



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution		SWAHID PEOLI PHUKAN COLLEGE, NAMTI
Name of the head of the Institution		DR. S.S. ZAMAN
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03772229601
Mobile no.		9401176995
Registered Email		sppcollegenamti@gmail.com
Alternate Email		bimanmajuli@rediffmail.com
Address		PO- Namtidole. Sivasagar. Assam.
City/Town		Sivasagar
State/UT		Assam
Pincode		785684
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. R.K. PHOOKAN
Phone no/Alternate Phone no.	03772211259
Mobile no.	9101273051
Registered Email	sppcollegenamti@gmail.com
Alternate Email	sarohmannamti@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://sppcollege.in/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://sppcollege.in/calender/Academic_Calender_2015-16.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.5	2015	30-Apr-2015	30-Apr-2020

6. Date of Establishment of IQAC	20-May-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
4. Preparation of the class routine	29-Jun-2015 1	5
3. Survey on Toilet facilities in adopted	12-Jun-2015 2	46

village		
2. Quiz Competition	30-Jan-2016 1	42
1. Workshop on how to prepare research proposal	03-Aug-2015 01	30
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	Infrastructure Grant	RUSA	2016 1	5000000
INSTITUTION	Infrastructure Development Grant	Assam Government	2016 1	5000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. To work on the NAAC Peer Team's Suggestions with special focus on (a) maintaining the Quality in appointing qualified faculty (b)Upgradation of infrastructure 2. Teachers' Promotion 3.To take initiative for appointing a regular Librarian 4. Improvement of Principal's Office (state of the art) 5.SWOC Analysis

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To take initiative for students' orientation on career counselling	Entrepreneurship Awareness Program organized by NSS Unit in collaboration with IIE, Lalmati, Guwahati in January 2016
Recommendation of Faculty members for Promotion	Recommendation of 02 nos. of Faculty members for Promotion after verification of Academic Performance Indicator (API)
Implementing the Swacchh Bharat Abhiyan in the College	Policy was framed and the NSS Unit was assigned the responsibility of implementing the Swacchh Bharat Abhiyan in the College
SWOC Analysis of the College	A Committee was constituted for SWOC analysis of the College
Preparation of DPR with the college level RUSA Committee	The DPR was prepared and submitted to the Competent Authority
Initiative to apply for RUSA Grant	The College level RUSA Committee was formed
Getting the College Assessed Evaluated by the NAAC	The NAAC Peer Team visited the College in April 2015 for spot evaluation. Subsequently, the college obtained Grade B with 2.5 CGPA in the 2nd Cycle of Accreditation
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
GOVERNING BODY OF THE COLLEGE	19-Apr-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2016

Date of Submission

18-Feb-2016

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1 Curriculum Planning and Implementation 1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words
 Response: Swahid Peoli Phukan ensures effective curriculum delivery through well planned and systematic process. The college is a premier educational institute in the greater Namti region situated in the eastern part of Sivasagar district. The college has taken the onus of holding the torch of enlightenment to enable the students in all round development despite being situated in an area. 1.1.1.1 Mission & Vision Our college has firm faith in the Motto: "Tamasuma Jyotirgamaya" meaning "From Darkness to Light" and the literal meaning of the term is; 'to pull out from educational darkness and enlighten the future generations to develop and make progress and in all matter of affairs. As such, a group of dedicated personalities established this college in 1970, dedicating the nature of the college to the first Assamese Martyr Peoli Phukan, who sacrifices his life for the sake of the country's freedom. The College has a history of 50 years of dedicated service towards creating awareness in the neighbourhood and developing infrastructure and facilities for imparting education in the greater Namti area. The institution, established in a rural ambience, has withstood the test of time. During these eventful years, the college has carved a niche for itself in the field of educational and other curricular activities in higher education which emphasize as the need of the hour. In order to accomplish our mission the following assignment has been undertaken and implemented to deliver the curriculum provided by the University. ? To provide a wide range of holistic education by taking into purview the western knowledge while remaining anchored to the Indian culture and philosophical moorings; ? To open up new avenues to help our students in becoming disciplined, self-confident and self-reliant; ? Our special focus is on cultivating scientific spirit among our students, to mobilize them towards national duties through social service, corporate activities and all round development of personality; ? We believe in value-based education with flexibility of vision to cope up with the newer challenges of the globalized world in the best of spirit; ? To sensitize students towards social welfare and communal harmony; ? The college has been dedicated in creating an inspirational environment of learning among the communities by conducting daylong workshops, seminars and other forms of educational awareness among the neighbouring communities; ? To create motivational activities and knowledge to the students in the form of carrer counseling, extra-curricular activities and educational tours. Our college is affiliated under Dibrugarh University and we strictly adhered upon the Curriculum provided by the University. On this basis, the College Academic Committee prepares a systematic plan to deliver the curriculum within a stipulated time.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
BPP (Bachelor Preparatory Programme)	Nil	03/07/2015	90	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate/Diploma in Spoken English	01/02/2015	50
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography Department, Study on Dibru Saikhowa National Park	27
BA	Education Department, Study on Special Child: Kaumaidalala, Sivasagar	25
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Obtaining of Feedback The institution assigns the task of obtaining and analysis feedback from different stakeholders to the IQAC. In order to obtain feedback from the stakeholders, the IQAC basically adopts two ways: 1.

