



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		SWAHID PEOLI PHUKAN COLLEGE, NAMTI
Name of the head of the Institution		Dr. S. S. Zaman
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03772-229601
Mobile no.		7896736019
Registered Email		sppcollegenamti@gmail.com
Alternate Email		bimanmajuli@rediffmail.com
Address		P.O. Namtidole, Sivasagar
City/Town		SIVASAGAR
State/UT		Assam
Pincode		785684
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr. Ramen Baruah
Phone no/Alternate Phone no.	03772229601
Mobile no.	6901323427
Registered Email	ramenbaruah23@gmail.com
Alternate Email	abdulmubidislam@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://sppcollege.in/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://sppcollege.in/calender/Academic_Calender_2017-18.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.5	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC	02-May-2005
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
1. Talk on mental health	23-May-2017 1	47
2. Hahi Hahi Porikhya Diya	20-Jun-2017 1	104

3. Arrangement for live telecast of interaction between PM and students organised by Ministry of Human resource, GOI.	12-Jan-2018 1	173
4. Preparation of the class routine	29-Jun-2017 1	5
5. Initiatives for converting room no. 13 to conference hall/digital class room	06-Mar-2018 1	350
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Infrastructure Development	RUSA	2018 365	500000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Holding of an ICCSR sponsored International Seminar

Aiding the College level RUSA Committee in implementing the RUSA Project

Organization of an Orientation Programme on Semester System in the beginning of the Odd Semester.

Building inter-institutional relation by encouraging 15 nos. of college faculty for knowledge dissemination by taking classes in nearby Higher Secondary and High Schools.

Organization of an Orientation Programme on the draft of CBCS prepared by Dibrugarh University

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Holding an International Seminar in the College for the first time	An International Conference sponsored by ICSSR was held on November 28, 29 30, 2017
Continuation of the out-reach Programme "Moytrejee: Ek Gyan Yatra"	20 nos. of the college teachers took classes in 8 nos. of nearby High/Higher Secondary School.
To hold need-based programme for comprehensive discussion of the CBCS	A One Day Orientation Programme on the CBCS Draft Policy of Dibrugarh University for the UG Courses
To hold need-based programme for comprehensive discussion of the CBCS	Organizing a One Day Inter-college Workshop on the "Introduction of the Choice Based Credit System in the Under Graduate Level of Study in the Colleges under Dibrugarh University" in collaboration with the Assam College Teachers' Association, Sivasagar Zone.
To encourage the Teachers for undertaking Research Project	Recommendation of the Major Research Project (MRP) Proposal of Dr. Tanuja Bora, Associate Professor, Department of English to be submitted to the ICSSR.
To ensure timely promotion of the Faculty members	Recommendation of 05 nos. of Faculty members for Promotion after verification of Academic Performance Indicator (API)
To take initiative for introducing the faculty members with the new avenues of ICT	A Tech Camp was organized in Collaboration with COVA, Hyderabad On September 9 & 10, 2017.

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	19-Apr-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	31-Mar-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Swahid Peoli Phukan ensures effective curriculum delivery through well planned and systematic process. The college is a premier educational institute in the greater Namti region situated in the eastern part of Sivasagar district. The college has taken the onus of holding the torch of enlightenment to enable the students in all round development despite being situated in an area. Mission & Vision Our college has firm faith in the Motto: "Tamasuma Jyotirgamaya" meaning "From Darkness to Light" and the literal meaning of the term is; 'to pull out from educational darkness and enlighten the future generations to develop and make progress and in all matter of affairs. As such, a group of dedicated personalities established this college in 1970, dedicating the nature of the college to the first Assamese Martyr Peoli Phukan, who sacrifices his life for the sake of the country's freedom. The College has a history of 50 years of dedicated service towards creating awareness in the neighbourhood and developing infrastructure and facilities for imparting education in the greater Namti area. The institution, established in a rural ambience, has withstood the test of time. During these eventful years, the college has carved a niche for itself in the field of educational and other curricular activities in higher education which emphasize as the need of the hour. In order to accomplish our mission the following assignment has been undertaken and implemented to deliver the curriculum provided by the University. ? To provide a wide range of holistic education by taking into purview the western knowledge while remaining anchored to the Indian culture and philosophical moorings; ? To open up new avenues to help our students in becoming disciplined, self-confident and self-reliant; ? Our special focus is on cultivating scientific spirit among our students, to mobilize them towards national duties through social service, corporate activities and all round development of personality; ? We believe in value-based education with flexibility of vision to cope up with the newer challenges of the globalized world in the best of spirit; ? To sensitize students towards social welfare and communal harmony; ? The college has been dedicated in creating an inspirational environment of learning among the communities by conducting daylong workshops, seminars and other forms of educational awareness among the neighbouring communities; ? To create motivational activities and knowledge to the students in the form of carrer

