



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SWAHID PEOLI PHUKAN COLLEGE, NAMTI
Name of the head of the Institution		Mrs. Minu Hazarika
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03772229601
Mobile no.		7896736019
Registered Email		sppcollegenamti@gmail.com
Alternate Email		principal@sppcollegenamti.org
Address		PO: NAMTIDOLE, DISTRICT: SIVASAGAR
City/Town		SIVASAGAR
State/UT		Assam
Pincode		785684
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	SRI RAMEN BARUAH
Phone no/Alternate Phone no.	03772229601
Mobile no.	6901323427
Registered Email	ramenbaruah23@gmail.com
Alternate Email	biman.borah3@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://sppcollege.in/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://sppcollege.in/calender/Academic_Calender_2018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.5	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC	02-May-2005
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Conducting a Week Long Short Term Course (STC) on	28-Jan-2019 06	58
Organizing a Day Long	26-May-2018	52

Counselling Programme for the Examinees on	01	
Arrangement for live telecast of interaction between PM and students organised by Ministry of Human resource, GOI.	12-Jan-2018 01	173
Preparation of the class routine	29-Jun-2018 05	5
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Infrastructure Development	RUSA	2018 548	10000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Continuation of the process of building interinstitutional relation by encouraging 18 nos. of college faculty for knowledge dissemination by taking classes in nearby Higher Secondary and High Schools through the programme named "Moitreyee: Ek Gyan Yatra"

Taking initiative for availing the Grant of Rs. 2,00,000/- from the Govt. of Assam for purchasing books for the College Library. It is noteworthy that SPP College, Namti could enlist its name among the fifty colleges of Assam receiving that grant.

Improvement of the Class-room infrastructure, Office Block and the Principal's Chamber.

Organization of a One Day Orientation Programme for the teachers on the newly introduced CBCS.

Initiation of ICT-based admission process

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organize workshop on Yogasana	Three Days Workshop on Yogasana was held on June 13, 14 & 15, 2018
To enrich the college computer lab and to introduce a skill-based course on Computer Application	The Computer Lab was upgraded and a Six Months Certificate Course on Computer Application was introduced
To organize Seminar/Conference	A Popular Talk on Natyashristit Axomiya Nari: Joti aru Goti was organized by Women Cell
To try for conducting Faculty Development Programme in collaboration with competent HEI	A Week Long Short Term Course (STC) on "Innovation and Rejuvenation of Teaching in Higher Education" was held in collaboration with the Teaching-Learning Centre, Tezpur University
To ensure timely promotion of the Teachers	Recommendation of 06 nos. of Faculty members for Promotion after verification of Academic Performance Indicator (API)
To organize Counselling Programme for the Examinees	A Day Long Counselling Programme for the Examinees was organized
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
GOVERNING BODY OF COLLEGE	04-Oct-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2019
Date of Submission	28-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Swahid Peoli Phukan ensures effective curriculum delivery through well planned and systematic process. The college is a premier educational institute in the greater Namti region situated in the eastern part of Sivasagar district. The college has taken the onus of holding the torch of enlightenment to enable the students in all round development despite being situated in an area. Mission & Vision Our college has firm faith in the Motto: "Tamasuma Jyotirgamaya" meaning "From Darkness to Light" and the literal meaning of the term is; 'to pull out from educational darkness and enlighten the future generations to develop and make progress and in all matter of affairs. As such, a group of dedicated personalities established this college in 1970, dedicating the nature of the college to the first Assamese Martyr Peoli Phukan, who sacrifices his life for the sake of the country's freedom. The College has a history of 50 years of dedicated service towards creating awareness in the neighbourhood and developing infrastructure and facilities for imparting education in the greater Namti area. The institution, established in a rural ambience, has withstood the test of time. During these eventful years, the college has carved a niche for itself in the field of educational and other curricular activities in higher education which emphasize as the need of the hour. In order to accomplish our mission the following assignment has been undertaken and implemented to deliver the curriculum provided by the University. ? To provide a wide range of holistic education by taking into purview the western knowledge while remaining anchored to the Indian culture and philosophical moorings; ? To open up new avenues to help our students in becoming disciplined, self-confident and self-reliant; ? Our special focus is on cultivating scientific spirit among our students, to mobilize them towards national duties through social service, corporate activities and all round development of personality; ? We believe in value-based education with flexibility of vision to cope up with the newer challenges of the globalized world in the best of spirit; ? To sensitize students towards social welfare and communal harmony; ? The college has been dedicated in creating an inspirational environment of learning among the communities by conducting daylong workshops, seminars and other forms of educational awareness among the neighbouring communities; ? To create motivational activities and knowledge to the students in the form of carrer counseling, extra-curricular activities and educational tours. Our college is affiliated under Dibrugarh University and we strictly adhered upon the Curriculum provided by the University. On this basis, the College Academic Committee prepare a systematic plan to deliver the curriculum within a stipulated time.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
-------------	-----------------	----------	----------	-----------------	-------

Introduction

ability/entrepreneurship

Development

No Data Entered/Not Applicable !!!