Distribution of well-directed questionnaire among the stakeholders giving opportunity to place their views and opinions on the level of satisfaction dissatisfaction, to assess the institutional performance continuously and to recalculate the loopholes in various aspects such as curricular, teaching and learning, infrastructure and support services, governance, student-teacher relation, attitude of the faculties, facilities, seminar and students' career guidance, supports services etc. The feedback collected from stakeholder is anonymous in nature. The set of questions are prepared in closed and opened format, giving four choices/scale as i, ii, iii, iv (5 for Highly agree, 4 for Agree, 2 for Not decided and 0 for Disagree) to mark/tick their views and also given a space to jot down their views, opinion and suggestions. 2. By convening meeting regularly with the stake-holders namely the Students, the Parents, the Alumni, the Teachers and the Employer and communicating all types of progress and development of the college. The important issues relating to the welfare of the college and the students' grievances are discussed in the meeting. Valuable number of opinion and suggestion are received from the stakeholders and the Board keeps all this in mind in bringing out a new paradigm shift. Method of Analysis The IQAC in consultation with the Heads of the Department constitutes a Committee for the analysis of the feedbacks obtained from the stakeholders. The Committee analyzes the feedback systematically and prepares report on that and then submits the same to the IQAC. Way of Utilization The reports are discussed in the meeting of the IQAC and the resolutions adopted in such sitting are forwarded to the competent authority to initiate measure as per necessity. The institution tries to incorporate these suggestions into its annual plan of action as per need and capacity so as to streamline the development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	NON-MAJOR	50	26	19
BA	MAJOR	250	180	152
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	387	Nil	27	Nil	27

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

27	14	18	2	Nil	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has its own mechanism for close mentoring of the students for their overall development by inculcating in them the values like patience, insight, understanding, experience and social responsibility. The college tries to realize this objective by short-listing the following as the thrust areas: 1. Individual and Group mentoring: The College tries to ensure mentoring to each student both in the individual and group levels. i. In the individual level, it is done by encouraging a homely ambiance in which the students can approach the teachers without any inhibition. ii. Each teacher is assigned the responsibility of mentoring a group of at least 15 students. 2. Mentoring the students for participation in sports, cultural and social activities: The teachers with interest or expertise in specific domain of sports, cultural and social activities voluntarily render mentoring service to the students concerned with the objective of developing their potential in the respective area. 3. Mentoring during Field study: The teachers always guide the students in their various field study trips. 4. Mentoring through Admission Committee 5. Mentoring through Anti ragging cell mentoring 6. Cell for Prevention of Sexual Harassment 7. Mentoring through NSS mentoring 8. Mentoring through Teacher's in-charge and grooming leadership 9. Mentoring through Career Counseling Cell

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
387	27	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	27	3	Nil	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	Nil	Nil	Nil
2016	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nil	Semester	23/06/2015	17/07/2015
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution strictly follows the system mandated by Dibrugarh University for both the Continuous Internal Evaluation and the End Semester Examination. The ratio of weightage is 20 (CIE) and 80 (ESE) in UG programmes. In UG

programmes, the CIE components are- In semester Examination: In-semester examinations are organized by the teachers related to their subjects. Home-Assignment: Home assignments are regularly given by the teachers expecting the students to think and write at their own on the topic given. Group- discussion: Group discussions are held in the class-rooms, where the students are made to think independently and given access to present his/her views on that topic. Through this activity, the students are given exposure to the skills like coping and sharing with others, rethinking on the suggestions and finalizing the solution to the issue. Seminar-: The students are given opportunities to present the seminar papers in order to develop their critical thinking, presentation skills. The reforms initiated during the assessment period are given below: Internal Examination process: (i) Initiative to computerize the internal examination related activities. (ii) To display the patterns of question papers and answer sheets in the departmental notice boards at the beginning of the programme. (iii) To display the students' marks in the departmental notice board within 10 days. (iv) To make it mandatory to discuss the common errors in the classroom. (v) To hold examinations for the students who cannot attend the internal examination due to unavoidable reasons.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of the year, an Academic Calendar is prepared by the IQAC based on inputs from the Dibrugarh University Academic Calendar and Departmental Academic Plans. The preparation of academic calendar ensures that the students get sufficient instructional hours and teachers get maximum hours to deliver their courses effectively. Meetings with HoDs and staff: The College Authority timely convenes meeting with the Heads of Department and staff to discuss the matters with respect to the smooth and effective implementation of academic calendar. Departmental Academic Calendar: Each department develops its academic calendar which aligns with the academic calendar of the college. It includes dates for other components of CIE viz. assignments, seminars and projects. In addition, it includes proposed dates for field trips, field study. The Departments prepare Plan for all the courses, detailing the extent of syllabus that will be completed at different time intervals. Special Classes: In order to adhere to the schedule of CIE, faculty has to take special classes to complete the topics and if required, to take special classes on holidays to compensate the loss of working days on account of natural calamities or other untoward occurrences. Alignment of Co-curricular and Extra Curricular Activities with CIE: The college expands the knowledge horizon of the students through cultural activities and academic events like seminars, workshops, study tours, educational visits, field trips, etc. These programmes are included in the Academic Calendar in such a way that CIE process is not disrupted.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sppcollege.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Major & Non-Major	116	96	82.75