counseling, extra-curricular activities and educational tours. Our college is affiliated under Dibrugarh University and we strictly adhered upon the Curriculum provided by the University. On this basis, the College Academic Committee prepares a systematic plan to deliver the curriculum within a stipulated time.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate/Diploma in Spoken English	01/02/2017	60
Certificate/Diploma in Computer Application	01/02/2017	30
View File		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Study on Dibru Saikhowa National Park (Geography)	27
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback Obtained The institution convenes a meeting with other stake-holders and communicates all types of progress and development of the college. The Managing Body with all the stakeholders convenes a meeting annually. An important issues relating to the welfare of the college and grievances of the students are discussed in the meeting. Valuable number of opinion and suggestion are received from the stakeholders and the Board keeps all this in mind in bringing out a new paradigm shift. Besides verbal suggestions the college with the initiatives of IQAC distributes questionnaire to the stakeholders to place their views and opinions for further usages and to re-calculate the loopholes in various aspects such as curricular, teaching and learning, infrastructure and support services, governance, student-teachers relations, attitudes of the faculties, facilities, seminar and students' career guidance, supports services etc. The feedback collected from stakeholder is anonymous in nature. These set of questions are prepare in closed and opened format, given four choices/scale as i, ii, iii, iv (5 for Highly agree, 4 for Agree, 2 for Not decided and 0 for Disagree) to mark/tick their views and also given a space to jot down their views, opinion and suggestions. The feedback response by the stakeholders is collected and analyzed by group of experience teachers and submitted to the Managing Body for further investigation. On the basis of these findings action has taken to address specific areas where intervention is deemed necessary.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	MAJOR & NON-MAJOR	300	288	254
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	502	Nil	25	Nil	25

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

25	18	15	2	Nil	8
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has its own mechanism for close mentoring of the students for their overall development by inculcating in them the values like patience, insight, understanding, experience and social responsibility. The college tries to realize this objective by short-listing the following as the thrust areas: 1. Individual and Group mentoring: The College tries to ensure mentoring to each student both in the individual and group levels. i. In the individual level, it is done by encouraging a homely ambiance in which the students can approach the teachers without any inhibition. ii. Each teacher is assigned the responsibility of mentoring a group of at least 15 students. 2. Mentoring the students for participation in sports, cultural and social activities: The teachers with interest or expertise in specific domain of sports, cultural and social activities voluntarily render mentoring service to the students concerned with the objective of developing their potential in the respective area. 3. Mentoring during Field study: The teachers always guide the students in their various field study trips. 4. Mentoring through Admission Committee 5. Mentoring through Anti ragging cell mentoring 6. Cell for Prevention of Sexual Harassment 7. Mentoring through NSS mentoring 8. Mentoring through Teacher's in-charge and grooming leadership 9. Mentoring through Career Counseling Cell

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
502	25	1 : 20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	25	5	Nil	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Nil	Nil	00
2018	Nil	Nil	Nil
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nil	SEMESTER	31/05/2017	10/07/2017
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution strictly follows the system mandated by Dibrugarh University for both the Continuous Internal Evaluation and the End Semester Examination. The ratio of weightage is 20 (CIE) and 80 (ESE) in UG programmes. In UG

programmes, the CIE components are- In-semester Examination: In-semester examinations are organized by the teachers in the subjects concerned. Home-Assignment: Home assignments are regularly given by the teachers expecting the students to think and write in their own on the topic given. Group- discussion: Group discussions are held in the class-rooms, where the students are encouraged to think independently as well as to present their views on that topic. Through such activity, the students are given exposure to the skills like coping and sharing with others, re-thinking critical thinking on the suggestions and finalizing the solution to the issue. Seminar-: The students are given opportunity to present the seminar papers in order to develop their critical research-oriented thinking, presentation skills. The reforms initiated during the assessment period are given below: Internal Examination process: (i) Initiative to computerize the internal examination-related activities. (ii) To display the patterns of question papers and answer sheets in the departmental notice boards at the beginning of the programme. (iii) To display the students' marks in the departmental notice board within 10 days. (iv) To make it mandatory to discuss the common errors in the classroom. (v) To hold examinations for the students who cannot attend the internal examination due to unavoidable reasons.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of the year, an Academic Calendar is prepared by the IQAC based on the inputs from the Dibrugarh University Academic Calendar and Departmental Academic Plans. The preparation of academic calendar ensures that the students get sufficient instructional hours and the teachers avail maximum hours to deliver their courses effectively. Meetings with HoDs and staff: The College Authority timely convenes meeting with the Heads of Department and the teaching staff to discuss the matters pertaining to the smooth and effective implementation of academic calendar. Departmental Academic Calendar: Each department develops its academic calendar which aligns with the academic calendar of the college. It includes dates for other components of CIE viz. assignments, seminars and projects. In addition, it includes proposed dates for field trips, field study. The Departments prepare Plan for all the courses, detailing the extent of syllabus that will be completed at different time intervals. Special Classes: In order to adhere to the schedule of CIE, the faculty has to arrange special classes, if required even on holidays, to complete the topics or to compensate the loss of working days on account of any untoward occurrences such as natural calamities or other. Alignment of Co-curricular and Extra Curricular Activities with CIE: The college expands the knowledge horizon of the students through cultural activities and academic events like seminars, workshops, study tours, educational visits, field trips, etc. The provision for these programmes is kept in the Academic Calendar in such a way that the CIE process is not disrupted.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://sibsagarcollege.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