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate/Diploma in Spoken English	01/02/2019	50
Certificate/Diploma in Computer Application	01/02/2019	30
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Ecological Study	18
BA	Historical Study	24
BA	Geographical Study	16
BA	Ecological Study	32
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback Obtained The institution convenes a meeting with other stake-holders and communicates all types of progress and development of the college. The Managing Body with all the stakeholders convenes a meeting annually. An important issues relating to the welfare of the college and grievances of the students are discussed in the meeting. Valuable number of opinion and suggestion are received from the stakeholders and the Board keeps all this in mind in bringing out a new paradigm shift. Besides verbal suggestions the college with the initiatives of IQAC distributes questionnaire to the stakeholders to place their views and opinions for further usages and to re-calculate the loopholes in various aspects such as curricular, teaching and learning, infrastructure and support services, governance, student-teachers relations, attitudes of the faculties, facilities, seminar and students' career guidance, supports services etc. The feedback collected from stakeholder is anonymous in nature. These set of questions are prepare in closed and opened format, given four choices/scale as i, ii, iii, iv (5 for Highly agree, 4 for Agree, 2 for Not decided and 0 for Disagree) to mark/tick their views and also given a space to jot down their views, opinion and suggestions. The feedback response by the stakeholders is collected and analyzed by group of experience teachers and submitted to the Managing Body for further investigation. On the basis of these findings action has taken to address specific areas where intervention is deemed necessary.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Major & Non-Major	300	265	185
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	5121	Nil	26	Nil	26

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
26	18	8	2	Nil	13
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has its own mechanism for close mentoring of the students for their overall development by inculcating in them the values like patience, insight, understanding, experience and social responsibility. The college tries to realize this objective by short-listing the following as the thrust areas: 1. Individual and Group mentoring: The College tries to ensure mentoring to each student both in the individual and group levels. i. In the individual level, it is done by encouraging a homely ambiance in which the students can approach the teachers without any inhibition. ii. Each teacher is assigned the responsibility of mentoring a group of at least 15 students. 2. Mentoring the students for participation in sports, cultural and social activities: The teachers with interest or expertise in specific domain of sports, cultural and social activities voluntarily render mentoring service to the students concerned with the objective of developing their potential in the respective area. 3. Mentoring during Field study: The teachers always guide the students in their various field study trips. 4. Mentoring through Admission Committee 5. Mentoring through Anti ragging cell mentoring 6. Cell for Prevention of Sexual Harassment 7. Mentoring through NSS mentoring 8. Mentoring through Teacher's in-charge and grooming leadership 9. Mentoring through Career Counseling Cell

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
512	26	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	26	4	1	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	SEMESTER	29/05/2018	14/07/2018
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution strictly follows the system mandated by Dibrugarh University for both the Continuous Internal Evaluation and the End Semester Examination. The ratio of weightage is 20 (CIE) and 80 (ESE) in UG programmes. In UG programmes, the CIE components are- In semester Examination: In-semester examinations are organized by the teachers related to their subjects. Home-Assignment: Home assignments are regularly given by the teachers expecting the students to think and write at their own on the topic given. Group- discussion: Group discussions are held in the class-rooms, where the students are made to think independently and given access to present his/her views on that topic.

Through this activity, the students are given exposure to the skills like coping and sharing with others, rethinking on the suggestions and finalizing the solution to the issue. Seminar-: The students are given opportunities to present the seminar papers in order to develop their critical thinking, presentation skills. The reforms initiated during the assessment period are given below: Internal Examination process: (i) Initiative to computerize the internal examination related activities. (ii) To display the patterns of question papers and answer sheets in the departmental notice boards at the beginning of the programme. (iii) To display the students' marks in the departmental notice board within 10 days. (iv) To make it mandatory to discuss the common errors in the classroom. (v) To hold examinations for the students who cannot attend the internal examination due to unavoidable reasons.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of the year, an Academic Calendar is prepared by the IQAC based on inputs from the Dibrugarh University Academic Calendar and Departmental Academic Plans. The preparation of academic calendar ensures that the students get sufficient instructional hours and teachers get maximum hours to deliver their courses effectively. Meetings with HoDs and staff: The College Authority timely convenes meeting with the Heads of Department and staff to discuss the matters with respect to the smooth and effective implementation of academic calendar. Departmental Academic Calendar: Each department develops its academic calendar which aligns with the academic calendar of the college. It includes dates for other components of CIE viz. assignments, seminars and projects. In addition, it includes proposed dates for field trips, field study. The Departments prepare Plan for all the courses, detailing the extent of syllabus that will be completed at different time intervals. Special Classes: In order to adhere to the schedule of CIE, faculty has to take special classes to complete the topics and if required, to take special classes on holidays to compensate the loss of working days on account of natural calamities or other untoward occurrences. Alignment of Co-curricular and Extra Curricular Activities with CIE: The college expands the knowledge horizon of the students through cultural activities and academic events like seminars, workshops, study tours, educational visits, field trips, etc. These programmes are included in the Academic Calendar in such a way that CIE process is not disrupted.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sppcollege.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	MAJOR & NON MAJOR	127	68	53.55

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://sppcollege.in/sss/SSS_2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored Projects	0	0	0	0
Projects sponsored by the University	0	0	0	0
Students Research Projects (Other than compulsory by the University)	0	0	0	0
Any Other (Specify)	0	0	0	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	0	0	0	0	Nil