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://sppcollege.in/sss/SSS_2015-2016.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	Nil	Nil	Nil	Nil

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	Nil	Nil	Nil	Nil

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	Nil	Nil	Nil	Nil	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	Nil	0
International	Nil	Nil	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	1
English	1
Mathematics	1
History	1
Sociology	1
Political Science	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	Nil	Nil	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	12	4	1
Presented papers	5	9	Nil	Nil
Resource persons	Nil	Nil	1	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Observation of World Environment Day at S.P.P. College, Namti on 5th June, 2015	NSS unit in collaboration with Prabah, Local NGO	2	50

Survey on Toilet Facilities at Deughoria Gaon (adopted village of S.P.P. College, Namti) under Borphukan Gaon Panchayat, Namti on 12th 13th June, 2015	NSS unit in association with Jiten Borah, the Head of Village Management Body of Deughoria Gaon, Namti	4	42
Motivational Programme among students at S.P.P. College, Namti on 21st September, 2015	NSS unit in collaboration with Namti Civil Hospital	2	100
Tree Plantation Programme at Namti Chariali High School on the eve of NSS Day, 24th September, 2015	NSS unit in collaboration with Namti Chariali High School, Namti	4	20
Improvement of village approach road at Gohain Gaon on 7th 8th November, 2015	NSS unit in collaboration with the Gohain Gaon Youth Club which was assisted by Ratna Chetia, Veteran National Athlete from Namti	4	45
Observation of World AIDS Day on 1st December, 2015 at S.P.P. College, Namti	NSS unit in collaboration with the District AIDS Control Committee, Sivasagar	4	25
Easy Competition on HIV/AIDS and its Preventive Measures at S.P.P. College, Namti on 4th December, 2015	NSS unit in collaboration with Red Ribbon Club	4	17
Repairing village approach road at Boliya Chapori Gaon under Borphukan Gaon Panchayat, Namti on 4th 5th January, 2016	NSS unit of S.P.P. College, Namti in collaboration with the Michajan and Boliya Chapori Yuvak Sangha	5	67
Entrepreneurship Awareness Programme at S.P.P. College, Namti from 11th to 15th January, 2016	NSS unit in collaboration with the Indian Institute of Entrepreneurship (IIE), Lalmati, Guwahati	6	60

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
National Adventure Camp held from 25th September to 4th October, 2015 at Tawang, Arunachal Pradesh	Innovative Tracker Award	Indian Navy and Ministry of Youth and Sports Affairs, Government of India	2
National Integration Camp held at Gauhati University, Guwahati from 24th April to 30th April, 2016	Best Cultural Participants	Ministry of Youth and Sports Affair, Government of India	4

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
0	0	0	Nil	Nil

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nil	Nil	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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0	Nil	0	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11.09	11.09

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	18.11.10.000	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10900	12002566	362	99565	11262	12102131
Reference Books	11390	1705670	200	150000	11590	1855670
e-Books	45	Nil	Nil	Nil	45	Nil
Journals	17	20400	Nil	Nil	17	20400
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	2	Nil	Nil	Nil	2	Nil
Library Automation	15000	Nil	Nil	Nil	15000	Nil
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
Others(s pecify)	Nil	Nil	Nil	Nil	Nil	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	26	1	2	2	1	3	9	100	0
Added	0	0	0	0	0	0	0	0	0
Total	26	1	2	2	1	3	9	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6.35	1.3	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

On demand of the Lab. Related Departments and stakeholders, the authority with due consultation and permission of the Apex Body of the college, inviting tender/quotation from the suppliers, then finalize the appropriate one and handed over the equipments to the concerning department for utilizing and maintaining it. The concern departments prepare few rules and regulation in this regard. Laboratory: Seven laboratories are available in Arts Science stream. Though it is run by concerned department, a management committee supervise it. Library : The college library is well equipped with textbooks, reference books, journals daily newspapers facilities. A library management committee is form to smooth running of the library. The committee flamed the rules regulations for the library. The rules regulations are enclosed herewith. Sports complex: i) A gymnasium hall is available in our college. ii) A well-Caliber badminton court is available in our college. iii) Two play ground (one is in campus, other is outside) (A strong committee is supervised all sports

facilities) Computers : The computers are managing by the authority with academic committee. Classrooms : Class rooms are manage supervise according to the direction of the Apex Body of the Institution supervise also by the academic committee

<http://sppcollege.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial aid to poor and meritorious students	20	20000
Financial Support from Other Sources			
a) National	S R Jindal Foundation Scholarship, OBC/MOBC Scholarship ISHAN UDAY Scholarship from UGC (Fresh), ISHAN UDAY Scholarship from UGC (Renewal), Combined Merit Scholarship by DHE, Assam	187	591200
b) International	0	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Observation of World AIDS Day	01/12/2016	Nil	2
Entrepreneurship Awareness Programme	11/01/2016	60	2
Interaction Program between students and Partha Protim Borah (former Best Graduate)	09/12/2015	51	1
Workshop on How to Prepare Research Proposal	10/06/2015	30	1