Nil	BA	MAJOR & NON MAJOR	105	50	47.61
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://sppcollege.in/sss/SSS_2017-18.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored Projects	0	0	0	0
Projects sponsored by the University	0	0	0	0
Students Research Projects (Other than compulsory by the University)	0	0	0	0
International Projects	0	0	0	0
Any Other (Specify)	0	0	0	0
Total	0	0	0	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	Nil	0
International	Nil	Nil	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MATHEMATICS	Nil
Sociology	Nil
Political Science	Nil
HISTORY	3
Geography	1
English	2
Education	1
ASSAMESE	3
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	0	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in
--------------------	----------------	------------------	---------------------	---------	------------------------------------	---

					citation	the publication
NIL	NIL	NIL	Nil	Nil	Nil	0
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	10	3	6
Presented papers	11	18	Nil	Nil
Resource persons	1	Nil	Nil	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Youth Day Programme cum Orientation Programme on Winter Rural Camp held at Dikhsu High School, Namti on 12th January, 2018	Organized by the NSS Unit in collaboration with Dikhsu High School administration	2	20
Easy Competition on Youths and AIDS at S.P.P. College, Namti on 12th December, 2017	Organized by the NSS unit in collaboration with the Red Ribbon Club, Sivasagar	1	16
Observation of World AIDS Day at S.P.P. College, Namti on 1st December, 2017	Organized by the NSS unit in collaboration with the District AIDS Control, Sivasagar	2	20
Deployment of NSS volunteers at Namti Hospital on 7th 8th October, 2017 for helping the aged and physically challenged people	Deployed by the NSS unit	1	2
Talk on the Philosophy of NSS on the eve of NSS Day at S.P.P. College, Namti on 24th September, 2017	Organized by the NSS unit	1	50

Registration and Signature Campaign on Health and Hygiene at S.P.P. College, Namti on 19th August, 2017	Organized by the NSS unit	1	50
Flood Relief at Dikhounukh, Sivasagar on 17th August, 2017	Organized by the NSS unit in collaboration with the Teachers' Unit, S.P.P. College, Namti	2	15
Interaction Programme at Borphukan Gaon Panchayat Office, Namti on 28th June, 2017	Organized by the NSS unit	1	20
Electronic Awareness Programme at S.P.P. College, Namti on 6th May, 2017	Organized by the NSS unit in collaboration with the District Health Engineering and Drinking Water Department, Sivasagar	2	50
Electronic Awareness Programme at S.P.P. College, Namti on 6th May, 2017	Organized by the NSS unit in collaboration with the District Health Engineering and Drinking Water Department, Sivasagar	2	150
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
North East NSS Festival, Kohima, Nagaland held from 26th May to 2nd June, 2017	Special Appreciation for Team Work	North Eastern Regional Directorate, NSS, Ministry of Youth and Sports Affairs, Government of India	6
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
	Organized by	Registration	1	77

	the Cabinet Secretariat, Government of Assam and Sub-divisional administration, Nazira	for Health and Hygiene Internship Programme at S.P.P. College, Namti on 26th April, 2018		
	Organized by the TPB	Workshop on National Youth Day at Dikshu Gaon, Namti on 12th January, 2018	2	47
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	0	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
115	105

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	18.11.10.000	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12052	1450514	562	209600	12614	1660114
Reference Books	11590	1855670	100	25000	11690	1880670
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Abdul Mubid Islam	Indian Writing in English (Introduction/background/evolution of Indian English Poetry) Module-8,9,10,11,12,13,14	e-PG-Pathshala (https://epgp.inflibnet.ac.in/Home/ViewSubject?catid13)	28/03/2017
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	26	1	1	2	1	3	9	100	0

Added	34	1	0	13	0	4	0	0	0
Total	60	2	1	15	1	7	9	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.35	1.35	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

On demand of the Lab. Related Departments and stakeholders, the authority with due consultation and permission of the Apex Body of the college, inviting tender/quotation from the suppliers, then finalize the appropriate one and handed over the equipments to the concerning deptt. for utilizing and maintaining it. The concern deptt.s prepares few rules and regulation in this regard. Laboratory : Seven laboratories are available in Arts Science stream. Though it is run by concerned department ,a management committee supervise it. Library : The college library is well equipped with textbooks, reference books, journals daily newspapers facilities. A library management committee is form to smooth running of the library. The committee flamed the rules regulations for the library. The rules regulations are enclosed herewith. Sports complex: i) A gymnasium hall is available in our college. ii) A well -Caliber badminton court is available in our college. iii) Two play ground (one is in campus, other is outside) (A strong committee is supervised all sports facilities) Computers : The computers are managing by the authority with academic committee. Classrooms : Class rooms are manage supervise according to the direction of the Apex Body of the Institution supervise also by the academic committee.

