee meetings are held twice a year to discuss matters pertaining to the functioning of the library. A humble attempt for upgrading the library with automation and ICT facility is going on.</p>
<p>Research and Development</p>	<p>Research and Consultancy is carried on by the Institution for maintaining the Research Culture. The Research Committee of SPP College focuses on maintaining high research standards in different academic areas. Faculties are encouraged and motivated to carry on M.Phil, PhD , research projects, Faculty Development Program , publish research papers, books, organize inter disciplinary activities for sharing of knowledge. Research Committee monitors and assesses the project proposals .The project proposals are evaluated by concerned subject experts recommended by the research committee before sending it to the funding agencies. It is important to note that Research Committee of SPP College pays undivided attention towards UGC' cardinal principle' Good Academic Research Practice that aims at evolving higher education system to equip the countrys next generation with vital skills, knowledge and ethics for leading a rewarding life.</p>
<p>Examination and Evaluation</p>	<p>The College follows the continuous and comprehensive evaluation to ascertain whether all the deep-level objectives have been attained at all times. The College follows the scheme of university examinations. Continuous Internal Assessments are conducted</p>

regularly. The assessment components are in line with the number of credits allotted to each course. The schedule of internal examinations is made known to students in the beginning of the year through the academic calendar and timely reminders are given from time to time through announcements and Notice-board

Teaching and Learning

- Chalk and Talk method
- Seminars and workshops
- Group discussion
- Counseling Session/One to one Counseling
- Remedial Tutorial Classes
- Audio visual aids
- Quiz
- Debate
- Interactive sessions
- Projects and Assignments .

Curriculum Development

Curriculum plays an important role in higher education. It is the process of creating planned syllabus, including teaching, training, exhibition, modes and is also a precise guideline of instruction for the curriculum. It describes the ways in which teaching and learning can be made effective. Teacher education provides a platform to students and teachers to acquire the required knowledge, skill and develop positive attitude, values and beliefs. This can be done with the help of the provided curriculum. The quality of teacher produced in any institution invariably depends on the curriculum offered to them. Since its inception, SPP College maintains quality education by adopting the guidelines of the University Grants Commission (UGC) and affiliated University. Since our college is affiliated to Dibrugarh University, it implements the syllabus designed by the university and sees to the needs of students. Though the curriculum has been designed by the University, each department works towards the delivery of the curriculum in the best possible manner that would give the students a theoretical as well as a practical knowledge of subjects prescribed. Curriculum revision begins at the faculty level, where the Faculty handling the courses, make the necessary changes as per benefit of students. The Institution is paying undivided attention to the infrastructure updating and the all round development of students by designing the curriculum in needs with the changing scenario of Teacher

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	SPP College has its own e-governance mechanism at certain level. Planning and Evaluation Committee meets to envision and articulate prospective plans for the development and growth of the Institution. Academic transaction implement the use of technology for interactive classroom interactions and for keeping the quality of academic standards of the Institution.
Administration	Technology is utilized in office administration for maintaining documents in soft. E-pay roll, an online payroll application is used for generating the salary statements of faculty members and the soft automate streamlines the payroll functions. Apart from it tendering, treasury transaction and other dealings are carried out through e-governance procedure. At the same time , online admission enrolment/registration, faculty and Staff data is updated on the College website.
Finance and Accounts	Finance and Accounts are managed and maintained as per e-governance module like Public Fund Management System. The finance committee checks if necessary formalities have been observed in incurring expenses for purchases made. Annual salary budget is meticulously prepared using TALLY software which helps to streamline the budget under different heads such as college accounts(general fund) , examination accounts and so on.
Student Admission and Support	The management system has a module on student admission and support. All information regarding admission is published in college website and prospectus. The Prospectus Committee meets to finalize the printing of Prospectus for the new academic year. Students admissions are done both manually and electronicall . Online registration of students is done on SPP College Admission Portal.
Examination	: Technology facilitates an easy interface in the timely publication of results. The college tries to orient the students with technological upgradation including the application

of the online tools as and when necessary.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Nill	Nill	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Training Program on Electronic Voting Machine and electoral duty for Newly recruited Presiding Officer in State Legislative Assembly , Assam	Training Program on Electronic Voting Machine and electoral duty for Newly recruited Presiding Officer in State Legislative Assembly , Assam	09/01/2016	Nill	25	10
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	10/04/2017	15/04/2017	16
Orientation Programme	1	19/01/2017	17/02/2017	30
Orientation Programme	1	19/01/2017	17/02/2017	30
Orientation Programme	1	27/02/2017	28/03/2017	30