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	0	Nil	Nil	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	12	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2015	1	BA	GEOGRAPHY	AMU ALIGARH	MA
Nil	2	BA	POLITICAL SCIENCE	DIBRUGARH UNIVERSITY	MA
Nil	2	BA	POLITICAL SCIENCE	DODL, DU	MA
Nil	2	BA	EDUCATION	DIBRUGARH UNIVERSITY	MA
Nil	1	BA	EDUCATION	COTTON UNIVERSITY	MA
Nil	2	BA	HISTORY	DIBRUGARH UNIVERSITY	MA
Nil	1	BA	HISTORY	COTTON UNIVERSITY	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Quiz Competition among students of local schools organized by NSS Unit in collaboration with Namti Charali Jatiya Vidyalay	DISTRICT	32
Essay Competition on HIV/AIDS	DISTRICT	17
Annual College Week	INSTITUTIONAL	300
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	11th National Youth (Sub Junior Boys Girls) Weightlifting Championship held in Patna, Bihar	National	1	Nil	Nil	Miss Gitanjalee Gogoi
2016	Innovative Tracker in National Adventure Camp held from 25th September to 4th October at Tawang, Arunachal Pradesh	National	1	Nil	Nil	Kiranmayee Borah
2016	Innovative Tracker in National Adventure Camp held from 25th September to 4th October at Tawang, Arunachal Pradesh	National	1	Nil	Nil	Gaurav Borah

	Pradesh					
2016	First in Assam Weight Lifting Championship	National	1	Nil	Nil	Miss Gitanjalee Gogoi
2016	Second in Martial Art Games (51-55kg)	National	1	Nil	Nil	Abhinab Borgohain
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

wahid Peoli Phukan College, Namti has always involved students in various academic and administrative activities. The college has a students' union constituted democratically through election. The election for the Students' Union for the year 2015 was held on 3-09-2015 electing members for the portfolio namely the President, Vice President, General Secretary, Assistant General Secretary, Cultural Secretary, Magazine and Literary Secretary, Games and Sports Secretary, Football and Volley Ball Secretary, Cricket and Badminton Secretary, Boys Common Room Secretary, Girls Common Room Secretary and Social Service Secretary. All students' related activities are carried out under the leadership of the College Union, advised and facilitated by the Staff Advisor.

Functioning of the College Union: The major events organized by the Student Union are:-

- World Environment Day on 05-06-2015
- Freshmen Social on 30-06-2015
- Celebration of Independence on 15-08-2015
- Observation of Teachers Day 05-09-2015
- Observance of Birth anniversary of Dr. Bhupen Hazarika on 08-09-2015
- Celebration of N.S.S. Day 24-09-2015
- Observance of National Integration Day on 25-10-2015
- Observation of National Unity Day 31-10-2015
- Improvement of Village Approach road at Gohain Gaon on 07-11-2015
- Communal Harmony Week from 19-11-2015 to 25-11-2015
- Observation of College Established Day on 14-11-2018
- Essay Competition on HIV/ AIDS and its Preventive Measures on 04-12-2015
- Cleanliness Drive at College Campus on 08-12-2015
- Interaction Program between students and Partha Protim Borah (former Best Graduate) on 09-12-2015
- Observance of Children Day Holy Kids Play School, S.P.P. College on 14-11-2015
- Observance of World AIDS Day on 01-12-2015
- Repairing Village Approach road at Boliya Chapori under Borphukan GP on 04-01-2016
- Annual college week from 07-01-2015 to 12-01-2016
- Entrepreneurship Awareness Program organized by NSS on 11-01-2016
- Celebration of Republic Day on 26-01-2016
- Participation in Youth Festival under Dibrugarh University on 21st, 22nd and 23rd January 2016 at Dibrugarh Kanoi College
- Campus Cleaning Program at Rajabari Namghar on 27-01-2016
- Celebration of Freshman Social
- Annual College Week- 08-01-2016 to 16-01-2016.
- Celebration of Saraswati Puja
- Publication of College Magazine
- Observance of International Womens' Day on 08-03-2016

Academic and Administrative Committees: A student representative is an integral part of IQAC and his/her views are duly considered in assuring quality enhancement of the institution. Students' Union of college is involved in RUSA Project Monitoring Unit committee also. They attend the meetings of RUSA Committee and express their opinion on RUSA and various issues on higher education. The Anti-Ragging Cell has representatives from college union to check ragging and to maintain cooperation among the students. Orientation programmes are organized with the help of student representatives to educate students on 'Supreme Court Guideline on Prevention and Prohibition of Ragging". Representatives of students are included in the Library Committee. Canteen committee is constituted with student representatives from the union. The committee convenes periodical meetings to

monitor and evaluate the functioning of canteen in the campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

182

5.4.3 – Alumni contribution during the year (in Rupees) :

182000

5.4.4 – Meetings/activities organized by Alumni Association :

Students are suggested to report their successes and achievements to these organs of the college. The IQAC occasionally reviews their works and offers suggestion. Various activities of the Alumni Association of SPP College, Namti are 1. felicitation of students for their outstanding performance 2. felicitation of teachers for their Outstanding Performance 3. Farewell to the Employee of the College 4. inter-college power-lifting (cooperation) 5. debating 6. tree plantation 7. Interaction Program between students and Partha Protim Borah (former Best Graduate) organized by NSS Unit 8. As Guest Lecturer in the Department of English-2016 9. Appointment of Alumni as Part-time Teacher every Semester