<http://sppcollege.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial aid to poor and meritorious students	20	20000
Financial Support from Other Sources			
a) National	S R Jindal	102	406840

	Foundation Scholarship, Combined Merit Scholarship, by DHE Assam OBC/MOBC Scholarship		
b)International	0	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Awareness Programme on Prevention of Open Defecation	24/04/2017	56	NSS unit
Workshop on Boro language	29/04/2017	60	Assamese Department, SPP College
Talk on Mental Health	23/05/2017	100	NSS unit in collaboration with the Office of Joint Director, Public Health, Sivasagar
Electronic Awareness Programme	06/05/2017	150	NSS unit in collaboration with District Health Engineering and Drinking Water Department, Sivasagar
Awareness on Cyber Security	16/10/2017	200	National Institute of Electronics Information Technology (NIELIT), Jorhat and CWSD, SPP College, Namti
Registration and Signature Campaign on Health and Hygiene	19/08/2017	100	NSS unit
Essay Competition on Youths and AIDS	12/12/2017	16	NSS unit in collaboration with Red Ribbon Club
Observation of National Voters Day	25/01/2018	100	NSS unit in collaboration with Subdivisional Administration, Nazira
Arrangement for	16/02/2018	169	Ministry of Human

Live Telecast of Interaction Programme of Prime Minister Narendra Modi on "Pariksha Pe Charcha"			Resource Development, Government of India
Observation of World Women's Day	08/03/2018	100	Women Cell of S.P.P. College, Namti in association with Unit and Jagriti Mohila Samiti
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	HW TO PRAPARE FOR COMPETITIVE EXAMINATION	70	70	10	5
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	8

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	3	BA	POLITICAL SCIENCE	DIBRUGHARH UNIVERSITY	MA
2017	5	BA	SOCIOLOGY	TEZPUR UNIVERSITY	MA

2017	1	BA	GEOGRAPHY	JB COLLEGE	MA
2017	5	BA	GEOGRAPHY	DIBRUGARH UNIVERSITY	MA
2017	1	BA	ENGLISH	PUNE UNIVERSITY	MA
2017	1	BA	ENGLISH	TEZPUR UNIVERSITY	MA
2017	1	BA	ENGLISH	ASSAM UNIVERSITY	MA
2017	1	BA	ENGLISH	DIBRUGARH UNIVERSITY	MA
2017	1	BA	ECONOMICS	DIBRUGARH UNIVERSITY	MA
2017	1	BA	EDUCATION	DIBRUGARH UNIVERSITY	MA

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter- College Weight Lifting and Powerlifting Competition Under DU 3rd and 4th January 2017	STATE	124
Quiz Competition for National Voters Day 25-01-2017	COLLEGE	24
Written Quiz Competition on 30-10-2017 under AHSEC	COLLEGE	160

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	2nd Position in 1st North East Olympic Games held in Imphal,	National	1	Nill	Nill	Miss Gitanjalee Gogoi

	Manipur					
2018	First in Assam Weight Lifting Championship	National	1	Nil	Nil	Miss Gitanjalee Gogoi
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Swahid Peoli Phukan College, Namti has always involved students in various academic and administrative activities. The college has a students' union and every year the students democratically elect the members of the Union. The election for the Students' Union for the year 2017 was held on 26-08-2017 for the portfolio namely the President, Vice President, General Secretary, Assistant General Secretary, Cultural Secretary, Magazine and Literary Secretary, Games and Sports Secretary, Football and Volley Ball Secretary, Cricket and Badminton Secretary, Boys Common Room Secretary, Girls Common Room Secretary and Social Service Secretary. All students' related activities are carried out under the leadership of the College Union, advised and facilitated by the Staff Advisor. All important decisions are taken in the combined meetings of the union executive and raise opinions in a democratic spirit. College Union facilitates students to engage themselves effectively in co-curricular and extracurricular activities of the College and provides opportunities for training as good citizens. The major events held in the college with active involvement as well as in the initiative of the Students are:-

- PopularTalk on Mental Health on 23-05-2017
- Electronic Awareness Programme on 06-05- 2017
- World Environment Day organized 05-06-2017
- Registration and Signature Campaign on Health and Hygiene on 19-08-2017
- Observation of Teachers Day 05-09-2017
- Celebration of N.S.S. Day 24-09-2017
- Awareness on Cyber Security on 16-10-2017
- Quiz Competition on 30-10-2017
- Observation of National Unity Day (Rashtriya Ekta Diwas) on 31-10-2017
- Observation of College Established Day on 14-11-2018
- Communal Harmony Week from 19-11-2017 to 25-11-2017
- Observance of National Integration Day organized by NSS Unit on 25-10-2017
- Easy Competition on Youths and AIDS on 12-12-2017
- Observation of National Voters Day on 25-01-2018
- Quiz Competition for National Voters Day 25-01-2017
- Celebration of Republic Day organized by College Administration 26-01-2018
- Arrangement for Live Telecast of Interaction Programme of PM Narendra Modi on "Pariksha Pe Charcha" 16-02-2018
- International Women's Day on 08-03-2018

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

201

5.4.3 – Alumni contribution during the year (in Rupees) :

20100

5.4.4 – Meetings/activities organized by Alumni Association :