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Permission granted for Refresher/Orientation/ Short-Term courses Ph.D and any other professional development activity Investment : SPP College Employees' Cooperative society Leaves : Casual Leaves, Earn Leaves, Maternity and Child Care leave as per Govt. Rules. Financial Assistance Advance to meet emergency in case of delay of salary Other Health Camp etc. SPP College Employees' Cooperative society provided financial loan to seven members	(i)Permission granted to one staff for training on capacity building (ii) Permission granted to two staff for training on election duty (Assembly Election 2016.	Free Admission to 80 percent students as per Govt. Rules.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institutional conducts internal and external financial audits regularly. The Institution conducts internal and external financial audits every year. Internal financial audits are conducted by auditor locally appointed by the Institution. And External financial audits are conducted by the concerned government auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr.NP Borgohain Dr.Tanuja Borah Ajanta Gogoi Das Deepali Arandhara	8000	Annual Award for Best Dance Artist Annual Award for best performer in cultural Events Highest scorer in History subject in Higher Secondary Final Examination, Reader of the Year Award

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6.4.3 – Total corpus fund generated

678500

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC, Association of Heads of Department , Academic Committee
Administrative	Yes	Directorate Higher Education , Assam	No	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

College has a Guardian Association which advises the college authority in different developmental aspects. Following support system is adopted for both students and parents. 1. On the day of re-opening of College, an orientation is given to both parents (guardians) and students of degree first semester about the college and its functioning with rules and regulations. 2. Parent- Teacher meetings are held twice a year for all students. 3. There is a constant interaction between staff and parents through phone calls , social media and personal meetings throughout the year. 4) Counseling to students with the parents is done and visit to the family is made now and then. 5) Feedback is taken from Parent - Teacher Association and suggestions are taken care of. Similarly Parents also lend their support to the conduct of community related programs of the Institution. Parents take part in the decision making process and lend their expertise towards the smooth functioning of the Institution.

6.5.3 – Development programmes for support staff (at least three)

Teachers of the college are deputed to different UGC sponsored programs like Orientation Courses, Refresher Courses, Winter Courses, Summer Schools, various short term courses, etc. The college provides facilities for various research projects. Teachers are encouraged to organize seminars, workshops, conferences, etc. Office staffs are also deputed to different training programs for their development in official skills.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiative for SWOC analysis of the college 2. Initiative to construct of the College gate has been constructed. 3. Initiative to construction of Principal's office and renovation of old office building

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	CBCS Workshop in collaboration with Sivsagar Zone , ACTA	16/10/2016	16/10/2016	Nil	60
Nil	Workshop on Boro Language	21/06/2016	21/06/2016	30/06/2016	40
Nil	Workshop on API	20/08/2016	20/08/2016	Nil	12
Nil	Popular Talk on Woman Playwright and Assamese Drama	10/09/2016	10/09/2016	Nil	54
Nil	Interactive session on CAS Promotion	22/11/2016	22/11/2016	Nil	12
Nil	Popular Talk on Stress management	28/11/2016	28/11/2016	Nil	73

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
World Environment Day organized by NSS Unit	05/06/2016	Nil	30	22
Celebration of Independence Day organized by College Administration and NSS Unit	15/08/2016	Nil	96	58
Communal Harmony Day organized by NSS Unit in association	20/08/2016	Nil	32	20

with Communal Harmony Cell				
Observation of National Integration Day organized by NSS Unit	25/10/2016	Nil	48	16
Observation of Children Day organized by NSS Unit in collaboration with Holy Kids Play School, S.P.P. College	14/11/2016	Nil	51	31
Observation of World AIDS Day organized by NSS Unit in collaboration with District AIDS Control Committee	01/12/2016	Nil	24	10
Observation of National Voters Day organized by NSS Unit in collaboration with Sub division Administration, Nazira	25/01/2017	Nil	63	39
Celebration of Republic Day organized by College Administration	26/01/2017	Nil	23	6

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
i. Plantation Drive at regular Intervals ii. Plastic Free Zone iii. No Smoking Zone iv. Cleanliness Drive v. Tobacco Free Zone

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1

Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	Nil	03/08/2016	1	College Campus Cleaning under Swacch Bharat Abhiyan organized by NSS Unit	Cleanliness Drive	29
2016	1	1	24/09/2016	1	Tree Plantation in the College and at Namti Chariali LP School organized by NSS Unit in association with Local Mosque Management Committee	Develop Sensitivity Towards Environment and Trees	24
2016	1	Nil	07/11/2016	2	Improvement of College Approach Road organized by NSS Unit	Upliftment of the road	49
2016	1	Nil	08/12/2016	1	College Campus Cleaning	Cleanliness Drive	71

					organized by Zubeen Fan Club in association with NSS Unit		
2017	1	1	24/03/2017	1	Awareness on prevention of Open Defecation organized by NSS Unit	Sanitation and Hygiene	58
2017	1	1	06/04/2017	2	Survey in Adopted Village, Deoghoria organized by NSS Unit with Village Management Body of adopted village	Socio-Economic	30
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct of the Students of S.P.P. College	01/06/2016	The Prospectus of the college contains the Code of Conduct for students.
Code Of Conduct for Teachers of S.P.P. College	01/06/2016	The college is a provincialized college and as such, the teachers are liable to follow all the rules and regulations framed by the UGC.
Bye-Law of S.P.P. College Employees Co-operative Society Ltd.	01/04/2017	The College has a bye-law for the smooth functioning of the Employees Co- operative Society Ltd.
The Constitution of S.P.P. College Student's Union Society	03/09/2016	The Student's Union Society is an integral part of the College. For the smooth functioning of the Body, the College has framed a constitution encompassing the fundamental principles,