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ENGLISH	1	0
International	ENGLISH	1	0
International	POLITICAL SCIENCE	2	0

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	Nil
History	Nil
Mathematics	Nil
English	Nil
Political Science	1
Geography	1
Education	1
Assamese	3

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	Nil

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	Nil	Nil	0

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	4	Nil	3
Presented	6	8	Nil	Nil

papers				
Resource persons	Nil	1	Nil	1
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Counselling Programme for the Students of T.D.C. 6th Semester regarding the entry into the next strata of higher education on (date) at S.P.P. College, Namti in 2018	Organized by the NSS unit	1	40
Seminar on Swacchata Go Ahead at S.P.P. College, Namti on 28th September, 2018	Organized by the NCC unit of S.P.P. College, Namti in collaboration with the Women Cell of the college	1	100
Lecture on the Motto: No Me But You on the eve of NSS Day at S.P.P. College, Namti on 24th September, 2018	Organized by the NSS unit	1	50
Visiting and Cleaning historical sites of Sivadol and Swahid Peoli Phukan Park situated in Sivasagar district on 21st August, 2018	Organized by the NSS Unit	1	10
Interaction Programme on My Govt. Mechanism at S.P.P. College, Namti on 26th June, 2018	The NSS unit arranged the programme which was organized by the Department of Publicity and Communication, Government of Assam	3	177
Three Days Workshop on YOGASANA at S.P.P.	Organized by the NSS unit in collaboration with	2	57

College, Namti from 13th to 15th June, 2018	Vivekananda Kendra, Sivasagar		
Observation of World Environment Day at S.P.P. College, Namti on 5th June, 2018	Organized by the NSS Unit	2	50
Talk on Stress Management at S.P.P. College, Namti on 27th May, 2018	Organized by the NSS unit in collaboration with the Office of the Joint Director, Public Health, Sivasagar	2	50
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
0	0	0	Nil	Nil
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nil	0	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
112	101

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	18.11.10.000	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12614	1689163	764	380973	13378	2070136
Reference Books	11690	1880670	430	267935	12120	2148605
e-Books	45	Nil	Nil	Nil	45	Nil
Journals	17	20400	Nil	Nil	17	20400
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
---------------------	--------------------	--------------------------	----------------------

		is developed	content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	60	2	2	2	1	7	9	100	0
Added	0	0	0	0	0	0	0	0	0
Total	60	2	2	2	1	7	9	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.83	1.83	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>On demand of the Lab. Related Departments and stakeholders, the authority with due consultation and permission of the Apex Body of the college, inviting tender/quotation from the suppliers, then finalize the appropriate one and handed over the equipments to the concerning deptt. for utilizing and maintaining it. The concern deptt.s prepares few rules and regulation in this regard. Laboratory : Seven laboratories are available in Arts Science stream. Though it is run by concerned department ,a management committee supervise it. Library : The college library is well equipped with textbooks, reference books, journals daily newspapers facilities. A library management committee is form to smooth running of the library. The committee flamed the rules regulations for the library. The rules regulations are enclosed herewith. Sports complex: i) A gymnasium hall is available in our college. ii) A well -Caliber badminton court is available in our college. iii) Two play ground (one is in campus, other is outside) (A strong committee is supervised all sports facilities) Computers : The computers are managing by the authority with academic committee. Classrooms : Class rooms are manage supervise according to the direction of the Apex Body of the Institution supervise also by the academic committee.</p>
http://sppcollege.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial aid to poor and meritorious students	10	10000
Financial Support from Other Sources			
a) National	S R Jindal Foundation Scholarship, SC Scholarship, Post Matric OBC Scholarship, Post Matric Minority Scholarship, ISHAN UDAY Scholarship from UGC	36	448800
b) International	0	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Awareness on prevention of open defecation	24/04/2018	56	NSS UNIT
Registration for Health and Hygiene Internship Programme	26/04/2018	77	The NSS unit arranged the programme in the college premise which was organized by the Cabinet Secretariat, Government of Assam and Sub-divisional administration, Nazira
Survey under the Summer Internship Programme, SBA from 5th to 15th May	15/05/2018	50	The NSS unit arranged the programme organized by the Ministry of Youth Affairs and Sports, Government of India
Talk on Stress Management	27/05/2018	70	NSS unit in collaboration with the Office of the Joint Director,

			Public Health, Sivasagar
Three days Workshop on Yogasana	15/06/2018	40	NSS Unit of SPP College, Namti Vivekananda Kendra, Sivasagar
Interaction Programme on My Govt. Assam Mechanism	26/06/2018	177	The NSS unit arranged in the college premise organized by the Department of Publicity and Communication, Government of Assam
Blood Donation Camp	06/05/2018	37	The NSS collaborated the programme organized by the AAROHAN NGO
Lecture on the Motto: NoT Me But You on the eve of NSS Day	24/10/2018	50	NSS unit
Seminar on Swachata Go Ahead on	28/10/2018	100	NCC unit of S.P.P. College, Namti in collaboration with the Women Cell of the college
Arrangement for Live Telecast of Interaction Programme of Prime Minister Narendra Modi on "Pariksha Pe Charcha"	29/01/2019	169	Ministry of Human Resource Development, Government of India
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	0	Nil	Nil	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	8