ANNUAL ALUMNI MEET WAS HELD ON 05-01-2018

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution practices decentralization and participative management by involving Governing body, Principal, Vice Principal, Heads of Departments , faculties , Students Union and alumni at different levels of decision making process. Governance, leadership and management of the institution are democratically decentralized and participatory where all stakeholders are integral parts of decision making process. It has a participatory administrative structure that involves the teachers as well as the students in College administration from the lowest to the highest levels. Transparency is rooted in the institutional culture of SPP College and is reflected at the highest levels of decision-making and the day-to-day administration of the College. Decentralization and participative management exists in the institution from the policy-making bodies to the executive bodies. The institution translates its vision statement into its activities by strategically designing its programs and policies in accordance with the mission. As the highest authority of the college, the Governing Body strictly monitors the overall activities of the college and accords due guidance for its smooth functioning. The GB is liable to the overall development of the institution and has to adopt policies for new appointments as per the guidelines of UGC and Directorate of Higher Education (DHE) redress of grievances, improvement of academic and infra- structural activities etc. The Principal as the administrative head is committed to execute the policies and programs suggested by the GB, UGC, DHE etc. and also to communicate different information to the head of departments, faculties, students and the respective personnel. Our students are motivated to participate in NSS N.C.C. and Scouts Guide Programs to inculcate a sense of social responsibility, obligation, service to the nation and greater social domain. The students who are deprived socially and economically are provided academic, financial and above all mental support just to cater to their socio-economic needs. The college has been continuously supporting students through free studentship, scholarships, remedial classes, counseling etc. Teachers are also motivated to extend support to the needy students by providing books, reading materials, internet access, extensive book-borrowing facility from the library and other student-related activities. Our vision for the future is to create employable and knowledgeable human resource from this institute to the maximum extent of its possibility in accordance with the ground reality of Assam and beyond as well. College is dedicated to the principle of democratic decentralization and participative management at every stage. Two flagship practices highlighting the decentralization and participative management can be cited in the form of organizing the International Women’s Day on 8th March 2018 and College Establishment Day on 14th November 2017.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum plays an important role in higher education. It is the process of creating planned syllabus, including teaching, training, exhibition, modes

and is also a precise guideline of instruction for the curriculum. It describes the ways in which teaching and learning can be made effective. Teacher education provides a platform to students and teachers to acquire the required knowledge, skill and develop positive attitude, values and beliefs. This can be done with the help of the provided curriculum. The quality of teacher produced in any institution invariably depends on the curriculum offered to them. Since its inception, SPP College maintains quality education by adopting the guidelines of the University Grants Commission (UGC) and affiliated University. Since our college is affiliated to Dibrugarh University, the institution implements the syllabus designed by the university and sees to the needs of students. Though the curriculum has been designed by the University, each department works towards the delivery of the curriculum in the best possible manner that would give the students a theoretical as well as a practical knowledge of subjects prescribed. Curriculum revision begins at the faculty level, where the Faculty handling the courses, make the necessary changes as per benefit of students. The Institution pays undivided attention to the infrastructure updating and the all round development of students by designing the curriculum in needs with the changing scenario of Teacher Education.

Teaching and Learning

- Chalk and Talk method
- Seminars and workshops
- Group discussion
- Counseling Session/One to one Counseling
- Remedial Tutorial Classes
- Audio visual aids
- Quiz
- Debate
- Interactive sessions
- Projects and Assignments
- Videos , Movies and Documentary films
- Exhibitions
- Field Trips and Industrial visits
- Models and other aids, and preserved specimens.

Examination and Evaluation

Research and Consultancy is carried on by the Institution for maintaining the Research Culture. The Research Committee of SPP College focuses on maintaining high research standards in different academic areas. Faculties are encouraged and motivated to carry on

M.Phil, PhD , research projects, Faculty Development Program , publish research papers, books, organize inter disciplinary activities for sharing of knowledge. Research Committee monitors and assesses the project proposals .The project proposals are evaluated by concerned subject experts recommended by the research committee before sending it to the funding agencies. It is important to note that Research Committee of SPP College pays undivided attention towards UGC' cardinal principle' Good Academic Research Practice that aims at evolving higher education system to equip the countrys next generation with vital skills, knowledge and ethics for leading a rewarding life.

Research and Development

Research and Consultancy is carried on by the Institution for maintaining the Research Culture. The Research Committee of SPP College focuses on maintaining high research standards in different academic areas. Faculties are encouraged and motivated to carry on M.Phil, PhD , research projects, Faculty Development Program , publish research papers, books, organize inter disciplinary activities for sharing of knowledge. Research Committee monitors and assess the project proposals .The project proposals are evaluated by concerned subject experts recommended by the research committee before sending it to the funding agencies. It is important to note that Research Committee of SPP College pays undivided attentive towards UGC' cardinal principle' Good Academic Research Practice that aims at evolving higher education system to equip the countrys next generation with vital skills, knowledge and ethics for leading a rewarding life.

Library, ICT and Physical Infrastructure / Instrumentation

SPP College library plays a vital role among the student community by being a centre of learning on the campus. There is a central library of about 120 seating capacity with more than 27000 books including journals, periodicals. The books meant for academics, learning and reference are extensively made available to them anytime from 9.00 a.m. to 5.00 p.m. The college library is one of the main support services, which extends

educational resources to the students for reference and learning. Our library has become an inherent part of research, helping scholars with useful material. The Library Advisory Committee meetings are held twice a year to discuss matters pertaining to the functioning of the library. A humble attempt for upgrading the library with automation and ICT facility is going on.