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The mission and vision of the College are achieved through good governance, able leadership and effective management. It was established in sacred memory of Peoli Phukan the earliest martyr of Assam of national movement for the independence of India with noble objectives of uplifting the backward socio-cultural and educational conditions of the locality by disseminating quality education and offering utmost service to the society and the nation. The institution takes for all round development of the students so that even the most underprivileged one may realize their potential and become responsible citizens as well as human beings. At the same time it aims at establishing a congenial environment among stakeholders. The college aspires to be an Institution of excellence transforming lives through education with commitment to service. The institution aims at giving quality education and guidance classes are taken once a week for the students to impart values of life. Personal and career guidance are imparted to the students to shoulder responsibilities and face challenges. The Institution practices decentralization and participative management by involving Governing body, Principal, Vice Principal, Heads of departments , faculties , Students Union and alumni at different levels of decision making process. Governance, leadership and management of the institution are democratically decentralized and participatory where all stakeholders are integral parts of decision making process. It has a participatory administrative structure that involves the teachers as well as the students in College administration from the lowest to the highest levels. Transparency is rooted in the institutional culture of SPP College and is reflected at the highest levels of decision-making and the day-to-day administration of the College. Decentralization and participative management exists in the institution from the policy-making bodies to the

executive bodies. The institution translates its vision statement into its activities by strategically designing its programs and policies in accordance with the mission. As the highest authority of the college, the Governing Body strictly monitors the overall activities of the college and accords due guidance for its smooth functioning. The GB is liable to the overall development of the institution and has to adopt policies for new appointments as per the guidelines of UGC and Directorate of Higher Education (DHE) redress of grievances, improvement of academic and infra- structural activities etc. The Principal as the administrative head is committed to execute the policies and programs suggested by the GB, UGC, DHE etc. and also to communicate different information to the head of departments, faculties, students and the respective personnel. Our students are motivated to participate in NSS N.C.C. and Scouts Guide Programs to inculcate a sense of social responsibility, obligation, service to the nation and greater social domain. The students who are deprived socially and economically are provided academic, financial and above all mental support just to cater to their socio-economic needs. The college has been continuously supporting students through free studentship, scholarships, remedial classes, counseling etc. Teachers are also motivated to extend support to the needy students by providing books, reading materials, internet access and

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>Curriculum plays an important role in higher education. It is the process of creating planned syllabus, including teaching, training, exhibition, modes and is also a precise guideline of instruction for the curriculum. It describes the ways in which teaching and learning can be made effective. Teacher education provides a platform to students and teachers to acquire the required knowledge, skill and develop positive attitude, values and beliefs. This can be done with the help of the provided curriculum. The quality of teacher produced in any institution invariably depends on the curriculum offered to them. Since its inception, SPP College maintains quality education by adopting the guidelines of the University Grants Commission (UGC) and affiliated University. Since our college is affiliated to Dibrugarh University, the institution implements the syllabus designed by the university and sees to the needs of students. Though the curriculum has been designed by the University, each department works towards the delivery of the curriculum in the best possible manner that would give the students a</p>

theoretical as well as a practical knowledge of subjects prescribed. Curriculum revision begins at the faculty level, where the Faculty handling the courses, make the necessary changes as per benefit of students. The Institution pays undivided attention to the infrastructure updating and the all round development of students by designing the curriculum in needs with the changing scenario of Teacher Education.

Teaching and Learning

SPP College makes provision for ensuring that all the outcomes expected of teachers are realized by using a wide range of instructional approaches to teaching and learning process. As the integral part of teaching learning process academic calendar and timetable is prepared and implemented just before starting the session. Teaching plans for each Semester are prepared and submitted by faculty. SPP College has adopted the following methods to impart knowledge to students during last five years :

- Chalk and Talk method
- Seminars and workshops
- Paper presentations
- Group discussion
- Counseling Session/One to one Counseling

Examination and Evaluation

The College follows the continuous and comprehensive evaluation to ascertain whether all the deep-level objectives have been attained at all times. The College follows the scheme of university examinations. Continuous Internal Assessments are conducted regularly. The assessment components are in line with the number of credits allotted to each course. The schedule of internal examinations is made known to students in the beginning of the year through the academic calendar and timely reminders are given from time to time through academic announcements.

Research and Development

Research and Consultancy is carried on by the Institution for maintaining the Research Culture. The Research Committee of SPP College focuses on maintaining high research standards in different academic areas. Faculties are encouraged and motivated to carry on M.Phil, PhD , research projects, Faculty Development Program , publish research papers, books, organize inter disciplinary activities for sharing of

knowledge. Research Committee monitors and assesses the project proposals .The project proposals are evaluated by concerned subject experts recommended by the research committee before sending it to the funding agencies. It is important to note that Research Committee of SPP College pays undivided attention towards UGC' cardinal principle' Good Academic Research Practice that aims at evolving higher education system to equip the countrys next generation with vital skills, knowledge and ethics for leading a rewarding life.

Library, ICT and Physical Infrastructure / Instrumentation

SPP College library plays a vital role among the student community by being a centre of learning on the campus. There is a central library of about 120 seating capacity with more than 27000 books including journals, periodicals. The books meant for academics, learning and reference are extensively made available to them anytime from 9.00 a.m. to 5.00 p.m. The college library is one of the main support services, which extends educational resources to the students for reference and learning. Our library has become an inherent part of research, helping scholars with useful material. The Library Advisory Committee meetings are held twice a year to discuss matters pertaining to the functioning of the library. A humble attempt for upgrading the library with automation and ICT facility is going on.