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	BA	POLITICAL SCIENCE	IGNOU	MA
2018	1	BA	POLITICAL SCIENCE	SIBSAGAR COLLEGE	MA
2018	1	BA	ENGLISH	TEZPUR UNIVERSITY	MA
2018	3	BA	SOCIOLOGY	TEZPUR UNIVERSITY	MA
2018	1	BA	SOCIOLOGY	COTTON UNIVERSITY	MA
2018	2	BA	SOCIOLOGY	DIBRUGARH UNIVERSITY	MA
2018	2	BA	POLITICAL SCIENCE	JORHAT LAW COLLEGE	LLB
2018	1	BA	POLITICAL SCIENCE	DIBRUGARH UNIVERSITY	MA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SARASWATI PUJA	COLLEGE	460
Freshman Social	COLLEGE	360
Observation of College Established Day on 14-11-2018	COLLEGE	260
Communal Harmony Week from 19-11-2018 to 25-11-2018	COLLEGE	250

ANNUAL COLLEGE WEEK	COLLEGE	326
Essay Competition on Youth and AIDS organized by NSS Unit in collaboration with Red Ribbon Club on 12.12.2018	COLLEGE LEVEL	50
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Second in National Powerlifting Championships	National	1	Nil	Nil	Miss Kalayani Gogoi
2019	First in National Powerlifting Championships (RAW) 52 kg	National	1	Nil	Nil	Miss Pinki Gogoi
2019	Second in Open Fide Rating Chess Tournament	National	1	Nil	Nil	Bijit Chetia
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Swahid Peoli Phukan College, Namti has always involved students in various academic and administrative activities. The college has a students' union and every year the students democratically elect the members of the Union. The election for the Students' Union for the year 2018 was held on 22-08-2018 for the portfolio namely the President, Vice President, General Secretary, Assistant General Secretary, Cultural Secretary, Magazine and Literary Secretary, Games and Sports Secretary, Football and Volley Ball Secretary, Cricket and Badminton Secretary, Boys Common Room Secretary, Girls Common Room Secretary and Social Service Secretary. All students' related activities are carried out under the leadership of the College Union, advised and facilitated by the Staff Advisor. All important decisions are taken in the combined meetings of the union executive and raise opinions in a democratic spirit. College Union facilitates students to engage themselves effectively in co-curricular and extracurricular activities of the College and provides opportunities for training as good citizens. Survey in Deugharia Village organized by NSS Unit with Village Management Body of adopted village 6th and 7th April 2018 Observation of World Environment Day 05-06-2018 Blood Donation Camp on 06-05-2018 Summer Internship Program, under Swacch Bharat Abhiyan by

Ministry of Youth Affairs and Sports 05-05-2018 To 15-05-2018 Talk on Stress Management on 27-05-2018 Three days Workshop on Yogashana on 13-06-2018 to 15-06-2018 Observation of International Yoga Day 21-06-2018 Interaction Program on MY GOVT. Mechanism, Govt. of Assam on 26-06-2018 Orientation Program for New NSS Volunteers on 19-08-2018 Lecture on the motto : NOT ME BUT YOU on the eve of NSS Day organized by NSS Unit 24-09-2018 Teachers Day Celebration on 05-09-2018 Observation of Gandhi Jayanti organized by NSS Unit on 02-10-2018 Deployment of Students as Volunteers at Chapangani Branch, SBI on 25-10-2018 Observation of National Integration Day 25-10-2018 Observation of National Unity Day (Rashtriya Ekta Diwas) 31-10-2018 Observation of College Established Day on 14-11-2018 Communal Harmony Week from 19-11-2018 to 25-11-2018 Essay Competition on Youth and AIDS organized by NSS Unit in collaboration with Red Ribbon Club 12-12-2018 Talk on Disaster and Precautions organized by NSS Unit on 22-01-2019 Celebration of Independence Day 26-01-2019 Arrangement of virtual awareness event "Pariksha Pe Charcha" by Ministry of Human Resource, Govt. of India 29-01-2019 Freshman Social College Week Saraswati Puja Publication of College Magazine Arrangement of Drug Free India Campaign organized by Ministry of Human Resource, Government of India 19-02-2019 International Women's Day on 08-03-2019

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

188

5.4.3 – Alumni contribution during the year (in Rupees) :

218800

5.4.4 – Meetings/activities organized by Alumni Association :