Human Resource Management

Participative management and decentralization accommodates the faculty and administrative manpower to contribute to the well being of the Institution. In this manner of working, work is delegated to all and not concentrated at one place. The work load is this balanced. There are distinct committees to concentrate on a particular task. Meetings are held regularly for the Faculty and non-teaching staff to enable smooth functioning of the Institutional affairs. The college authority as well as the faculty members take vibrant initiatives within limited scope through Career Guidance Cell of the college in guiding the students within and outside classrooms. Students as are encouraged to participate in curricular, co-curricular and sports, extension activities organized at the local/university/state /national/ level. Similarly teaching staff are motivated to participate in faculty development programmes, Workshops and Conferences, contribute as resource persons, invited lecturer , selection committee members etc. Moreover, non-teaching staff also are motivated to participate in capacity building training programs.

Industry Interaction / Collaboration

As a part of experiential learning for the students, teachers undertake field trips , industrial visits, visit to self -help groups , philanthropists. College organizes guest lecturers in association with neighboring voluntary organizations.

Admission of Students

The Admission of Students into undergraduate courses is strictly as per the norms of the Dibrugarh University. The Admission Committee ensures smooth communication on matters relating to admission procedures. The students who are admitted through

counseling have their certificates verified and interview is conducted by the Interview panel of respective departments and are admitted based on performance. The management along with administrative staff reviews the admission process every year. Faculty members of each department and student volunteers assist in guiding the candidates and their parents during the admission. The College website and prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form. A customized admission software package has been introduced to facilitate the admission process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>SPP College has its own e-governance mechanism at certain level. Planning and Evaluation Committee meets to envision and articulate prospective plans for the development and growth of the Institution. Academic transaction implement the use of technology for interactive classroom interactions and for keeping the quality of academic standards of the Institution.</p>
<p>Administration</p>	<p>Technology is utilized in office administration for maintaining documents in soft. E-pay roll, an online payroll application is used for generating the salary statements of faculty members and the soft automate streamlines the payroll functions. Apart from it tendering, treasury transaction and other dealings are carried out through e-governance procedure. At the same time , online admission enrolment/registration, faculty and Staff data is updated on the College website.</p>
<p>Finance and Accounts</p>	<p>Finance and Accounts are managed and maintained as per e-governance module like Public Fund Management System. The finance committee checks if necessary formalities have been observed in incurring expenses for purchases made. Annual salary budget is meticulously prepared using TALLY software which helps to streamline the budget under different heads such as college accounts(general fund) , examination accounts and so on.</p>

Student Admission and Support	The management system has a module on student admission and support. All information regarding admission is published in college website and prospectus. The Prospectus Committee meets to finalize the printing of Prospectus for the new academic year. Students admissions are done both manually and electronically. Online registration of students is done on SPP College Admission Portal.
Examination	Technology facilitates an easy interface in the timely publication of results. The college tries to orient the students with technological upgradation including the application of the online tools as and when necessary.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nill	Nill	Nill	Nill
2018	Nill	Nill	Nill	Nill

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	One Day Workshop on Examination and Evaluation System for undergraduate Level	Nill	24/08/2017	Nill	40	Nill
2018	One Day Workshop on Choice Based Credit System	Nill	16/10/2018	Nill	80	Nill
2018	Nill	Training		Nill	15	Nill

Program on
online
Budget
Preparing
Procedure

15/06/2018

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Course	1	24/10/2017	22/11/2017	30
Refresher Course	1	08/11/2017	29/11/2017	21
FDP/Short Term Course	1	21/02/2018	27/02/2018	7
FDP/Short Term Course	20	04/01/2018	10/01/2018	7

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	1	Nil	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Permission granted for Refresher/Orientation/ Short-Term courses Ph.D and any other professional development activity Investment : SPP College Employees' Cooperative society Leaves : Casual Leaves, Earn Leaves, Maternity and Child Care leave as per Govt. Rules. Financial Assistance Advance to meet emergency in case of delay of salary Other Health Camp etc.</p>	<p>Professional Development : Permission granted for training and workshop on official skill , capacity building program etc. Financial Assistance : Extension of financial aid in critical illness, Advance to meet emergency in case of delay of salary Investment : Cooperative society: Leaves: Leaves as per Govt. Rules, Health Camp, Training program etc.</p>	<p>Financial Assistance : Fees concession , Free Admission as per Govt. Rules Health, Hygiene and Sanitation Drinking water facilities, Toilets Facilities, Common Room for boys and Girls and First Aid facility are also available within college. At the same time, health and hygiene club is also formed to monitor health related issues. At the same time wheel chair , special treatment etc also are provided for differently able students. Sport and Culture and Literature Facilities : Leadership and Competency : Scopes and facilities are provided for grooming</p>

leadership and competence through platform like NSS, NCC, Student Union Body, Cultural Society, Reading Club etc. Academic Apart from aforesaid facilities remedial Coaching, counseling, motivation, Viva, personal contact and interaction are provided to students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institutional conducts internal and external financial audits regularly. The Institution conducts internal and external financial audits every year. Internal financial audits are conducted by auditor locally appointed by the Institution. And External financial audits are conducted by the concerned government auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr.NP Borgohain Ajanta Gogoi Das Tanuja Borah Deepali Arandhara Lachit Phukan(Alumni) Ramen Baruah Dr. S.Z. Ahmed	471500	Annual Award for Best Dance Artist Highest scorer in History subject in Higher Secondary Final Examination Annual Award for best performer in cultural Events Reader of the Year Award Construction of College Arch Gate
View File		