Human Resource Management

The college authority as well as the faculty members take vibrant initiatives within limited scope through Career Guidance Cell of the college in guiding the students within and outside classrooms. Resource mobilization in the form of visiting faculty/resource persons. Students are encouraged to participate in curricular, co-curricular and sports, extension activities organized at the local/university/state /national level. Similarly, teaching staff are motivated to participate in Faculty Development Programs, Workshops and Conferences, contribute as resource persons, invited lecturer, selection committee members etc. Moreover, non-teaching staff also are motivated to participate in

	capacity building training programs.
Industry Interaction / Collaboration	As a part of experiential learning for the students, teachers undertake field trips , industrial visits, visit to self -help groups , philanthropists. College organizes guest lecturers in association with neighboring voluntary organizations.
Admission of Students	The Admission of Students into undergraduate courses is done strictly as per the norms of the Dibrugarh University. The Admission Committee ensures smooth communication on matters relating to admission procedures. The students who are admitted through counseling have their certificates verified and interviews are conducted by the Interview panel of respective departments and are admitted based on performance. The management along with administrative staff reviews the admission process every year. Faculty members of each department and student volunteers assist in guiding the candidates and their parents during the admission. The College website and prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form. A customized admission software package has been introduced to facilitate the admission process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	SPP College has its own e-governance mechanism at certain level. Planning and Evaluation Committee meets to envision and articulate prospective plans for the development and growth of the Institution. Academic transaction implement the use of technology for interactive classroom interactions and for keeping the quality of academic standards of the Institution.
Administration	Technology is utilized in office administration for maintaining documents in soft. E-pay roll, an online payroll application is used for generating the salary statements of faculty members and the soft automate streamlines the payroll functions. Apart from it tendering, treasury transaction and other dealings are carried out through e-governance

	procedure. At the same time , online admission enrolment/registration, faculty and Staff data is updated on the College website.
Finance and Accounts	Finance and Accounts are managed and maintained as per e-governance module like Public Fund Management System. The finance committee checks if necessary formalities have been observed in incurring expenses for purchases made. Annual salary budget is meticulously prepared using TALLY software which helps to streamline the budget under different heads such as college accounts(general fund) , examination accounts and so on.
Student Admission and Support	The management system has a module on student admission and support. All information regarding admission is published in college website and prospectus. The Prospectus Committee meets to finalize the printing of Prospectus for the new academic year. Students admissions are done both manually and electronicall . Online registration of students is done on SPP College Admission Portal.
Examination	Technology facilitates an easy interface in the timely publication of results. The students enrolled for the various programmes/ courses have to register online to confirm their university registrations.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015	Nill	Nill	Nill	Nill
2016	Nill	Nill	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

2015	One Day Workshop on Teaching and Learning	Nil	17/02/2015	18/02/2015	44	Nil
2015	Nil	Two Days Training Program on Internal Audit for Newly appointed Lower Division Clerk	06/06/2015	07/06/2015	Nil	7
2016	Training Program on Electronic Voting Machine and electoral duty for Newly recruited Presiding Officer in State Legislative Assembly , Assam	Nil	09/01/2016	Nil	25	Nil
2016	Nil	One Day Workshop on Computer Skill	12/10/2016	Nil	Nil	10
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	22/07/2015	11/08/2015	21
Refresher Course	1	31/08/2015	15/09/2015	17
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

Nil	Nil	Nil	Nil
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Permission granted for Refresher/Orientation/ Short-Term courses Ph.D and any other professional development activity Investment : SPP College Employees' Cooperative society Leaves : Casual Leaves, Earn Leaves, Maternity and Child Care leave as per Govt. Rules. Financial Assistance Advance to meet emergency in case of delay of salary Other Health Camp etc.</p>	<p>Permission granted for training and workshop on official skill , capacity building program etc. Financial Assistance : Extension of financial aid in critical illness, Advance to meet emergency in case of delay of salary Investment : Cooperative society: Leaves: Leaves as per Govt. Rules, Health Camp, Training program etc.</p>	<p>Fees concession , Free Admission as per Govt. Rules Health, Hygiene and Sanitation Drinking water facilities, Toilets Facilities, Common Room for boys and Girls and First Aid facility are also available within college. At the same time, health and hygiene club is also formed to monitor health related issues. At the same time wheel chair , special treatment etc also are provided for differently able students. Sport and Culture and Literature Facilities : Leadership and Competency : Scopes and facilities are provided for grooming leadership and competence through platform like NSS, NCC, Student Union Body , Cultural Society , Reading Club etc. Academic Apart from aforesaid facilities remedial Coaching , counseling , motivation , Viva, personal contact and interaction are provided to students.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institutional conducts internal and external financial audits regularly. The Institution conducts internal and external financial audits every year. Internal financial audits are conducted by auditor locally appointed by the Institution. And External financial audits are conducted by the concerned government auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<p>Dr.NP Borgohain Dr.Tanuja Borah Ajanta Gogoi Das Deepali Arandhara</p>	8000	<p>Annual Award for Best Dance Artist Annual Award for best performer in cultural Events Highest</p>

scorer in History subject in Higher Secondary Final Examination Reader of the Year Award

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6.4.3 – Total corpus fund generated

678500

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC, Association of Heads of Department , Academic Committee
Administrative	Yes	Directorate Higher Education , Assam	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

College has a Guardian Association which advises the college authority in different developmental aspects. Following support system is adopted for both students and parents. 1. On the day of re-opening of College, an orientation is given to both parents (guardians) and students of degree first semester about the college and its functioning with rules and regulations. 2. Parent- Teacher meetings are held twice a year for all students. 3. There is a constant interaction between staff and parents through phone calls , social media and personal meetings throughout the year. 4) Counseling to students with the parents is done and visit to the family is made now and then. 5) Feedback is taken from Parent - Teacher Association and suggestions are taken care of. Similarly Parents also lend their support to the conduct of community related programs of the Institution. Parents take part in the decision making process and lend their expertise towards the smooth functioning of the Institution.