ANNUAL ALUMNI MEET BY ALL DEPARTMENTS AND GENERAL MEETING OF ALUMNI, MAIN ENTRANCE GATE CONSTRUCTION

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution practices decentralization and participative management by involving Governing body, Principal, Vice Principal, Heads of Departments , faculties , Students Union and alumni at different levels of decision making process. Governance, leadership and management of the institution are democratically decentralized and participatory where all stakeholders are integral parts of decision making process. It has a participatory administrative structure that involves the teachers as well as the students in College administration from the lowest to the highest levels. Transparency is rooted in the institutional culture of SPP College and is reflected at the highest levels of decision-making and the day-to-day administration of the College. Decentralization and participative management exists in the institution from the policy-making bodies to the executive bodies. The institution translates its vision statement into its activities by strategically designing its programs and policies in accordance with the mission. As the highest authority of the college, the Governing Body strictly monitors the overall activities of the college and accords due guidance for its

smooth functioning. The GB is liable to the overall development of the institution and has to adopt policies for new appointments as per the guidelines of UGC and Directorate of Higher Education (DHE) redress of grievances, improvement of academic and infra- structural activities etc. The Principal as the administrative head is committed to execute the policies and programs suggested by the GB, UGC, DHE etc. and also to communicate different information to the head of departments, faculties, students and the respective personnel. Our students are motivated to participate in NSS N.C.C. and Scouts Guide Programs to inculcate a sense of social responsibility, obligation, service to the nation and greater social domain. The students who are deprived socially and economically are provided academic, financial and above all mental support just to cater to their socio-economic needs. The college has been continuously supporting students through free studentship, scholarships, remedial classes, counseling etc. Teachers are also motivated to extend support to the needy students by providing books, reading materials, internet access, extensive book-borrowing facility from the library and other student-related activities. Our vision for the future is to create employable and knowledgeable human resource from this institute to the maximum extent of its possibility in accordance with the ground reality of Assam and beyond as well. The Institution practices the decentralization and participative management in academic spheres also. Academic Monitoring Committee was constituted in 2018 for smooth and uniform conduction of academics throughout the institute. It is centralized (Institute level) committee responsible for drafting, regulating and implementing different academic policies Academic Monitoring Committee is headed by Chairman who is the Principal of the institute. Other members of the committee are Academic Officer, Head of Departments, and Chairman of IQAC class teachers.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>The Admission of Students into undergraduate courses is strictly as per the norms of the Dibrugarh University. The Admission Committee ensures smooth communication on matters relating to admission procedures. The students who are admitted through counseling have their certificates verified and interview is conducted by the Interview panel of respective departments and are admitted based on performance. The management along with administrative staff reviews the admission process every year. Faculty members of each department and student volunteers assist in guiding the candidates and their parents during the admission. The College website and prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form. A customized admission software package has been</p>

introduced to facilitate the admission process.

Industry Interaction / Collaboration

As a part of experiential learning for the students, teachers undertake field trips , industrial visits, visit to self -help groups , philanthropists. College organizes guest lecturers in association with neighboring voluntary organizations.

Human Resource Management

Participative management and decentralization accommodates the faculty and administrative manpower to contribute to the well being of the Institution. In this manner of working, work is delegated to all and not concentrated at one place. The work load is this balanced. There are distinct committees to concentrate on a particular task. Meetings are held regularly for the Faculty and non-teaching staff to enable smooth functioning of the Institutional affairs. The college authority as well as the faculty members take vibrant initiatives within limited scope through Career Guidance Cell of the college in guiding the students within and outside classrooms. Students as are encouraged to participate in curricular, co-curricular and sports, extension activities organized at the local/university/state /national/ level. Similarly teaching staff are motivated to participate in faculty development programmes, Workshops and Conferences, contribute as resource persons, invited lecturer , selection committee members etc. Moreover, non-teaching staff also are motivated to participate in capacity building training programs.

Library, ICT and Physical Infrastructure / Instrumentation

SPP College library plays a vital role among the student community by being a centre of learning on the campus. There is a central library of about 120 seating capacity with more than 27000 books including journals, periodicals. The books meant for academics, learning and reference are extensively made available to them anytime from 9.00 a.m. to 5.00 p.m. The college library is one of the main support services, which extends educational resources to the students for reference and learning. Our library has become an inherent part of research, helping scholars with useful

material. The Library Advisory Committee meetings are held twice a year to discuss matters pertaining to the functioning of the library. A humble attempt for upgrading the library with automation and ICT facility is going on.

Research and Development

Research and Consultancy is carried on by the Institution for maintaining the Research Culture. The Research Committee of SPP College focuses on maintaining high research standards in different academic areas. Faculties are encouraged and motivated to carry on M.Phil, PhD , research projects, Faculty Development Program , publish research papers, books, organize inter disciplinary activities for sharing of knowledge. Research Committee monitors and assesses the project proposals .The project proposals are evaluated by concerned subject experts recommended by the research committee before sending it to the funding agencies. It is important to note that Research Committee of SPP College pays undivided attention towards UGC' cardinal principle' Good Academic Research Practice that aims at evolving higher education system to equip the countrys next generation with vital skills, knowledge and ethics for leading a rewarding life.

Examination and Evaluation

The College follows the continuous and comprehensive evaluation to ascertain whether all the deep-level objectives have been attained at all times. The College follows the scheme of university examinations. Continuous Internal Assessments are conducted regularly. The assessment components are in line with the number of credits allotted to each course. The schedule of internal examinations is made known to students in the beginning of the year through the academic calendar and timely reminders are given from time to time through academic announcements.