6.4.3 – Total corpus fund generated

678500

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC, Association of Heads of Department , Academic Committee
Administrative	Yes	Directorate Higher Education , Assam	Nil	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

College has a Guardian Association which advises the college authority in different developmental aspects. Following support system is adopted for both students and parents. 1. On the day of re-opening of College, an orientation is given to both parents (guardians) and students of degree first semester about the college and its functioning with rules and regulations. 2. Parent- Teacher meetings are held twice a year for all students. 3. There is a constant interaction between staff and parents through phone calls , social media and personal meetings throughout the year. 4) Counseling to students with the parents is done and visit to the family is made now and then. 5) Feedback is taken from Parent – Teacher Association and suggestions are taken care of. Similarly Parents also lend their support to the conduct of community related programs of the Institution. Parents take part in the decision making process and lend their expertise towards the smooth functioning of the Institution.

6.5.3 – Development programmes for support staff (at least three)

Teachers of the college are deputed to different UGC sponsored programs like Orientation Courses, Refresher Courses, Winter Courses, Summer Schools, various short term courses, etc. The college provides facilities for various research projects. Teachers are encouraged to organize seminars, workshops, conferences, etc. Office staffs are also deputed to different training programs for their development in official skills.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Maittrayee Ek Gyan Jatra	14/03/2017	14/03/2017	16/12/2018	50
2018	Tech Camp	20/08/2018	20/12/2018	22/12/2018	19
Nil	International Seminar	04/11/2018	04/11/2018	06/12/2018	87
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Talk on	23/05/2017	Nil	28	19

Mental Health organized by NSS Unit in collaboration with Office of the Joint Director, Public Health, Sivasagar				
Celebration of N.S.S. Day	24/09/2017	Nil	26	25
Essay Competition on Youth and AIDS organized by NSS Unit in collaboration with Red Ribbon Club	12/12/2017	Nil	9	8
Workshop on National Youth Day organized by TPB in association with NSS Unit	12/01/2018	Nil	29	20
Arrangement for Live Telecast of Interaction between Prime Minister Narendra Modi and Students organized by Ministry of Human Resource, Government of India	16/02/2018	Nil	98	75
International Women's Day organized by Women Cell in association with NSS Unit and Jagriti Mohila Samiti	08/03/2018	Nil	24	18

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NSS Unit of the college organizes cleanliness drive within the college campus at regular intervals. Tree plantation programmes in the college and nearby villages are also organized from time to time. The College has completely banned the use of polythene bags within the campus. The students and teachers are encouraged to save electricity, save the use of papers, save waters, use of dustbins, etc. The College has completely banned the use of polythene bags

within the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	24/03/2017	1	Awareness on prevention of Open Defecation organized by NSS Unit	Sanitation and Hygiene	58
2017	1	1	06/04/2017	2	Survey in Adopted Village, Deoghoria organized by NSS Unit with Village Management Body of adopted village	Socio-Economic	30
2017	1	1	28/06/2017	1	Interaction Program at	Interaction	21

					Borphukan GP organized by NSS Unit		
2017	1	Nil	10/08/2017	1	College Campus Cleaning Program under Swacch Bharat Abhiyan organized by NSS Unit	Cleanliness Drive	61
2017	1	1	17/08/2017	1	Flood Relief organised by teachers unit	Relief to the needy people at Dikhounukh	36
2017	1	Nil	19/08/2017	1	Registration and signature campaign on Health and Hygiene organized by NSS Unit	Health and Hygiene	42
2017	1	1	07/10/2017	2	Deployment of NSS Volunteers at Nanti Hospital organized by NSS Unit	Cleanliness Drive	3
2017	1	1	11/10/2017	1	Deployment of NSS Volunteers at SBI, Chapangani Branch organized by NSS Unit	Cleanliness Drive	3
Nil	1	1	16/03/2018	7	One week Special Camp at Deugharia,	Camp	32

adopted
village
of NSS
Unit
organized
by NSS
Unit

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct of the Students of S.P.P. College	26/05/2017	The Prospectus of the college contains the laws Code of Conduct for students.
Code Of Conduct for Teachers of S.P.P. College	01/01/2018	The college is a provincialized college and as such, the teachers are liable to follow all the rules and regulations framed by the UGC.
Bye-Law of S.P.P. College Employees Co-operative Society Ltd.	02/04/2018	The College has a bye-law for the smooth functioning of the Employees Co-operative Society Ltd.
The Constitution of S.P.P. College Student's Union Society	30/08/2017	The Student's Union Society is an integral part of the College. For the smooth functioning of the Body, the College has framed a constitution encompassing the fundamental principles, code of conduct for candidates and Election Administrators. bye-law Co-operative

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observation of Electronic Awareness Program organized by NSS Unit in collaboration with District Health Engendering and Drinking Water Departmentira	06/05/2017	Nil	152
Observation of World Environment Day organized by	05/06/2017	Nil	29

