



# *Institutional Research Policy*



**Internal Quality Assurance Cell**  
**Swahid Peoli Phukan College, Namti**  
**Sivasagar, Assam**

## **Institutional Research Policy**

### **Swahid Peoli Phukan College, Namti**

Deemed a core agenda of higher education, research determines the degree of academic excellence and responsibility of a higher education institution. Framing a comprehensive, well-defined policy of research is essential for effective execution of research activities. Swahid Peoli Phukan College recognizes research as a prime agenda in its quest for academic excellence and strives to build and nurture a vibrant research culture in order to contribute to the society and the nation with its research endeavours. In tune with the vision and mission of the institution, the college has formulated a comprehensive research policy to plan, execute and coordinate all research endeavours undertaken by the institution.

The key aspects of the policy are as follows:

- **Objectives**
- **Mechanism for Execution of the Policy :**  
**Action Plan**  
**Regulatory Body : the Research Council (RC)**  
**Code of Conduct for Research Ethics**

#### **Objectives:**

The Research Policy has been framed to realize the following objectives:

- To create a vibrant, conducive atmosphere of research and build a strong research culture
- To devise a mechanism for effective execution of quality research
- To formulate strict principles to ensure proper and ethical conduct of research engagements
- To contribute to society and the nation at large with the knowledge of research outcome

#### **Mechanism:**

##### **Action Plan**

The policy has an elaborate action plan for realizing the objectives. The action plan specifies the initiatives and measures to be adopted during various stages of research cycle from motivation and orientation to effective conduct of research and dissemination and utilization of research outcomes.

The various concerns of the action plan are as follows:

- To organize motivational and orientation programmes for creating a vibrant atmosphere of research by promoting scientific temper and inculcating in the young minds an attitude of scientific and objective inquiry and innovative thinking, and motivating them to undertake research activities
- *Organizing workshops, seminars and conferences on relevant and newly emerging areas*
- Holding programmes to impart and develop appropriate research skills among the aspiring researchers.
- To depute faculty members and students to workshops, seminars and conferences on their respective fields as well as areas of contemporary and multi-disciplinary relevance
- To inquire and inform aspiring scholars about potential research opportunities and funds from different academic, industrial and government institutions

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- Identification and prioritization of thrust areas of research, based on criteria like social relevance, potential usefulness, and availability of resources
  - Approval of the research proposal after monitoring and offering necessary suggestions
  - Organizing periodic sessions for discussion about progression of research and other updates
  - To organize presentations, discussions and talks etc. for dissemination and utilization of knowledge of research findings.
  - Encouraging research publications in prestigious peer reviewed, UGC CARE listed or SCOPUS indexed journals
  - Encouraging popular writings on the research areas to educate and sensitize the public
  - Creation and proper maintenance and updating of the research archive and data base of the college

### **Regulatory Body: The Research Council**

The responsibility of implementing and updating the policy is entrusted to the regulatory body called the Research Council. The Research Council is formed with the following functionaries:

Chairperson

The Academic Officer

Coordinator: One senior faculty member with extensive research experience

Coordinator, IQAC

The Librarian

Members: Six faculty members from various departments with adequate research skill and experience

The Coordinator and the members will have a three year term. However, the council may reelect former coordinator and members and add new members as and when necessary.

The present Research Council constitutes of the following office-holders:

Chairperson: Principal

Academic Officer

Coordinator, IQAC

Librarian

Members: Dr. Paochan Tuboi

Dr. Jagmohan Boro

Dr. Biman Chandra Bora

Dr. Beejata Das

Dr. Shahiuz Zaman Ahmed

Syed Abdur Rohman

Coordinator: Dr. Tanuja Bora

The role and responsibility of the Research Council is supervision and overall monitoring of all research activities. It will approve research proposals after careful scrutiny and necessary modifications, monitor progress of the research proceedings, and provide appropriate research infrastructure from the available resources. The Research Council will form task groups to perform various responsibilities, i.e., to take specific initiatives or to oversee various research efforts.

### **Code of Conduct for Research Ethics:**

Swahid Peoli Phukan College, Namti assigns utmost importance to honesty and integrity in all its pursuits and endeavours. The research policy of the institution enunciates a set of unequivocal and clearly defined rules in tune with the norms and rules set by the affiliating university (Dibrugarh University) and University Grants Commission with the regard to the code of conduct to maintain academic integrity and research ethics. An ethics committee formed by the Research Council supervises all the research activities of the institute to ensure proper maintenance of ethical norms. Following are the specific concerns with regard to ethical functioning of all research engagements of the institution as stipulated by the policy.

- It is mandatory for all the researchers to maintain honesty, *integrity and professionalism* in every stage of their research endeavours.
- Orientation sessions are organized to sensitize the aspiring researchers about research ethics, academic integrity and professionalism.
- The students and faculties are briefed about intellectual property rights and the harms of research misconducts and plagiarism.
- The ethics committee is entrusted with the responsibility of ensuring originality and observance of ethical norms prior to publication of any research work.
- Guidance is provided to the researchers about the genuineness and quality of research journals for publishing their research work.

The policy will be updated or amended as and when necessary according to the directives of National Education Policy, rules and norms of the affiliating university and regulatory bodies like University Grants Commission.



Principal

Swahid Peoli Phukan College, Namti

Principal  
S.P.P. College, Namti