Teaching and Learning

- Chalk and Talk method
- Seminars and workshops
- Group discussion
- Counseling Session/One to one
- Audio visual aids
- Quiz
- Debate
- Interactive sessions
- ICT teaching via LCD, Smart board, e-resources
- Videos , Movies and Documentary films
- Field Trips and Industrial visits
- Remedial Class

Curriculum Development	<p>Curriculum plays an important role in higher education. It is the process of creating planned syllabus, including teaching, training, exhibition, modes and is also a precise guideline of instruction for the curriculum. It describes the ways in which teaching and learning can be made effective. Teacher education provides a platform to students and teachers to acquire the required knowledge, skill and develop positive attitude, values and beliefs. This can be done with the help of the provided curriculum. The quality of teacher produced in any institution invariably depends on the curriculum offered to them. Since its inception, SPP College maintains quality education by adopting the guidelines of the University Grants Commission (UGC) and affiliated University. Since our college is affiliated to Dibrugarh University, the institution implements the syllabus designed by the university and sees to the needs of students. Though the curriculum has been designed by the University, each department works towards the delivery of the curriculum in the best possible manner that would give the students a theoretical as well as a practical knowledge of subjects prescribed. Curriculum revision begins at the faculty level, where the Faculty handling the courses, make the necessary changes as per benefit of students. The Institution pays undivided attention to the infrastructure updating and the all round development of students by designing the curriculum in needs with the changing scenario of Teacher Education.</p>
------------------------	--

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>SPP College has its own e-governance mechanism at certain level. Planning and Evaluation Committee meets to envision and articulate prospective plans for the development and growth of the Institution. Academic transaction implement the use of technology for interactive classroom interactions and for keeping the quality of academic standards of the Institution.</p>
Administration	<p>Technology is utilized in office</p>

	<p>administration for maintaining documents in soft. E-pay roll, an online payroll application is used for generating the salary statements of faculty members and the soft automate streamlines the payroll functions. Apart from it tendering, treasury transaction and other dealings are carried out through e-governance procedure. At the same time , online admission enrolment/registration, faculty and Staff data is updated on the College website.</p>
Finance and Accounts	<p>Finance and Accounts are managed and maintained as per e-governance module like Public Fund Management System. The finance committee checks if necessary formalities have been observed in incurring expenses for purchases made. Annual salary budget is meticulously prepared using TALLY software which helps to streamline the budget under different heads such as college accounts(general fund) , examination accounts and so on.</p>
Student Admission and Support	<p>The management system has a module on student admission and support. All information regarding admission is published in college website and prospectus. The Prospectus Committee meets to finalize the printing of Prospectus for the new academic year. Students admissions are done both manually and electronicall . Online registration of students is done on SPP College Admission Portal.</p>
Examination	<p>Technology facilitates an easy interface in the timely publication of results. The college tries to orient the students with technological upgradation including the application of the online tools as and when necessary.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nill	Nill	Nill	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Nil	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Program/Short Term Course	1	21/10/2019	26/10/2019	6
Faculty Development Program/Short Term Course	2	01/07/2019	06/07/2019	6
Faculty Development Program/Short Term Course	27	28/01/2018	04/02/2019	8
Refresher Course	1	11/11/2018	24/11/2018	14
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	1	Nil	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Permission granted for Refresher/Orientation/ Short-Term courses Ph.D and any other professional development activity Investment : SPP College Employees' Cooperative society Leaves : Casual Leaves, Earn Leaves, Maternity and Child Care leave as per Govt. Rules. Financial Assistance Advance to meet emergency</p>	<p>Permission granted for training and workshop on official skill , capacity building program etc. Financial Assistance : Extension of financial aid in critical illness, Advance to meet emergency in case of delay of salary Investment : Cooperative society: Leaves: Leaves as per Govt. Rules, Health Camp, Training program etc.</p>	<p>Financial Assistance : Fees concession , Free Admission as per Govt. Rules Health, Hygiene and Sanitation Drinking water facilities, Toilets Facilities, Common Room for boys and Girls and First Aid facility are also available within college. At the same time, health and hygiene club is also formed to monitor health related</p>

in case of delay of salary Other Health Camp etc.

issues. At the same time wheel chair , special treatment etc also are provided for differently able students. Sport and Culture and Literature Facilities : Leadership and Competency : Scopes and facilities are provided for grooming leadership and competence through platform like NSS, NCC, Student Union Body , Cultural Society , Reading Club etc. Academic Apart from aforesaid facilities remedial Coaching , counseling , motivation , Viva, personal contact and interaction are provided to students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institutional conducts internal and external financial audits regularly. The Institution conducts internal and external financial audits every year. Internal financial audits are conducted by auditor locally appointed by the Institution. And External financial audits are conducted by the concerned government auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr. S.Z. Ahmed NP Borgohain Dr.Tanuja Borah	14000	Utensils and other particles of College Guest Room Annual Award for Best Dance Artist Dance Artist Annual Award for best performer in cultural Events
View File		

6.4.3 – Total corpus fund generated

678000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	IQAC, Association of Heads of

				Department , Academic Committee
Administrative	Yes	Directorate Higher Education , Assam	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

College has a Guardian Association which advises the college authority in different developmental aspects. Following support system is adopted for both students and parents. 1. On the day of re-opening of College, an orientation is given to both parents (guardians) and students of degree first semester about the college and its functioning with rules and regulations. 2. Parent- Teacher meetings are held twice a year for all students. 3. There is a constant interaction between staff and parents through phone calls , social media and personal meetings throughout the year. 4) Counseling to students with the parents is done and visit to the family is made now and then. 5) Feedback is taken from Parent – Teacher Association and suggestions are taken care of. Similarly Parents also lend their support to the conduct of community related programs of the Institution. Parents take part in the decision making process and lend their expertise towards the smooth functioning of the Institution.