6.5.3 – Development programmes for support staff (at least three)

Teachers of the college are deputed to different UGC sponsored programs like Orientation Courses, Refresher Courses, Winter Courses, Summer Schools, various short term courses, etc. The college provides facilities for various research projects. Teachers are encouraged to organize seminars, workshops, conferences, etc. Office staffs are also deputed to different training programs for their development in official skills.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

vvvvvv

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Interactive session with Partha Borah , Ex -Student , SPP College	23/10/2015	23/10/2015	Null	70
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration of N.S.S. Day	24/09/2015	Null	11	13
Essay Competition on HIV/ AIDS and its Preventive Measures organized by NSS Unit in collaboration with Red Ribbon Club	04/12/2015	Null	16	5
Interaction Program between students and Partha Protim Borah (former Best Graduate) organized by NSS Unit	09/12/2015	Null	29	22
Entrepreneurship Awareness Program organized by NSS Unit in collaboration with IIE, Lalmati, Guwahati	11/01/2016	15/01/2016	32	28
International Women's Day	08/03/2016	Null	23	11

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college is highly concerned to keep the campus clean and eco- friendly and is constantly trying to preserve the existing trees and shrubs of considerable value with new plantations. Students are sensitized on the effect of pollution and are taught to put waste in separate bins kept at different places on the college campus. The College has completely banned the use of polythene bags within the campus. Awareness and initiatives are generated to make fresh purchases of equipments that are bio-degradable.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	1	1	12/06/2015	2	Survey on Toilet Facilities in adopted village, Deughoria Gaon under Borphukan GP organized by NSS Unit in association with Jiten Borah,	Health and Hygiene	46

					Head of Village Management Body		
2015	1	1	24/09/2015	1	Plantation Program at Namti Chariali High School organized by NSS Unit	Develop Sensitivity Towards Environment	24
2015	1	Nil	21/09/2015	1	Motivational Program among students organized by NSS Unit in collaboration with Namti Civil Hospital	Motivate the students	31
2015	1	1	07/11/2015	2	Improvement of Village Approach road at Gohain Gaon organized by NSS Unit in collaboration with Gohain Gaon Youth Club and assisted by Ratna Chetia, Veteran National Athlete	Improvement of road	50
2015	1	Nil	08/12/2015	1	Cleanliness Drive at College Campus organized by Zubeen	Cleanliness Drive	42

					Fan Club in associ- ation with NSS Unit		
2016	1	1	04/01/2 016	2	Repairing Village Approach road at Boliya Chapori under Borphukan GP organized by NSS Unit in a ssociatio n with Michajan and Boliya Chapori Yuvak Sangha	Repairing road	72
2016	1	1	27/01/2 016	1	Campus Cleaning Program at Rajabari Namghar under Swacch Bharat Abhiyan organized by NSS Unit in a ssociatio n with Namghar M anagement Committee	Cleanli ness Drive	32
2016	1	1	30/01/2 016	1	Quiz Co mpetition among students of local schools organized by NSS Unit in c ollaborat ion with Namti Charali	To measure growth in knowledge and skills	42

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct of the Students of S.P.P. College	01/06/2015	The Prospectus of the college contains Code of Conduct for students.
Code Of Conduct for Teachers of S.P.P. College	01/06/2015	The college is a provincialized college and as such, the teachers are liable to follow all the rules and regulations framed by the UGC.
Bye-Law of S.P.P. College Employees Co-operative Society Ltd.	01/04/2015	The College has a bye-law for the smooth functioning of the Employees Co- operative Society Ltd.
The Constitution of S.P.P. College Student's Union Society	04/09/2015	The Student's Union Society is an integral part of the College. For the smooth functioning of the Body, the College has framed a constitution encompassing the fundamental principles, code of conduct for candidates and Election Administrators.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Environment Day organized by NSS Unit in association with Prabah Local NGO	05/06/2015	Nil	52
Celebration of Independence Day organized by College Administration and NSS Unit	15/08/2015	Nil	154
Observance of Birth anniversary of Dr. Bhupen Hazarika organized by NSS Unit in collaboration with Teachers' Unit	08/09/2015	Nil	204
Observance of National	25/10/2015	Nil	64

Integration Day organized by NSS Unit			
Observance of Children Day organized by NSS Unit in collaboration with Holy Kids Play School, S.P.P. College	14/11/2015	Nil	82
Observance of World AIDS Day organized by NSS Unit in collaboration with District AIDS Control Committee	01/12/2015	Nil	29
Celebration of Republic Day organized by College Administration	26/01/2016	Nil	29