NSS Unit			
Observation of International Yoga Day organized by NSS Unit	21/06/2017	Nil	32
Celebration of Independence Day organized by College Administration and NSS Unit	15/08/2017	Nil	15
Observation of Gandhi Jayanti organized by NSS Unit	02/10/2017	Nil	101
Awareness on Cyber Security organized by Women Cell	16/10/2017	Nil	97
Observation of National Integration Day organized by NSS Unit	25/10/2017	Nil	101
Observation of Children Day organized by NSS Unit in collaboration with Holy Kids Play School, S.P.P. College	14/11/2017	Nil	52
Observance of Constitution Day organized by NSS Unit	26/11/2017	Nil	61
Observation of World AIDS Day organized by NSS Unit in collaboration with District AIDS Control Committee	01/12/2017	Nil	22
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i. Plantation Drive at regular Intervals
ii. Plastic Free Zone
iii. No Smoking Zone
iv. Cleanliness Drive
v. Tobacco Free Zone

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: UPSC Coaching Classes Objective of The Practice: Career Guidance Cell of the College organized a three-month long coaching classes for the aspirants of Civil Services especially for UPSC. The classes which covered the UPSC syllabus, were taken by various prominent academicians of the state and by some of the prominent civil servants namely, Narayan Konwar, IAS, DC Sivasagar, Dr. Sadnek Singh, IAS, SDO Nazira, P. Basumutary, Superintendent of Taxes, Sivasagar, Kongkita Boragohain, Sales tax Inspector, Santanu Sarmah, IAS, ADC Sivasagar and others. The Coaching programme was attended by almost 70 students. The students were satisfied with the programme and they acknowledged it on various occasions. The Context: Throughout this course, the rural students were boosted to undertake civil service exam. They were also given an outline how even the rural students can crack the exams. The Practice: It is difficult to boost up the rural students for such highly competitive exams as they think it is impossible to crack such exams remaining in rural areas. In spite of all these the Career Guidance Cell could motivate them and bring around 70 students where most of them were girls. Evidence of Success: Though till date students of the course could not crack the civil service exam but the coaching helped them in cracking the entrance of different University exam. Problems encountered resources required: The resources for the course were supplied by the college authority and also showed the students a guiding path to get the source material.

2. Title of the Practice: WORKSHOP ON BODO LANGUAGE Objective of The Practice: Department of Assamese organized a 6 day long workshop to understand the Bodo language as this language contributed immensely to the development of Assamese language. The Context: Throughout this 6 days workshop, the participants were exposed to the grammar and vocabulary of Bodo language. The Practice: Assam is a multilingual state and Bodo is one of its official language. But literature and research on the Bodo language is limited only within the Bodo speaking people of the state. The rest of the people of Assam also should understand the language and build a healthy and loving relationship among each language. Evidence of Success: All faculty members and students of this college and from other institution participated in this workshop. Problems encountered resources required: The resources required for this workshop was supplied by the Department of Assamese.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sppcollege.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

S.P.P. College is nurturing rural talent to the best possible extent since its inception. The institute has its legacy to impart value education along with vocational dimensions. Under RUSA Project a well equipped State of Art Computer Centre has been established in the College to provide computer education to the students of the college and also to the local youths. State of art Computer Centre is one area distinctive and differentiates from the rest. Students of the area are not properly exposed to the importance of Computer literacy. The Computer Centre is a noble initiative to attract the students of the college and other local youths for the computer education. Through the centre, the college has introduced different Certificate and Diploma courses of Computer Education. Around 30 students till date are presently pursuing computer course from the centre. The Computer Centre could motivate not only the students but also the local youths and enrolled around 30 students to the course.

Provide the weblink of the institution

<http://sppcollege.in/>

8.Future Plans of Actions for Next Academic Year

1. Infrastructure (i) Renovation of Toilets for boys. (ii) Renovation of water supply system . (iii) Construction of falls ceiling of office building. (iv) Repairing desks benches of class rooms . (v) Electrification and furniture of Students union. (vi) Construction of platform of classroom. (vii) Renovation of auditorium hall. 2. Teaching -Learning and Academic (i) Application of innovative teaching learning methods. (ii) Application of scientific tools and teaching materials. (iii) To organize faculty development program in collaboration with Tezpur Central University (iv) Implementation of a comprehensive assessment system to provide evidence of value-added impact of programs upon candidates' knowledge, skills, and dispositions, including evidence of success in employment or advanced studies. (v) Promotion of Research Culture among faculty. 3. Organization Management (i) Planning and Development Strategies for resource generation. (ii) Organization training on Public Fund Management System for staff . (iii) Improvement of Teacher-Student ratio for better academic development. 4 Library ICT Structure (i) Increase number of books journals and e- resources. (ii) Upgrading the library facilities. (iii) Well-maintained Archive section. (iv) Additional storage facilities in the Library. 5. Staff Progression (i) Organization of capacity building training Program for office staff. (ii) Organization of training program on online budget preparing for new appointed staff. 6. Student Progression (i) Organization of environmental study. (ii) Organization of training program on skill development. (iii) Organization of career counseling program. 7. Institutional commitment to community (i) Organization of Swacch Bharat Abhiyan Program. (ii) Organization of summer Internship Program under Ministry of Health and Family Welfare . (iii) Organization of open defecation free awareness program