6.5.3 – Development programmes for support staff (at least three)

Teachers of the college are deputed to different UGC sponsored programs like Orientation Courses, Refresher Courses, Winter Courses, Summer Schools, various short term courses, etc. The college provides facilities for various research projects. Teachers are encouraged to organize seminars, workshops, conferences, etc. Office staffs are also deputed to different training programs for their development in official skills.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Renovation of Girls common rooms with proper facilities. 2. 25 faculty members took part in FDP and three staff members were deputed to locally organized workshops on official skills during 2018-19. 3. Initiative is taken to speed up the process of Digitalization of College Library.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Meeting on syllabus of CBCS Course especially selection of generic and skill based courses	06/09/2018	06/09/2018	07/09/2018	44

Nil	Formulation of feedback form from all stakeholders - students/ teachers/ administration / parents	18/10/2018	18/10/2018	20/10/2018	150
Nil	Conducting Prime ministers Virtual Program Pariksha Pe Charcha	26/02/2019	26/02/2019	Nil	122
Nil	Workshop on Assamese Grammar	11/06/2019	11/06/2019	Nil	43
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Essay Competition on Youth and AIDS organized by NSS Unit in collaboration with Red Ribbon Club	12/12/2018	Nil	11	6
Talk on Disaster and Precautions organized by NSS Unit	22/01/2019	Nil	15	17
Arrangement of virtual awareness event "Pariksha Pe Charcha" organized by Ministry of Human Resource, Government of India	29/01/2019	Nil	23	20
International	08/03/2019	Nil	9	2

Women's Day organized by Women Cell				
Talk on Stress Management organized by NSS Unit in collaboration with Office of the Joint Director, Public Health, Sivasagar	21/05/2018	Nil	22	30
Three days Workshop on Yogashana organized by NSS Unit in association with Vivekananda Kendra, Sivasagar	13/06/2018	15/06/2018	31	21
Interaction Program on MY GOVT. Mechanism organized by the Department of Publicity and Communication, Govt. of Assam	26/06/2018	Nil	105	75
Orientation Program for New NSS Volunteers organized by NSS Unit	19/08/2018	Nil	23	19
Lecture on the motto : NOT ME BUT YOU on the eve of NSS Day organized by NSS Unit	24/09/2018	Nil	21	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NSS and NCC unit of the college conduct Cleanness programs from time to time. The college organizes Swacch Bharat Programmes from time to time in the college where the faculties along with the students participate in garbage disposal system by depositing solid and non-solid wastes in proper manner. Biodegradable and non- biodegradable wastes are disposed in closed containers placed at various locations within the college premises which are regularly cleaned away by paid staff. Tree plantation programmes in the college and nearby villages are also organized. Efforts are on to reduce paper use by circulating notices

in digital form.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	06/04/2018	2	Survey in adopted De0gharia Village organized by NSS Unit with Village Management Body of adopted village	Health and Hygeine	40
2018	1	1	24/04/2018	1	Awareness on Prevention of Open Defecation organized by NSS Unit	Health and Hygeine	58
2018	1	1	26/04/2018	1	Registration of Health and	Health and Hygeine	78

					Hygeine I nternship Program organized by Cabinet S ecretaria t Governm ent of Assam and Sub- Divi sional Ad ministrat ion, Nazira		
2018	1	Nill	05/05/2 018	11	Survey under Summer In ternship Program, under Swacch Bharat Abhiyan organized by Ministry of Youth Affairs and Sports	Swacchata	55
2018	1	1	06/06/2 018	2	Blood Donation Camp organized by AAROHAN NGO in as sociation with NSS Unit	Blood Donation	59
2018	1	Nill	07/07/2 018	1	Cleaning the College Campus Program organized by NSS Unit	Cleanli ness Driv eCreate Awareness For Voting	61
Nill	1	Nill	25/10/2 018	1	Deploym ent of NSS Volun teers at SBI, Chap angani	Volunteer Activity	3

					Branch organized by NSS Unit		
2019	1	1	06/04/2019	2	Trip to Chapangani Block under Nazira Subdivision organized by NSS Unit in association with Department of Rural Development, Nazira Subdivision	Sanitation	10
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct of the Students of S.P.P. College	01/06/2018	The Prospectus of the college contains the Code of Conduct for students.
Code Of Conduct for Teachers of S.P.P. College	01/01/2019	The college is a provincialized college and as such, the teachers are liable to follow all the rules and regulations framed by the UGC.
Bye-Law of S.P.P. College Employees Co-operative Society Ltd.	01/04/2019	The College has a bye-law for the smooth functioning of the Employees Co- operative Society Ltd.
The Constitution of S.P.P. College Student's Union Society	03/09/2018	The Student's Union Society is an integral part of the College. For the smooth functioning of the Body, the College has framed a constitution encompassing the fundamental principles, code of conduct for candidates and Election Administrators. bye-law Co-operative