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i. Plantation Drive at regular Intervals ii. Plastic Free Zone iii. No Smoking Zone iv. Cleanliness Drive v. Tobacco Free Zone

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Workshop on How to Prepare Research Proposal
 The objective of The Practice: This workshop was conducted with an aim to identify, motivate and prepare the aspiring students for conducting research in their respective fields. The Context: S.P.P. College is a rural-based Institute that serves higher education in the Greater Namti area. Students of the area are not properly exposed to the importance of research. This workshop is a noble initiative to attract the students of the college for pursuing research. This workshop was conducted to give the students exposure to research as it is an invaluable tool for building on crucial knowledge, its also the way we can begin to understand the complexities of various issues. The Practice: The students are still not aware of the importance quality research work. Evidence of Success: About 30 students participated in this workshop where they learnt about various aspects of research. Problems encountered resources required: The resources were provided by the College authority.

2. Title of the Practice: Classroom with ICT facility
 Objective of The Practice: The main aim of the practice followed by the institution is to uplift the backward socio-cultural and educational conditions of the locality with the esteemed goal of disseminating quality education. The Context: In the 21st century, education has become student-centric where students learn from multi-sources and for this reason use of ICT multimedia is very much essential in the educational field and simultaneously teachers knowledge of ICT and Multimedia is also required. The Practice: SPP College emphasizes special attention to nurture critical thinking, creativity and scientific temperament among the students to transform them into life-long learners and innovators. Evidence of Success: SPP College

is aware of the changing realities of the globe. To make our students ready to face such challenges, the college has set up a Career Guidance Cell that trains the aspirants for job markets. Problems encountered resources required: The College is yet to develop to achieve its expectations.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sppcollege.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

S.P.P. College, Namti emerged as the milestone in the field of higher education in greater Namti under the auspices of the founder Principal Sri Durgadhar Bora and a group of visionary persons in 1970. This College has carved a niche for itself in the field of higher education with special emphasis on the need of the hour. The College fraternity is looking forward to realizing the collective dream of establishing this institution as a nurturing ground for a hopeful future for the generations to come and to prove to the world the worth and capability that this institution can develop in the students. As ours is a rural college, most of the students come from the socio-economical weaker sections of the society. The aim of our institute is to teach and inculcate the basic values to the students and in creating an inspirational environment for learning through extracurricular activities and educational tours. It is the institution established for the betterment of the community residing in rural areas. Interested students to serve the nation have been inducted as volunteers in the learned of The objectiveNSS unit of the college. The campus is free from eve-teasing and ragging activities. We are environmentally conscious and hence our efforts are continued to increase the green cover of the campus.

Provide the weblink of the institution

<http://sppcollege.in/>

8.Future Plans of Actions for Next Academic Year

SPP College seeks to utilize all the opportunities available in the near future in order to make itself competitive at par with other good institutions. More scope to provide quality education to rural students of connecting state. The college proposes following future plan and policies for inclusive growth and sustainable development of the institution: 1. Infrastructure: (i) Preparation of the DPR to apply for RUSA Grant Construction and renovation of classrooms with adequate facilities for students. (ii) Identification of the areas and assets for immediate renovation and re-construction (iii) Construction of College gate. (iv) Construction of Girls common room with adequate facilities. (v) Renovation of boys common room. (vi) Improvement of drinking water facility. (vii) Renovation of college approach road with up gradation of drainage system. (viii) Renovation of cycle and bike stand for students and staff. (ix) Improvement of toilet and sanitation system with more focus on healthy and hygienic environment. (x) Renovation of College canteen. 2. Academic Teaching learning (i) Introduction of new courses. (ii) Enrichment of teaching learning process by applying innovative pedagogy and scientific teaching learning materials. (iii) Application of Interdepartmental and interdisciplinary approach within college. (iv) Evaluation on Teaching and Learning with the assistance of students Feedback. (v) Organization seminar conference and workshops by various department. (vi) Extension of financial support to teachers for attending conferences/ workshops (vii) Promotion of Research Culture among faculty. (viii) Publication of News Letter of the College. (ix) To create incubation centre for create and transfer knowledge. (x) National and international linkage . (xi) 3. Organization

Management (i) Planning and Development Strategies for resource generation. (ii) Budgeting and optimum utilization of finance, reflected in up-to-date audit. (iii) Improvement of Teacher-Student ratio for better academic development. (iv) Application of more practices of democratic decentralization and participative management. 4 Library ICT Structure (i) Digitalization of existing library (ii) Increase number of books journals and e- resources. (iii) Upgrading the library facilities (iv) Well-maintained Archive section (v) Additional storage facilities in the Library. 5. Institutional commitment towards local community (i) Establishment of rapport with neighboring community through extension activities. (ii) To extend relevant and effective awareness towards the local community in terms of education, health and environment in conformity with the principle upon which the institution is erected. (iii) Organization of free health check up camp in adopted village of college . (iv) Organization special camp in associated village (v) Promotion of environmental awareness among local communities 6. Student Progression (i) Facilitating Support services through activation of placement cell in various sectors. (ii) Coaching of SSC and Combined Service Examination. (iii) Planning specific program to aware students to join Indian Defense Services, different State Services and central Services etc. 4. Organization of Seminars/Workshop for entrepreneurship development among the students. 5 Extension of more facilities in sports and other co curricular activities of students.