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Environment Day organized by NSS Unit	05/06/2016	Nil	52
Celebration of Independence Day organized by College Administration and NSS Unit	15/08/2016	Nil	154
Communal Harmony Day organized by NSS Unit in association with Communal Harmony Cell	20/08/2016	Nil	52
Observation of National Integration Day organized by NSS Unit	25/10/2016	Nil	64
Observation of Children Day organized by NSS Unit in collaboration with Holy Kids Play School, S.P.P. College	14/11/2016	Nil	82
Observation of World AIDS Day organized by NSS Unit in collaboration with District AIDS Control Committee	01/12/2017	Nil	34
Celebration of Republic Day organized by College Administration	26/01/2017	Nil	29
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i. Plantation Drive at regular Intervals
ii. Plastic Free Zone
iii. No Smoking Zone

iv. Cleanliness Drive

v. Tobacco Free Zone

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

- 1. Title of the Practice:** One day workshop on Choice Based Credit System (CBCS)
The objective of The Practice: A one-day workshop on CBCS was organized by IQAC of the College in association with ACTA Sivasagar Zone with the objective to discuss the various aspects of CBCS. **The Context:** As CBCS is a new concept for the teachers so to provide them an outline on CBCS this workshop was organized. **The Practice:** The teachers were trained on how to implement CBCS. **Evidence of Success:** About 70 faculties from different institutes of Sivasagar participated in the programme. **Problems encountered resources required:** The resources required for this workshop were supplied by the DU and ACTA Sivasagar Zone.
- 2. Title of the Practice:** Well- equipped Multi- Gymnasium Hall
Objective of The Practice: The Multi- Gymnasium Hall of the college was established to create national and international players from the college and its surrounding area. **The Context:** The Gymnasium hall has been fulfilling the long awaited demands of the students as well as the local people. **The Practice:** In the field of co-curricular and extracurricular activities the college has paid full attention. **Evidence of Success:** Many of the trainees of the Gymnasium hall have already earned national and international fame. **Problems encountered resources required:** The resources required for this gymnasium are supplied by the DU.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sppcollege.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

S.P.P. College, Namti emerged as the milestone in the field of higher education in greater Namti under the auspices of the founder Principal Sri Durgadhar Bora and a group of visionary persons in 1970. This College has carved a niche for itself in the field of higher education with special emphasis on the need of the hour. The College fraternity is looking forward to realizing the collective dream of establishing this institution as a nurturing ground for a hopeful future for the generations to come and to prove to the world the worth and capability that this institution can develop in the students. As ours is a rural college, most of the students come from the socio-economical weaker sections of the society. The aim of our institute is to teach and inculcate the basic values to the students and in creating an inspirational environment for learning through extracurricular activities and educational tours. It is the institution established for the betterment of the community residing in rural areas. Interested students to serve the nation have been inducted as volunteers in the NSS and NCC units of the college. The campus is free from eve-teasing and ragging activities.

Provide the weblink of the institution

<http://sppcollege.in/>

8.Future Plans of Actions for Next Academic Year

1 Infrastructure (i) The college has plans to expand in near future. With expanding demand, the enrollment in higher education in this part of Sivasagar district of Assam is growing at very high pace. Hence, the college has plans to

build more infrastructures such as expansion of class rooms, library, administrative building etc. (ii) In a bid to cater more proactively to its student population, college planned to built a G2 new building with ample and spacious classrooms under RUCHA Scheme (iii) Renovation of conference hall. (iv) Construction of badminton court. 2 Academic and Teaching learning (i) Application of innovative teaching learning methods. (ii) Application of scientific tools and teaching materials. (iii) Excursion to historical sites of national importance. (iv) Evaluation on Teaching and Learning with the assistance of students Feedback. (v) Organization seminar conference and workshops by various department. (vi) Extension of financial support to teachers for attending conferences/ workshops. (vii) Publication of College Journal. (viii) Organization of workshop on Choice based Credit System. (ix) To introduce new courses. (ix) To embrace collaborative opportunities with other Institutions to enhance academic programs (x) Improvement of science stream. (xi) Certificate courses in vocational and skill development program will be introduced. Organization Management (i) Planning and Development Strategies for resource generation. (ii) Introduction of Public Fund Management System . (iii) Improvement of Teacher-Student ratio for better academic development 4 Library ICT Structure (i) Digitalization of existing library. (ii) Increase number of books journals and e-resources. (iii) Upgrading the library facilities. (iv) Well-maintained Archive section. (v) Additional storage facilities in the Library. 5. Student Progression (i) The NSS and NCC Units will be expanding with addition of more units and students. (ii) Providing career counseling to the students. (III) To organize campus placement programs. (IV) Student -teacher exchange programs through collaboration with some national or international institutions 6. Institutional Commitment to Community (i) Developing awareness and interest towards conservation of environment. (ii) To extend relevant and effective awareness towards the local community in terms of education, health and environment in conformity with the principle upon which the institution is erected.