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
----------	---------------	-------------	------------------------

Observation of National Voters Day organized by NSS Unit in collaboration with Sub division Administration, Nazira	25/01/2018	Nil	102
Celebration of Republic Day organized by College Administration	26/01/2019	Nil	19
Observation of World Environment Day organized by NSS Unit	05/06/2018	Nil	29
Observation of International Yoga Day Observation of	21/06/2018	Nil	32
Celebration of Independence Day organized by College Administration	15/08/2018	Nil	19
Observation of Gandhi Jayanthi organized by NSS Unit	02/10/2018	Nil	101
Observation of National Integration Day organized by NSS Unit	25/10/2018	Nil	101
Observation of Children Day organized by NSS Unit in collaboration with Holy Kids Play School, S.P.P. College	14/11/2018	Nil	53
Celebration of Constitution Day organized by NSS Unit	26/11/2018	Nil	61
Observation of World AIDS Day organized by NSS Unit in collaboration with District AIDS Control Committee	01/12/2018	Nil	22

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i. Plantation Drive at regular Intervals

ii. Plastic Free Zone

iii. No Smoking Zone

iv. Cleanliness Drive

v. Tobacco Free Zone

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

.Title of the Practice: Short Term Training Program Objective of The Practice: S.P.P. College in collaboration with TLC, Tezpur University conducted a week-long Short Term Program on “Innovation and Rejuvenation of Teaching in Higher Education” with an objective to impart training on ICT tools to be used in Higher Education. The Context: In the 21st century, education has become student- centric where students learn from multi sources and for this reason use of ICT multimedia is very much essential in educational field and simultaneously teachers knowledge of ICT and Multimedia is also required. The Practice: In this age of Information and Technology, teachers must have the knowledge and skills to use new digital tools to help the students to achieve high academic standard. Moreover, the quality of professional development of teacher education depends on the extentof ICT integration in teacher education programme. Evidence of Success: A total of 58 teachers from different institutes of the state have participated in the program. Problems encountered resources required: The resources required for the program was covered by TLC, Tezpur University. 2. Title of the Practice: A State of Art Computer Centre Objective of The Practice: Under RUSA Project a well equipped Computer Centre has been established in the College to provide Computer education to the students of the college and also to the local youths. The Context: S.P.P. College is a rural based Institute that serves higher education to Greater Namti area. Students of the area are not properly exposed to the importance of Computer literacy. The Computer Centre is a noble initiative to attract the students of the college and other local youths for the computer education. Through the centre, the college has introduced different Certificate and Diploma courses of Computer Education. Around 30 students till date are presently pursuing computer course from the centre. The Practice: The students and local people are still not aware of the importance computer education. Evidence of Success: The Computer Centre could motivate not only the students but also the local youths and enrolled around 30 students to the course. Problems encountered resources required: The College is in a position to facilitate the required day to day need of the Computer Centre.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sppcollege.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Centre has provided the best possible facilities in terms of infrastructure for the highly conducive of teaching and learning process. The college has fully equipped Gymnasium which is open for not only the college students but also for the inhabitants of the Greater Namti area. As an outcome of this, many

of our students have performed well in the State and National level sports events and secured many medals. The institution has a spacious and well stocked library with 17954 Text Books, 7906 Reference Books, e- books 45 and 17 journals. It accommodates for about 100 users at a stretch.

Provide the weblink of the institution

<http://sppcollege.in/>

8.Future Plans of Actions for Next Academic Year

1. Infrastructure (i) To construct IQAC Chamber (ii) To construct separate chamber for conducting examinations (iii) To purchase departmental and class room furniture like desks, benches tables chairs lecture stands and smart boards . (iv) Plantation of solar light in entire campus (v) To purchase lands for construction of building (vi) Renovation of college gymnasium 2. Teaching -Learning and Academic (i) To create a transformative academic culture through innovative teaching learning methods and scientific tools and materials. (ii) To cultivate local, national, and international relationships which promote individual and community development (iii) Promoting faculty and student engagement in research, development, and sustainability projects at local, state and national levels. (iv) To organize internal workshop on AQAR Preparation (v) Implementation of a comprehensive assessment system to provide evidence of value-added impact of programs upon candidates' knowledge, skills, and dispositions, including evidence of success in employment or advanced studies. (vi) To constitute reading club 3. Library ICT (i) To strengthen library by increasing books journals and e-resources (ii) To purchase up to date software for library automation (iii) Provision for online access of books in college library (iv) To introduce broad band service 4. Student Progression (i) Providing more career development opportunities to students (ii) To provide more game and sport facilities (iii) To organize campus placement programs (iv) To organize student seminars and conferences (v) To organize exchange program between students and well established alumni 5. Organization Management (i) To conduct Academic and administrative audit of the college (ii) To conduct social audit of the college 6. Institutional commitment towards local community (i) To organize survey on drinking water facility under Jalasakti Yojana in local villages (ii) To organize environmental awareness program (iii) To undertake cleaning program at public places